

# Curriculum Committee

# May 6, 2019 2:30 – 4:00 pm

# Building 12 - 120 **Agenda**

1. [Consent Agenda for May 6, 2019](https://testtacomacc.sharepoint.com/:w:/s/curriculumcommittee/EWr0RGniS65BqE87-zp4VaIBTs0EaIVjIS-8Nt1KVPgPEg?e=prfAg8)
2. Approve Agenda
3. English for Academic Purposes Curriculum Updates  
   New Course:

**EAP 087 Level 3 Reading/Writing/Grammar**

Course Reactivation:

**EAP 091 Grammar and Speaking I**

Emilie Coates-White

1. BAS in Applied Management Curriculum Updates

These proposals will make these courses Social Science Distribution courses.

Course Modification:

**BUS 310 Organizational and Interpersonal Behavior**

**BUS 330 Legal Environments in Business**

Mary Jane Oberhofer

1. French Language Course Deactivation (moved from Consent Agenda)

Course Deactivation

**FRCH& 121 French I**

**FRCH& 122 French II**

**FRCH& 123 French III**

Bruno Arzola-Padilla

1. Equity Minded Pedagogy and Curriculum Goal
2. Chair Nominations

The Curriculum Committee Manual states:

The Curriculum Committee chair and vice-chair shall be elected by the Curriculum Committee members to serve a term of two years. The chair shall be elected in odd numbered years while the vice chair shall be elected in even years. Nominations for each shall be made during the May Curriculum Committee meeting, and the election shall be held during the June Curriculum Committee meeting. The chair and vice chair shall have served on the Curriculum Committee for at least two years prior to being elected.

1. [Curriculum Committee Representatives](https://testtacomacc.sharepoint.com/:b:/s/curriculumcommittee/ERkyGAFJKDlOhhgec8L9INkBnJUzSCmWYXTiGdbPylMeMQ?e=nU8w0W)

The Curriculum Committee Manual states:

Since the Curriculum Committee deals with curriculum matters of the college, it is important to have representation from each instructional component of the college. Therefore, the Curriculum Committee shall consist of thirteen faculty members, one from each of the following areas, selected by the appropriate instructional administrator.

The term of office for members of the Curriculum Committee shall be staggered so that every year four or five members will be reappointed or replaced.

1. Committee Secretary
2. Instructional Council Report

[Textbook Adoptions Policy](https://testtacomacc.sharepoint.com/:w:/s/curriculumcommittee/EcztiKR4OcBAtaCTkxpk4jkBnhyNKWg1K8HUxPQe1RuKQg?e=ABVUep) – Recommended to College Council by IC on 4/8/2019

1. [DRAFT 2019-2020 Calendar](https://testtacomacc.sharepoint.com/:w:/s/curriculumcommittee/Eebsfp9LqqJFlcdyY7kjtowBn0o_wBJ5qsEqkMJyau9Aig?e=qiYOJJ)
2. Curriculum Committee Portal Information

Instruction > Academic Affairs > Curriculum Committee

**Tacoma Community College**

**Curriculum Committee Calendar**

**2018 – 2019**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **Implementation Quarter**  **for Course Proposals** | |
| **Proposals Agenda Ready** | **Agenda Published** | **Meeting** | **ctcLink Catalog Items** | **Non-ctcLink Catalog items** |
| 9/20/2018 | 9/25/2018 | 10/1/2018 | Spring 2019 | Winter 2019 |
| 10/25/2018 | 10/30/2018 | 11/5/2018 | **Spring 2019\*\*** | Winter 2019 |
| 11/20/2018 | 11/27/2018 | 12/3/2018 | Summer/Fall 2019 | Winter 2019 |
| 12/13/2018 | 12/17/2018 | 1/7/2019 | Summer/Fall 2019 | Spring 2019 |
| 1/24/2019 | 1/29/2018 | 2/4/2019 | **Summer/Fall 2019\*** | Spring 2019 |
| 2/21/2019 | 2/26/2019 | 3/4/2019 | Winter 2020 | Spring 2019 |
| 3/14/2019 | 3/19/2019 | 4/1/2019 | Winter 2020 | Summer/ Fall 2019 |
| 4/25/2019 | 4/30/2019 | 5/6/2019 | Winter 2020 | Summer/ Fall 2019 |
| 5/23/2019 | 5/28/2019 | 6/3/2019 | Winter/Spring 2020 | Summer/Fall 2019 |

\*\*Schedulers begin building Spring classes on 11/2/2018. Proposal originators must coordinate with chairs and deans for Spring 2019 implementation.

\*Schedulers begin building Fall and Summer classes on 2/2/2019. Proposal originators must coordinate with chairs and deans for Fall and Summer 2019 implementation.

Meetings are 2:30 – 4:00 in the Building 12 Board Room.

Non-ctcLink Catalog Items include Course Outcomes and applicability to degree requirements (e.g. Basic Skills, Distribution, etc).

In the event of a late proposal involving changes to ctcLink Catalog items, the Program/Department must develop a plan for implementation of the late proposal.

ctcLink Catalog Implementation Dates are based on the SBCTC Class Construction Schedule:

|  | Class Build Begins | Room Placement Begins | Schedule Goes Live |
| --- | --- | --- | --- |
| Spring 2019 | 11/2/2018 | 12/10/2018 | 1/1/2019 |
| Summer/Fall 2019 | 2/4/2019 | 3/8/2019 | 4/1/2019 |
| Winter 2020 | 7/2/2019 | 9/2/2019 | 10/1/2019 |
| Spring 2020 | 11/2/2019 | 12/10/2019 | 1/1/2020 |