## **Curriculum Summary**

## 04/18/2014 - 05/13/2014

NEW COURSES	5						
COURSE PR	ROPOSAL TY	EFF DATE	JUSTI	IFICATIO	DN	CHANGES	
REVISED COUF	RSES						
COURSE	PROPOSAL	L TYPES			EFF DATE	JUSTIFICATION	CHANGES
CU 202		Min Credits	Min H	lours	2014		6
Word II	Lecture:	3.00	33.00		Summer	as a prerequisite. CU 102 is part of	
CC Approval: 05/10/2014	Lab:		0			CU 105. CU 105 includes CU 103	
05/10/2014	Clinical:		0			Excel but is not a	
	Field:		0			requirement for CU 202. This was	
	Systems:		0			included	
	Quarterly:	3.00				previously but was omitted in	
	Modified Co	ourse Proposal	[		the Active course.		
EDUC& 205		Min Credits	Min H	lours	2014	САР	Ć
Introduction to Education w/	Lecture:	4.30	47.00		Summer		
Field Experience	Lab:		0				
CC Approval:	Clinical:		0				
05/10/2014	Field:	0.70	38.50				
	Systems:		0				
	Quarterly:	5.00					
	Modified Co	ourse Proposal					
HIT 105		Min Credits	Min H	lours	2014	Change in prefix	6
Comprehensive Medical	Lecture:	5.00	55.00		Fall	from HIM to HIT Per Association	
Terminology	Lab:		0			Request	

<b>I</b>					li -	
CC Approval:	Clinical:		0			
05/10/2014	Field:		0			
	Systems:		0			
	Quarterly:	5.00				
	Modified Co	ourse Proposal	-1			C
HIT 110 Health Care		Min Credits	Min Hours	2014 Fall	Prefix change from HIM to HIT	Ć
Delivery	Lecture:	5.00	55.00		per request from	
Systems	Lab:		0		Accrediting body.	
CC Approval:	Clinical:		0			
05/10/2014	Field:		0			
	Systems:		0			
	Quarterly:	5.00				
	<u> </u>					
	Modified Co	ourse Proposal				
HIT 115 Health		Min Credits	Min Hours	2014 Fall	Prefix change from HIM to HIT	C
Information	Lecture:	3.00	33.00		per request from Accrediting body.	
Technologies	Lab:	2.00	44.00			
CC Approval:	Clinical:		0		Moved up in curriculum per request from	
05/10/2014	Field:		0			
	Systems:		0		Accrediting body. This changed the	
	Quarterly:	5.00			course number	
					from 215 to 115	
	Modified Co	ourse Proposal				
HIT 125 Record Content		Min Credits	Min Hours	2014 Fall	Prefix change from HIM to HIT	Ć
and Standards I	Lecture:	5.00	55.00		per request from	
	Lab:		0		Accrediting body.	
CC Approval: 05/10/2014	Clinical:		0			
	Field:		0			
	Systems:		0	Ĩ		
	Quarterly:	5.00				
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	Matter 10					
HIT 140	Modified Co	ourse Proposal	Marth	2014	We are bringing	<del>©</del>
Beginning		Min Credits	Min Hours	Fall	this course back	t
Diagnostic Coding ICD-9	Lecture:	2.00	22.00		temporarily due	
Country ICD-9	Lab:		0		to a delay in ICD- 10. It will be used	
CC Approval:	Clinical:		0		only for the	
05/10/2014	Field:		0		Reimbursement Certificate	
	Systems:		0		students who will	
	Quarterly:	2.00			graduate prior to ICD-10	
	Modified Co	ourse Proposal			implementation.	
HIT 141		Min Credits	Min Hours	2014	Prefix change	E
Outpatient Diagnostic	Lecture:	2.00	22.00	Fall	from HIM to HIT per request from	
Coding CC Approval: 05/10/2014	Lab:		0		Accrediting body.	
	Clinical:		0		Change of pre-	
	Field:		0		reqs due to	
	Systems:		0		reorganization of courses	
	Quarterly:	2.00				
	Modified Course Proposal					
HIT 142		Min Credits	Min Hours	2014 Prefix change		C
Physician Reimbursement	Lecture:	4.00	44.00	Fall	from HIM to HIT per request from	
and Revenue	Lab:		0		Accrediting body.	
Cycle	Clinical:		0			
CC Approval:	Field:		0			
05/10/2014	Systems:		0			
	Quarterly:	4.00				
	Modified Co	ourse Proposal				
HIT 151		Min Credits	Min Hours	2014	Prefix change	Ć
Insurance/Claims Processing	Lecture:	5.00	55.00	Fall	from HIM to HIT per request from	
110000000000	Lab:		0		Accrediting body.	

