

**Memorandum of Understanding  
Tacoma Community College (TCC) and TCC Federation of Teachers**

**Calendar Development**

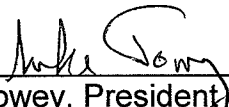
The Tacoma Community College (hereinafter the "College"), and the Tacoma Community College Federation of Teachers (hereinafter the "Union"), hereby enter into and agree to the following memorandum of understanding.

Article 7.10 of the 2006-09 Faculty Negotiated Agreement (which by mutual agreement was extended through the 2009-2010 academic year) shall be modified as follows:

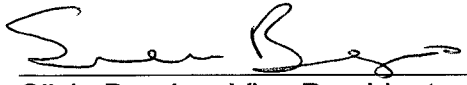
**7.10 Calendar Development**

- (a) Management and the union will work together to develop the annual academic calendar. During the month of October and two (2) years prior to the academic calendar under consideration, a task force convened by the Vice President for Academic Affairs will be formed. It will be composed of six members, three of whom are academic employees appointed by the TCCFT, and three of whom are appointed by management. The task force will discuss issues related to academic calendar development and will prepare a calendar for review by the president. The academic calendar draft shall specify the following dates for each quarter: (1) beginning and ending dates, (2) final examination dates, (3) advising dates, (4) non-instructional dates, and (5) holidays. The beginning and ending dates and the dates available for continuing student advising shall be consistent with the terms of Article 6.00 of this agreement concerning academic year and instructional load and, whenever possible, the expressed interest of the Union.
- (b) The academic calendar draft will be submitted to the President for review and approval.
- (c) The finalized academic calendar will be presented by the President to the Board of Trustees, who will take final action.

This memorandum of understanding will be in force until a new negotiated agreement is signed by both parties.

  
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Mike Towey, President of TCCFT  
Representing the TCCFT Academic Employees

5/25/10  
Date

  
\_\_\_\_\_  
Silvia Barajas, Vice President  
Administrative Services  
Representing TCC Management  
on Behalf of the Board of Trustees

5/25/2010  
Date