

# Curriculum Committee Special Meeting

# February 7, 2019 1:00 – 2:00 pm

# Building 12 - 120 **Minutes**

Members Present: Dave Howard, Mike Mixdorf, Bridgette Agpaoa-Ryder, Heather Cushman, Katrina Taylor, Heather Gillanders, Kristina Young, Darlene Rompogren, Phil Hunter

1. **Agenda**

The agenda was approved with one change: Item #7 (update on Allied Health Associate of Applied Science Transfer Degree) has been removed. It will be added to the agenda for the March meeting.

1. **Computed Tomography Certificate Program**Bridgette Agpaoa-Ryder moved to endorse the development of the Computed Tomography Certificate Program, with a second from Mike Mixdorf. Lielie Jarvis explained that there is currently a large need for CT technicians in the Puget Sound area because five new ERs will be opened soon; in addition, the upcoming new dual modalities (X-ray certification and CT certification) will also create increased need for CT techs. Currently Bellevue College is the only school in the Puget Sound area that has a CT Certificate Program, so this program is definitely needed; a recent survey showed that there are currently 40 open positions that need to be filled immediately, and each of the five new ERs will also need about eight technicians, with positions at other facilities also still going unfilled due to a shortage of certified CT technicians.

This new Computed Tomography Certificate Program will utilize an existing pathway and will be a 300-level program that feeds into TCC’s Bachelor of Applied Sciences Degree. The prerequisite for admission to the CT Program will be registered Radiologic Technologist Licensure. The plan is to create both a full-time (two-quarter) and a part-time (four-quarter) program. All 16 of TCC’s clinical sites support this proposal, and many of them want to function as clinical sites for this new CT program. The tentative plan is to offer once-a-year admission for the part-time program and twice a year for the full-time, beginning in Spring Quarter 2020 for the full-time program and Fall Quarter 2020 for the part-time program. The motion carried.

1. **Early Childhood Education Program Update**New Courses

ECED& 132 Infant/Toddler Care

ECED& 139 Administration of ECE

ECED& 160 Curriculum Development

ECED& 190 Observation and Assessment

EDUC& 150 Child, Family, Community

Modified Courses

ECED& 105 Introduction to Early Childhood Education

ECED& 107 Health/Safety/Nutrition

ECED& 120 Practicum: Nurturing Relationships

ECED& 170 Learning Environments

ECED& 180 Language and Literacy

EDUC& 130 Guiding Behavior

Bridgette Agpaoa-Ryder moved to recommend approval of the five new and six modified courses listed above, with a second from Mike Mixdorf. Jennifer Karshna explained that the changes are mainly to align with statewide initiative and industry standards: state licensing and ECAP requirements have recently changed to require the initial certificate. Also, TCC has received an Early Achievers Opportunity Grant for students to earn these certificates. This is a stackable certificate consisting of a pathway for students to start and continue on to an AAS Degree, which can then lead into a BA or BAS Degree. Bridgette Agpaoa-Ryder added that the course numbers and content also align with those of other Prof-Tech programs across the state.

Kristina Young asked if this would affect hands-on or field experience or campus time, and Jennifer replied that there would not be much of an effect; we currently have three certificates, and the one that aligns most closely with the initial certificate also has an in-service practicum field experience component, as does the first one.

Phil Hunter added that the Course Learning Outcomes are not yet aligned with the Program Learning Outcomes; that work will be done in the near future, and Phil will alert the CC members when it is completed so that anyone who wants to review them can do so. Also, the certificates themselves will be coming before the Committee in the near future as well, so the CC members will have an opportunity to revisit them. The motion carried.

1. **Astronomy and Engineering Prerequisite Changes**Modified Courses

ASTR& 110 The Solar System

ASTR& 115 Stars, Galaxies and the Cosmos

ENGR& 104 Introduction to Engineering and Design

ENGR& 114 Engineering Graphics

Heather Cushman moved to recommend approval of the modifications of the four Astronomy and Engineering courses listed above, seconded by Heather Gillanders. Ivan Ramirez explained that this modification is to expand the prerequisite options for these courses. Currently, TCC’s Astronomy courses, which are taken primarily by non-science majors, have only MATH 90 as a math prerequisite. However, many students get their math credits by taking the STATWAY pathway (MATH 93/146); thus, these courses should be designated as another way to satisfy the prerequisite for the Astronomy courses. The same applies to Engineering 104 and 114, which also currently have only MATH 90 as a prerequisite. Math faculty members have confirmed that the content of MATH 93 is sufficient for the success of students in these Astronomy and Engineering courses. The motion carried.

