

Curriculum Committee Minutes



Meeting Date		Meeting Time & Location	
October 6, 2008		3:00pm – Building 27, Room 120	
Chair	Co-Chair	Recording Secretary	
Dr. Barbara Peterson Instructor, Human Services Program	Dr. Dave Howard Counselor, Counseling/Advising	Jamie Palermo Curriculum Coordinator	
Members Present			
Barbara Peterson, Chair Dave Howard, Co-Chair – Counseling Mike Mixdorf – Health, Justice and Human Services Susan Schneider – Business Darlene Rompogren – EAP/LRC Robert Hijiya – Humanities Greg Ferencko – Math Tim B. Keely – Science		Bernard Comeau – Social/Behavioral Sciences Jeff Bonnell – Professional Technical Rachel Goon – Library Rosalie Robinson – ABE Colleen Spezia – ad hoc Mary McCabe – ad hoc Julie Benson – ad hoc Jamie Palermo – Recording Secretary, Curriculum Coord.	
Guests Present			
Scott Cochrane Annalee Rothenberg Jim Wiek			
Agenda Items			
<p>1. Approval of minutes – <u>June 5, 2008</u> – Dave Howard made a motion to approve these minutes, and seconded by Rachel Goon. <u>Motion unanimously carried.</u></p> <p>2. Approval of agenda – Barbara Peterson added a section on Admissions Requirements to this agenda.</p> <p>3. DELETED Courses</p> <p><u>ASELS-005</u> <u>ASELS-006</u> <u>CS-140</u> <u>ENVSC-240</u> <u>ENVSC-241</u> <u>ENVSC-242</u> <u>PSYCH-180</u></p> <p>Dave Howard made a motion to approve these deleted courses, and seconded by Susan Schneider. <u>Motion unanimously carried.</u></p> <p>4. NEW Courses</p> <p><u>EAP-101</u> Special Programs Reading/Writing II <u>EAP-195</u> Special Programs Speaking/Listening II</p> <p>Darlene Rompogren spoke on behalf of these courses. Motion was made by Rosalie Robinson to approve these new EAP courses, and seconded by Mike Mixdorf. <u>Motion unanimously carried.</u></p>			

PHIL-299 Independent Study in Philosophy

Scott Cochrane spoke on behalf of this course. Motion was made by Rachel Goon to approve this new PHIL course with corrections made, and seconded by Robert Hijjiya. **Motion unanimously carried.**

5. UPDATED Courses

ADJ-207 Law Enforcement/Criminal Justice

ADJ-208 Internship in Criminal Justice II

Motion was made by Greg Ferencko to table these updated ADJ courses due to the fact there were questions raised without anyone in attendance who could answer the questions. Motion was seconded by Susan Schneider. **Motion unanimously carried to TABLE these courses.**

BIOL&-221 Introduction to Evolution, Ecology and Biodiversity

BIOL&-222 Introduction to Cellular and Molecular Biology

BIOL&-241 Human Anatomy and Physiology I

BIOL&-260 General Microbiology

Motion was made by Dave Howard to approve these updated BIOL courses, and seconded by Mike Mixdorf. **Motion unanimously carried.**

BUS-245 Retail Management

BUS-299 Independent Study

Motion was made by Dave Howard to approve these updated BUS courses, and seconded by Rachel Goon. **Motion unanimously carried.**

EMC-110 Emergency Medical Technician Basic

Motion was made by Dave Howard to table this updated EMC course. The committee had several questions about the update and there wasn't anyone in attendance that could answer the question. Motion was seconded by Rosalie Robinson. **Motion unanimously carried to TABLE this updated course.**

6. OTHER Committee Business

Admissions Requirements – Mike Mixdorf presented the Admission Requirements for his Radiologic Science program. The requirements were reviewed by the committee and they acknowledged the equity in his admission requirements and recognized the effort to maintain clear and concise program requirements.