CC Approval:		1		<b>a</b>		
CC Approval: 05/10/2014	Clinical:		0			
	Field:		0			
	Systems:		0			
	Quarterly:	5.00				
	Modified Co	ourse Proposal				
HIT 152		Min Credits	Min Hours	2014	Change grading	<b>6</b>
Advanced	Lecture:	5.00	55.00	Fall	method to letter	~
Outpatient Coding	Lab:	5.00	0		or s/u to be consistent with	
CC Approval: 05/10/2014	Clinical:		0		other HIM	
	Field:		0		courses	
	Systems:		0			
	Quarterly:	5.00				
	Modified Co	ourse Proposal				
HIT 160		Min Credits	Min Hours	2014	Prefix change	Ć
Pathophysiology	Lecture:	5.00	55.00	Fall	from HIM to HIT per request from	
CC Approval:	Lab:		0		Accrediting body.	
05/10/2014	Clinical:		0			
	Field:		0			
	Systems:		0			
	Quarterly:	5.00				
		ourse Proposal				
HIT 170		Min Credits	Min Hours	2014	Prefix change	C
CPT Coding	Lecture:	5.00	55.00	Fall	from HIM to HIT per request from	
CC Approval:	Lab:	0	0		Accrediting body.	
05/10/2014	Clinical:		0		Moved up in curriculum per	
	Field:		0		request from	
	Systems:		0		Accrediting body. This changed the	
	Quarterly:	5.00			course number	
				=	from HIM 216 to	

					HIT 170	
	Modified Co	ourse Proposal				
HIT 175 Healthcare		Min Credits	Min Hours	2014	Prefix change from HIM to HIT	E
Statistics and	Lecture:	5.00	55.00	Fall	per request from	
Data Quality	Lab:		0		Accrediting body.	
CC Approval:	Clinical:		0		Moved up in curriculum per	
05/10/2014	Field:		0		request from Accrediting body.	
	Systems:		0		This changed the	
	Quarterly:	5.00			course number from HIM 241 to	
	Modified Co	ourse Proposal			HIT 175	
HIT 185 Madiaal		Min Credits	Min Hours	2014	Prefix change from HIM to HIT	Ć
Medical Reimbursement	Lecture:		0	Fall	per request from	
Specialist Clinical	Lab:		0	Accrediting body.		
Clinical	Clinical:	3.00	99.00			
CC Approval: 05/10/2014	Field:		0			
05/10/2014	Systems:		0			
	Quarterly:	3.00				
	Modified Co	ourse Proposal				
HIT 186		Min Credits	Min Hours	2014	Prefix change	C
Outpatient Coding Clinical	Lecture:		0	Fall	from HIM to HIT per request from	
	Lab:		0		Accrediting body.	
CC Approval: 05/10/2014	Clinical:	3.00	99.00			
	Field:		0			
	Systems:		0			
	Quarterly:	3.00				
	Modified Co	ourse Proposal				
HIT 195		Min Credits	Min Hours	2014	Prefix change	C
Health Law and Ethics	Lecture:	3.00	33.00	Fall	from HIM to HIT per request from	
EUNICS	Lab:		0	₹∥	Accrediting body.	

