

# COMMITMENT TO SUCCESS OPERATIONAL PLAN 2012-2013

#### **CREATE LEARNING**

We design and implement learning-focused instructional methods, and respond to student and community needs. We prepare TCC learners to make ethical and positive contributions to our communities.

Priorities	Strategies for	Achievement	Ex	pected Outcomes	Responsible Person/Unit	Funds Requested	Notes
Create multiple     and equitable     learning	i. Migrato Canva	e Angel to	a.	Increased use of LMS	Duckworth		
environments that support the needs of our diverse student population	structu	ign course fee ire to extend is to entire	b.	Increased use of LMS	Duckworth		
	English GHC to	T tenure track h instructor for o strengthen er program	C.	Search conducted, candidate hired	Mott, Endicott		
	iv. Provid on can	e Laptop Bars npus	d.	Design, construct and install Laptop Bars, with several designed for low access (target: 1 bar installed per year)	Steele		
	Succes A&P vi collabo and on	en Learning and ss in pre-health ia structured prative learning nline lectures d classroom)	e.	5% improvement in student scores on nationally standardized HAPS exam, 3% improvement in course completion rates	Flodin		
		d MoD to serve men of color	f.	2 underrepresented populations served	Robertson, Chikwinya, Stokes		
		pp peer mentor m in HD 101	g.	Higher successful course completion rates of sections using peer mentors compared to non-mentored sections	Haugen, Brown		
	and pr	ve performance oduction ty within 'Art lab	h.	Current MACs replaced with new, updated MACs	Falskow, Endicott		

# **CREATE LEARNING**

Invest in innovation and curricula designed to improve student	i.	Develop plan to implement learning analytics	a.	Plan completed, published, recommendations made	Duckworth, Rzeszewicz	
achievement	ii.	Improve English/Reading assessment, using multiple, weighted measures (ATF)*	b.	Plan created and implemented	Ashpole, Ward, Endicott, Held	
	III.	Information literacy integrated within classroom instruction with LS101 & LS102 linked to Written Communication courses	C.	8 linked courses taught; evaluation of project completed	Winters, Crawford, Fox	
	iv.	Institutionalize Statway, completing transition from pilot	d.	20% increase in Statway enrollment	Flodin	
	V.	Expand undergraduate research to attract students to STEM	e.	Research opportunities expanded to 2 additional STEM sequences/courses	Flodin	
	vi.	Expand IBEST with additional certificate program	f.	Certificate approved fall quarter, program launched winter quarter	Jayasundara, various faculty	
	vii.	Develop hybrid and online DMS courses in collaboration with Bellevue College	g.	Courses developed and offered	Bower	
	viii.	Develop, pilot 3 accelerated, contextualized courses in dev ed English	h.	Courses developed and piloted (potential areas: allied health, human services, business)	Ward, S. Endicott, Hunt	
	ix.	Institutionalize Writing Across the Curriculum	i.	WAC scaled up to 3 disciplines	Endicott	

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3. Structure and promote comprehensive	I.	Improve ABE student advising (ATF)*	a.	.45 FTE transitional studies advisor hired	Jones, Ward	
learning and support services to optimize student success	II.	Math oriented Accuplacer workshop (to work in conjunction with current English workshop) (ATF)*	b.	Math instructor(s) recruited, provided release time, project implemented	Flodin, Held	
	III.	Improve new student orientation (UDL or Design Thinking as model?)	C.	Evaluation completed and recommendations published	Chikwinya, Stokes	
4. Develop and assess learning outcomes to ensure students transition successfully with the necessary knowledge and skills	i.	Implement NSF developed Critical Thinking in Science (CURE) survey in introductory science courses	a.	National CURE Survey given to 15 courses, results analyzed and published	Flodin	
	ii.	Redesign, build, and launch the certification and testing center	b.	Certification and testing center relocated and fully functional in Bldg 6	Mott, Crawford	

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We embrace the variety of cultures, learning styles, and life experiences of our larger community. Our community involvement and innovative curriculum create personal, academic and professional pathways to increased opportunities.

Priorities	Strategies for Achievement	Expected Outcomes	Responsible Person/Unit	Funds Requested	Notes
Develop and sustain efforts to make college more accessible and affordable	i. Begin implementation of CTC link as a "first link" college; hire project manager & business design specialist to lead campus implementation	a. Adequate progress obtained to enable project finalization by June 30, 2014	Crawford		
	ii. Increase Foundation allocation to Emergency Student Fund by 20%	b. Emergency funding available to 20 additional students during 2012-13	Ryberg, Matison		
	iii. Introduce an additional fundraising event	c. Foundation luncheon launched 2/8/13	Ryberg, Fnd Board		
	iv. Host social event to solicit college stakeholder opinions	d. Foundation sponsored house party for leaders among faculty and staff; foundation sponsored Japanese Garden reception for faculty during Prof. Dev. Days	Ryberg, Fnd Board		
	v. Pilot College in the High School at SAMI/SOTA	e. CitHS agreement finalized & published; employee hired to assist faculty & staff in operationalizing processes for successful program	Stokes, Haugen, Flodin		
	vi. Implement a financial aid debit card	f. Card launched and fully implemented	Brummond, Matison		

