

2019-2020 CREDIT LOAD CHANGE FORM
(Must be completed any term you are below 12 credits)

NAME _____	DATE _____
ctcLink/EMPL ID # _____	DAY PHONE _____

I am registered for _____ credits for the following term:

FALL 2019
 WINTER 2020
 SPRING 2020
 SUMMER 2020

I understand that:

- I must enroll for required class or classes for my TCC program.
- Adjustments are not processed until I am registered for the credits indicated above and being on the waitlist does not mean I am registered for that class.
- **The Census date is the tenth day of each term (fall, winter, spring). For summer term, it is the eighth day. This is the date that your enrollment status will be determined for financial aid. If you have dropped below the number of credits for which you received aid, you will be required to pay back the difference or possibly all of the financial aid depending on your enrollment level status.**
- **Please wait until your enrollment is finalized and submit one form only. Submission of more than one form causes delays.**
- All grants and institutional aid awards are adjusted based on the number of credits in which you are registered. No adjustments are made to the originated Federal Direct Loan. **Grants** are reduced by 25% for 9 to 11 credit enrollment and 50% for 6 to 8 credit enrollment. For State Need Grant, College Bound Scholarship, and TCC Grant, you must be enrolled for a minimum of 3 credits to receive 25% eligibility of funds.
- I must be enrolled for a minimum of 6 credits to be eligible for Federal Direct Loan and/or Workstudy funds.
- I may be eligible for a reduced Federal PELL Grant depending on my Expected Family Contribution (EFC).
- I must pay my remaining balance if my aid does not cover the full tuition amount.

I agree to abide by these conditions.

SIGNATURE (I understand the above information) _____
DATE

FOR OFFICE USE ONLY

ABE/IBEST/AESL/GED _____

- | | |
|---|--|
| <input type="checkbox"/> Federal PELL Grant validation or packaging | <input type="checkbox"/> Tuition Waiver |
| <input type="checkbox"/> 1 – 5 credits grant adjustment | <input type="checkbox"/> Federal Direct Loan |
| <input type="checkbox"/> 6 – 8 credits grant adjustment | <input type="checkbox"/> Scholarship |
| <input type="checkbox"/> 9 – 11 credits grant adjustment | <input type="checkbox"/> Workforce Education |

Staff Initials: _____ Date _____

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