CC Approval:	Clinical:	1	0				
05/10/2014	Field:	<u> </u>	0		Change in pre-		
	Systems:	<u>_</u>	0		requisites due to degree re-		
	Quarterly:	3.00			organization		
	Quarterry.	3.00					
	Modified Co	ourse Proposal					
HIT 200		Min Credits	Min Hours	2014	Prefix change	Ć	
Pharmacology for Health	Lecture:	2.00	22.00	Fall	from HIM to HIT per request from		
Information	Lab:		0		Accrediting body.		
Technology	Clinical:		0		Moved down in curriculum. This		
CC Approval:	Field:		0		changed the		
05/10/2014	Systems:		0		course number from HIM 150 to		
	Quarterly:	2.00			HIT 200		
				<u>=</u>			
	Modified Co	ourse Proposal	7				
HIT 210 Revenue Cycle		Min Credits	Min Hours	2014 Fall	Prefix change from HIM to HIT	Ć	
	Lecture:	4.00	44.00	I ull	per request from		
CC Approval: 05/10/2014	Lab:	1.00	22.00		Accrediting body.		
05/10/2014	Clinical:		0				
	Field:		0				
	Systems:		0				
	Quarterly:	5.00					
	Modified Co	ourse Proposal					
HIT 221		Min Credits	Min Hours	2014	Prefix change	Ć	
Intermediate Coding	Lecture:	4.00	44.00	Fall	from HIM to HIT per request from		
	Lab:	1.00	22.00		Accrediting body.		
CC Approval: 05/10/2014	Clinical:		0				
	Field:		0				
	Systems:		0				
	Quarterly:	5.00					

	Modified Co	ourse Proposal					
HIT 222		Min Credits	Min Hours	2014	Prefix change	C	
Health Records In Alternative	Lecture:	3.00	33.00	Fall	from HIM to HIT per request from		
Care	Lab:		0		Accrediting body.		
CC Approval:	Clinical:		0				
05/10/2014	Field:		0				
	Systems:		0				
	Quarterly:	3.00					
	Modified Co	ourse Proposal					
HIT 225		Min Credits	Min Hours	2014	Prefix change	Ć	
Record Content and Standards II CC Approval: 05/10/2014	Lecture:	5.00	55.00	Fall	from HIM to HIT per request from		
	Lab:		0		Accrediting body.		
	Clinical:		0				
	Field:		0				
	Systems:		0				
	Quarterly:	5.00					
	Modified Co	ourse Proposal					
HIT 242		Min Credits	Min Hours	2014	Prefix change	Ć	
Leadership and Management I	Lecture:	5.00	55.00	Fall	from HIM to HIT per request from		
	Lab:		0		Accrediting body.		
CC Approval: 05/10/2014	Clinical:		0		This course is		
	Field:		0		becoming part of a 2 course series -		
	Systems:		0		name change to		
	Quarterly:	5.00			reflect part I and II		
	Modified Co	ourse Proposal					
HIT 245		Min Credits	Min Hours	2014		Ć	
Advanced Coding	Lecture:	3.00	33.00	Fall	Prefix change from HIM to HIT		
2 June	Lab:	2.00	44.00	Ĩ	per request from		

CC Approval:	Clinical:			0			Accrediting body.	
05/10/2014	Field:			0				
	Systems:			0				
		5.00						
	Quarterly:	5.00						
	Modified C	Course P	roposal					
HIT 250 Coding		Min	Max		Max	2014 Fall	Prefix change from HIM to HIT	Ć
Specialist		Credits	Credits			1 411	per request from	
CC Approval:	Lecture:			0	0		Accrediting body.	
CC Approval: 05/10/2014	Lab:			0	0			
	Clinical:	2.00	5.00		165.00			
	Field:			0	0			
	Systems:			0	0			
	Quarterly:	2.00	5.00					
	Modified Course Proposal							
HIT 254 Leadership and		Min Credits	Max Credits	Min Hours	Max Hours	2014 Fall	Prefix change from HIM to HIT	¢
Management II	Lecture:			0	0		per request from Accrediting body.	
CC Approval:	Lab:	3.00	5.00	66.00	110.00			
05/10/2014	Clinical:			0	0		Change in name to reflect two	
	Field:			0	0		course series in	
	Systems:			0	0		preparation for updated	
	Quarterly:	3.00	5.00				curriculum	
			1					
1177 255	Modified C					2014		G
HIT 255 Professional			Max Credits		Max Hours	2014 Fall	Prefix change from HIM to HIT	Ć
Practice	Lecture:	Cicaits	Cicuits	0	0		per request from	
Experience	Lecture.			0	0		Accrediting body.	
CC Approval:	Clinical:	3.00	5.00		0			
05/10/2014						m		
05/10/2014	Field:	5.00		0	0			

