**Instructional Council**

**Monday, February 13, 2012, 2:30-4:30 p.m.**

**Building 11, Senate Room**

**Minutes**

**2:30-3:25 p.m.**

**Closed Faculty Session**

**3:30-3:40 p.m.**

1. Roll Call Jackie Gorman

1. Approval of Minutes – January 9, 2012 Jackie Gorman

(M) Ruth Ann Mikels (S) James Gray

A motion to amend the minutes was made by Rebecca Sliger. Item #6 Final Grade Grievance was a discussion item. As such, it is not up for approval by the Council. Minutes were approved as amended.

1. Approval of Agenda – February 13, 2012 Tim Stokes

(M) James Gray (S) Pat Von Knorring

1. Items from Faculty Forum Ken Fox

Faculty requested an update on the status of the eight non-multimedia classrooms on camps. Dr. Stokes said that the cost of updating these particular rooms is high. After the spring enrollment is set and tech fee amounts come in, we will evaluate to see if we have the funds to upgrade.

Faculty teaching at Bates have a portable multi-media system to use.

**Discussion Items:**

1. Elimination of the Associate of Technical Arts General (ATAG) Degree Kim Rzeszewicz

The last ATAG degree awarded was in 2007-2008 academic year. This is not a transfer degree but allowed a student to earn an associate’s degree from professional technical schools.

Ruth Ann Mikels made a motion for IC to endorse the removal of the degree. The motion was seconded by Barb Peterson. The motion passed.

1. Curriculum Committee Manual Barb Peterson

Kim Rzeszewicz

The Curriculum Committee Manual has been updated. Substantial changes have been made including information on how to use CurriCunet and how to submit a proposal. The committee has gone from nine voting members to 13 voting members.

This item will be presented at the March meeting for the endorsement of IC.

A copy of the document can be found on the portal under Instruction, and Curriculum Committee.

1. Recognition Presentation Tim Stokes

Ruth Ann Mikels was recognized for her two terms as Instruction Council co-chair.

**Motion to adjourn**

**Next Meeting: March 12, 2012, 2:30-4:30 p.m., Senate Room**