

Peoplesoft Timesheet Entry Calendar for 12/16/21 to 12/31/22

***Timecard submission/process deadlines may change**

Payroll Period	Employee Cutoff Date	Employee Submission Deadline	Supervisor Cutoff Date (note special dates and get approval done early)	Supervisor Submission Deadline	Pay Date
12/16/21 - 12/31/21	12/30/21-Thu	NOON	12/30/21-Thu	4:00 P.M.	01/10/22-Mon
01/01/22 - 01/15/22	01/14/22-Fri	NOON	01/14/22-Fri	4:00 P.M.	01/25/22-Tue
01/16/22 - 01/31/22	01/31/22-Mon	5:00 P.M.	02/01/22-Tue	NOON	02/10/22-Thu
02/01/22 - 02/15/22	02/15/22-Tue	5:00 P.M.	02/16/22-Wed	NOON	02/25/22-Fri
02/16/22 - 02/28/22	02/28/22-Mon	5:00 P.M.	03/01/22-Tue	NOON	03/10/22-Thu
03/01/22 - 03/15/22	03/15/22-Tue	5:00 P.M.	03/16/22-Wed	NOON	03/25/22-Fri
03/16/22 - 03/31/22	03/31/22-Thu	5:00 P.M.	04/01/22-Fri	NOON	04/11/22-Mon
04/01/22 - 04/15/22	04/15/22-Fri	NOON	04/15/22-Fri	4:00 P.M.	04/25/22-Mon
04/16/22 - 04/30/22	04/29/22-Fri	NOON	04/29/22-Fri	4:00 P.M.	05/10/22-Tue
05/01/22 - 05/15/22	05/13/22-Fri	5:00 P.M.	05/16/22-Mon	NOON	05/25/21-Tue
05/16/22 - 05/31/22	05/31/22-Tue	5:00 P.M.	06/01/22-Wed	NOON	06/10/22-Fri
06/01/22 - 06/15/22	06/15/22-Wed	NOON	06/15/22-Wed	4:00 P.M.	06/24/22-Fri
06/16/22 - 06/30/22	06/30/22-Thu	NOON	06/30/22-Thu	4:00 P.M.	07/11/22-Mon
07/01/22 - 07/15/22	07/15/22-Fri	NOON	07/15/22-Fri	4:00 P.M.	07/25/22-Mon
07/16/22 - 07/31/22	07/29/22-Fri	5:00 P.M.	08/01/22-Mon	NOON	08/10/22-Wed
08/01/22 - 08/15/22	08/15/22-Mon	5:00 P.M.	08/16/22-Tue	NOON	08/25/22-Thu
08/16/22 - 08/31/22	08/31/22-Wed	5:00 P.M.	09/01/22-Thu	NOON	09/09/22-Fri
09/01/22 - 09/15/22	09/15/22-Thu	5:00 P.M.	09/16/22-Fri	NOON	09/26/22-Mon
09/16/22 - 09/30/22	09/30/22-Fri	NOON	09/30/22-Fri	4:00 P.M.	10/10/22-Mon
10/01/22 - 10/15/22	10/14/22-Fri	NOON	10/14/22-Fri	4:00 P.M.	10/25/22-Tue
10/16/22 - 10/31/22	10/31/22-Mon	5:00 P.M.	11/01/22-Tue	NOON	11/10/22-Thu
11/01/22 - 11/15/22	11/15/22-Tue	NOON	11/15/22-Tue	4:00 P.M.	11/25/22-Fri
11/16/22 - 11/30/22	11/30/22-Wed	5:00 P.M.	12/01/22-Thu	NOON	12/09/22-Fri
12/01/22 - 12/15/22	12/15/22-Thu	NOON	12/15/22-Thu	4:00 P.M.	12/23/22-Fri
12/16/22 - 12/31/22	12/30/22-Fri	NOON	12/30/22-Fri	4:00 P.M.	01/10/23-Tue