### **ACHIEVE EQUITY**

2. Increase access and completion rates for diverse populations in programs that lead to higher	i.	Implement Cybersecurity certificate targeting veterans and military in civilian transition	a.	Curriculum developed and 1 <sup>st</sup> cohort of 25 students enrolled	Smith- Perrone	
wage employment	ii.	Develop marketing program to increase use of tutoring programs by at-risk students	b.	Marketing plan developed, published; video and print materials produced (implementation: following year)	Jennison, Urschel- Speir, Pressley Robertson	
	iii.	Train staff in Academy of College Excellence model; launch program in 2014	C.	25 staff trained; program developed and published	Ward, Haugen	
	iv.	Evaluate, design, implement new advising model for EAP students	d.	Plan implemented	Ward	
	V.	Implement Basic Food Education Training program	e.	Program developed, published, implemented	Smith, Jones, Ferguson	
	Vi.	Market STEM program opportunities to female students and other underrepresented populations	f.	Targeted marketing plan developed, implemented, assessed	Sliger, Estep Woolf, Moses, Jennison	
3. Use technology to increase learning, access, affordability and support for all students	i.	Develop plan to acquire and implement software and hardware tools for universal learning access across campus	a.	Plan developed; recommendations made	Sandusky, Duckworth, Held	
	ii.	Redesign student and staff portals	b.	Redesigned portals launched, winter quarter	Jennison, Domazlicky, Crawford	

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# **ACHIEVE EQUITY**

	iii.	Develop RFP for banking services vendor	C.	RFP written and published	Brummond		
	iv.	Fully integrate iPads into courses	d.	Courses in 3 disciplines piloted	Endicott		
	V.	Migrate from Singularity (which is end of life) to Hyland's OnBase	e.	Migration completed; OnBase fully functional	Crawford, Sheldon, Brummond, Ashpole		
4. Develop and maintain a comprehensive outreach system that connects and engages our	i.	Reinstate advertising budget to allow development of media plan and multi-year implementation	a.	Ad agency developed media plan published, 2012-13 media purchase executed	Jennison		
diverse community	ii.	Develop 5 year business plan for Continuing Ed using L.E.R.N. to assist with planning and staff training	b.	Consultant hired; plan developed, published; staff trained	Mott, Davis		
•	iii.	Create interactive e- brochure for college wide student recruitment	C.	iXplore software purchased and implemented; user analytics analyzed	Jennison, Ferguson, Martin, Rzeszewicz		
	iv.	Develop program and activities to engage students and prepare them for 1 <sup>st</sup> day of class	d.	Program plan developed, published, pilot implemented	Robertson		

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We create and sustain collaborative relationships across the college and with local and global communities.

Priorities	Strategies for Achievement	Expected Outcomes	Responsible Person/Unit	Funds Requested	Notes
Foster a climate that values and celebrates divergent	i. Install TCC peace monument	Monument installed with bench, sidewalks and landscape	Steele		
perspectives and works to achieve social justice	ii. Establish Faculty Fellows Service Learning program	b. 5 faculty recruited, trained, courses created/adapted to service learning goals, ready to launch in 2012- 14	Haugen		
2. Cultivate local and global partnerships that support college and community economic growth and sustainability	i. Launch rebranding of TCC Alumni program: host Meet & Greet event; ID Alumni leadership council	a. Increase Alumni membership by 100 new members	Mathews, Ryberg, Jennison		
	ii. Establish President's Circle for donors of \$1,000 or greater	b. President's Circle launched, April 2013	Ryberg		
	iii. Increase community partnerships to provide internships for students	c. 5 partnerships formalized with written agreements; initial student placements done	Jones, Wilkerson		
	iv. Establish a College Auxiliary Enterprise Division composed of units with potential for revenue generation	d. Feasibility study and business plan completed (consultant), published, recommendations made	Stokes, Barajas		
3. Enhance attractive, accessible and easy-to-navigate physical and virtual environments	i. Evaluate and purchase new SAN storage for data center (increase performance, capacity, security of data)	Product identified and purchased	Crawford		

# **ENGAGE COMMUNITY**

ii.	Improve test monitoring system in Assessment (ATF)*	b.	New camera system purchased and installed in Assessment room	Held, Crawford	
iii.	Develop online staff training	C.	3 training modules developed and launched: PT faculty/staff orientation; sexual harassment prevention; workplace violence prevention	Foster, Duckworth	
iv.	Develop emergency response plan using Shoretel	d.	Plan developed, published, initial implementation	Howard	
V.	Educate campus on ERP	e.	Trainings: online and live; published information; vendor relations	Barajas	
vi.	Increase campus security vehicles	f.	Obtain truck and ATV	Howard	
vii.	Obtain improved grounds machinery	g.	Purchase lawn mower with snow blade; 1 ton truck with snow plow	Steele	
Viii.	UPS (uninterruptible power supply) obtained to provide power to security and maintenance radio in event of a power outage	h.	UPS purchased, installed	Steel	
ix.	Increase ADA access: outdoor seating at GHC; ADA door operators in Bldg 16	i.	Pads installed; operators installed	Steele	
x.	Provide ADA ramps: construct Bldg 7, east entrance; design Bldg 18, east side to lot M	j.	Ramps designed and installed	Steele	

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# **ENGAGE COMMUNITY**

	xii.	Plan and design parking lot options for campus	k.	Plan and designs completed, recommendations made	Steele	
	xiii.	Replace worn carpet in classrooms	I.	Worst of classroom carpets replaced	Steele	
	xiv.	Rebuild Bldg 16 elevator	m.	Elevator rebuilt and fully functional	Steele	
4. Attract, support and retain exceptional and diverse faculty and staff	i.	Strategically hire faculty and staff appropriate to the needs of the college	a.	10 faculty and staff recruited, hired	Stokes, Barajas	
5. Engage and contribute locally and globally	ii.	Secure new campus calendaring software	a.	Purchase, implement and launch 25 Live software	Crawford, Duckworth	
	iii.	TCC Foundation members to engage across campus to increase understanding of college priorities and roles	b.	TCC Foundation members to request opportunities to present topical items to various TCC committees	Shuman, Ryberg	
	iv.	Develop signage for TCC's 50 <sup>th</sup> anniversary	C.	Design, manufacture, install signage (including Bldg 16 banner)	Jennison, Steele	

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