	ir <u></u>				1			1	
	Systems:		0	0					
	Quarterly: 3.00	5.00							
	Modified Course F	Proposal							
<u></u>	J				<b>⊐L</b> II				
DELETE COU	RSES								
COURSE	EFF DATE	JUSTIFI	[CATI	ON					
NEW DEGRE	ES/CERTIFICATES								
					EFF	1			
DEGREE	PROPOSAL TYPES				DATE	JU	STIFIC	ATION	[
<u>  </u> ][									
MODIFY DEG	REES/CERTIFICAT	ΈS							
							EFF		
DEGREE	PROPOSAL TYPES	5					DATE	JUSTI	FICATION
Health	ADMISSION REQU	JIREME	NTS					Name	change
Information	Units							require	d by our
Technology:									iting Body
CC Approval:	•							from H (HIM r	IM to HIT
05/10/2014								`	ed for the
	Coursework for Entr	ry: (15 cre	edits)						or degree).
	Units								g a few
	These courses must							prograi change	mmatic
	HIT technical core r be completed with a								ation of
	attempts.	grade or	CO			,		also of	fering an
	1							AAS-T	
	ENGL& 101 Englist	h Compos	sition ]	[				future a curricu	
	5								s required
	BUS 110 Business N	Math						by our	1
	5							Associ	ation.
	BIOL& 175 Human	Biology	w/Lab						
	5								
	Non-Academic Prog	gram Entr	y Requ	iirement	ts:				
	Units	1.1	• .		•.1				
	Students are require	d to have	interne	et access	s with				

reliable computer hardware and software. For more	
information go to	
www.tacomacc.edu/onlineclasses/computerrequirement	5/
Students must be familiar with and comfortable using	-
Students must be familiar with and comfortable using computers. Those who need remedial computer training	
should take TCC's CU 100 course (2 credits) prior to	
program entry	
Students are required to use Microsoft Office programs,	7
specifically Word and PowerPoint. Those who are	
uncomfortable with either of these applications should	
take CU 102 Word I (2 credits) and/or CU 104	
PowerPoint (1 credit) prior to program entry	-
Professional Practice Experience internships for the	-
program, "Capstone" courses, will require:	
*Criminal and federal fraud *background checks	
*Health insurance	
*Immunizations	
*Vehicle insurance (where applicable)	
*40-80 hours of in person, on site clinical visitations	
	-
DEGREE COMPLETION REQUIREMENTS	-
Units	-
Technical Core Requirements:	-
Units	
CU 105 Word I & Excel I	-
5	
HIT 105 Comprehensive Medical Terminology	
5	
HIT 110 Health Care Delivery Systems	
5	
HIT 115 Health Information Technologies	
5	
HIT 125 Record Content and Standards I	
5	
HIT 141 Outpatient Diagnostic Coding	
2	

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	HIT 160 Pathophysiology		
	5		
	HIT 170 CPT Coding		
	5		
	HIT 175 Healthcare Statistics and Data Quality		
	5		
	HIT 195 Health Law and Ethics		
	3		
	HIT 200 Pharmacology for Health Information		
	Technology		
	2		
	HIT 210 Revenue Cycle		
	5		
	HIT 221 Intermediate Coding		
	5		
	HIT 225 Record Content and Standards II		
	5		
	HIT 242 Leadership and Management I		
	5		
	HIT 245 Advanced Coding		
	5		
	HIT 254 Leadership and Management II		
	3 - 5		
	HIT 255 Professional Practice Experience		
ll ll	3 - 5		
	IT 230 Introduction to Project Management		
ll ll	2		
	HIT 250 Coding Specialist		
li li	2 - 5		
·	or		
	HIT 251 Documentation Improvement Practitioner		
	0		
	•		
	Additional course to prepare for Outpatient Coding		
	Credentials:		
	Units		
	Students who wish to sit for the outpatient coding		
	credential of CPC or CCS-P to complement their AAS		
	degree and		
	RHIT credential may wish to take the additional elective		

	of HIT 152 Advanced Outpatient Coding (5 credits) and/or HIT 186 Outpatient Coding Clinical (3 credits). Total Units 10 - 97	
Medical Registration & Admissions Specialist: CC Approval: 05/10/2014	Non-Academic Program Requirements: Units This certificate has an optional internship - if chosen, the student will need to have: 1. Criminal and federal fraud background checks 2. Health insurance 3. Immunizations	Some course prefixes changed from HIM to HIT
	CERTIFICATE COMPLETION REQUIREMENTS Units Core Requirements: Units HIT 105 Comprehensive Medical Terminology 5	
	MO 110 Medical Office Procedures 5 HIT 110 Health Care Delivery Systems 5 HIT 125 Record Content and Standards I 5	
	General Education Requirements: Units MATH 085 Introduction to Elementary Algebra 5 CU 105 Word I & Excel I 5 BUS 110 Business Math	
	5 ENGL& 101 English Composition I 5	

	BIOL& 175 Human Biology w/Lab	
	5	
	Optional Internship:	
	Units	
	Students can also take a 2 credit optional internship if	
	they so choose.	
	MO 241 Clinical Applications for Medical Office	
	0 - 2	
	Total Units	
	0 - 47	
Medical	ADMISSION REQUIREMENTS	We have found
Reimbursement		that the pre-reqs
Specialist:		for this certificate
	Coursework for Entry: (5 credits)	were preventing
CC Approval:	Units	access to this
05/10/2014		certificate. We are
	Must be completed before beginning the Medical Reimbursement Specialist certificate Technical Core	pulling the certificate out of
	Requirements and must be completed with a grade of	the first year of
	"C" or better within two attempts.	the HIT program
	r	to make a separate
	ENGL& 101 English Composition I	stand alone
	5	certificate so that
	5	the pre-reqs can
	Non Acadamia Drogram Entry Dequirementa	be lowered and
	Non-Academic Program Entry Requirements:	allow more
	Units	students to access this viable career
	Students are required to have internet access with	path.
	reliable computer hardware and software. For more information go to	paul.
	www.tacomacc.edu/onlineclasses/computerrequirements/	
	Students must be familiar with and comfortable using	
	computers. Those who need remedial computer training	
	should take TCC's CU 100 course (2 credits) prior to	
	program entry.	
	Students are required to use Microsoft Office programs,	
	specifically Word and PowerPoint. Those who are	
	uncomfortable with either of these applications should	

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	take CU 102 Word I (2 credits) and/or CU 104		
	PowerPoint (1 credit) prior to program entry.		
	Professional Practice Experience internships for the		
	program, "Capstone" courses, will require:		
	*Criminal and federal fraud background checks		
	*Health insurance *Immunizations		
	*Vehicle insurance (where applicable)		
	*40-80 hours of in person, on site clinical visitations		
	CERTIFICATE COMPLETION REQUIREMENTS		
	Units		
	Technical Core Requirements:		
	Units		
	BUS 110 Business Math		
	5		
	CU 105 Word I & Excel I		
	5		
	HIT 105 Comprehensive Medical Terminology		
	5		
	HIT 110 Health Care Delivery Systems		
	5		
	HIT 141 Outpatient Diagnostic Coding		
	2		
	HIT 151 Insurance/Claims Processing		
	5		
	HIT 170 CPT Coding		
	5		
	HIT 185 Medical Reimbursement Specialist Clinical		
	3		
	HIT 195 Health Law and Ethics		
	3		
	HIT 110 Health Care Delivery Systems		
	5		
	Total Units		
	0 - 48		
L	]		

## DELETE DEGREES/CERTIFICATES

EFF DATE

DEGREE

JUSTIFICATION

PACKAGES

COURSEPACKAGEIDDESCRIPITION -PROPOSAL TYPES

CLASS CLASS SIZE EFF SIZE JUSTIFICATION DATE JUSTIFICATION