1. **Research Skills for BAS Course**Modified Course

LS 301 Research Skills for BAS

Heather Gillanders moved to recommend approval of the modifications to LS 301, with a second from Mike Mixdorf. Heather Gillanders explained that LS 301 was originally created specifically for HIM BAS students; then a new section was later developed for Community Health, and now another section is being developed for Applied Management. With these new sections being developed and more possibly coming in the future, the decision was made to update the course so that it isn’t HIM-specific. The name of the course was changed from Research Skills for Health Care to Research Skills for BAS. The description was also updated to make it more general, and the co-requisites were updated so that the program students are in will determine the co-requisite that they take. In addition, all of the Course Learning Outcomes were mapped to all four of the Program Learning Outcomes.

Phil Hunter asked whether the individual sections will be targeted for specific BAS programs or be kept general. Heather replied that each section will be targeted to a specific program, and this will be made clear in the CTCLink schedule for each section (CTCLink is able to show that it is a specific implementation). Kristina Young added that the course topic will actually show on the student’s transcript. The motion carried.

1. **Paramedic Education Certificate Update**Mike Mixdorf moved to recommend approval of the update to the Paramedic Education Certificate, with a second by Dave Howard. Melissa Stoddard explained that this update is to match the certificate’s credit load with that of the courses, which had recently been changed. Phil Hunter asked if the name of the certificate is being changed as well, and Melissa replied that the new name, Paramedic Education Certificate, is a slight change from the current name, Paramedic Certificate. The motion carried.

The meeting was adjourned at 1:30.

**Tacoma Community College**

**Curriculum Committee Calendar**

**2018 – 2019**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Proposals Agenda Ready** | **Agenda Published** | **Meeting** | **Implementation Quarter**  **for Course Proposals** | |
| **ctcLink Catalog Items** | **Non-ctcLink Catalog items** |
| 9/20/2018 | 9/25/2018 | 10/1/2018 | Spring 2019 | Winter 2019 |
| 10/25/2018 | 10/30/2018 | 11/5/2018 | **Spring 2019\*\*** | Winter 2019 |
| 11/20/2018 | 11/27/2018 | 12/3/2018 | Summer/Fall 2019 | Winter 2019 |
| 12/13/2018 | 12/17/2018 | 1/7/2019 | Summer/Fall 2019 | Spring 2019 |
| 1/24/2019 | 1/29/2018 | 2/4/2019 | **Summer/Fall 2019\*** | Spring 2019 |
| 2/21/2019 | 2/26/2019 | 3/4/2019 | Winter 2020 | Spring 2019 |
| 3/14/2019 | 3/19/2019 | 4/1/2019 | Winter 2020 | Summer/ Fall 2019 |
| 4/25/2019 | 4/30/2019 | 5/6/2019 | Winter 2020 | Summer/ Fall 2019 |
| 5/23/2019 | 5/28/2019 | 6/3/2019 | Winter/Spring 2020 | Summer/Fall 2019 |

\*\*Schedulers begin building Spring classes on 11/2/2018. Proposal originators must coordinate with chairs and deans for Spring 2019 implementation.

\*Schedulers begin building Fall and Summer classes on 2/2/2019. Proposal originators must coordinate with chairs and deans for Fall and Summer 2019 implementation.

Meetings are 2:30 – 4:00 in the Building 12 Board Room.

Non-ctcLink Catalog Items include Course Outcomes and applicability to degree requirements (e.g. Basic Skills, Distribution, etc.).

In the event of a late proposal involving changes to ctcLink Catalog items, the Program/Department must develop a plan for implementation of the late proposal.

ctcLink Catalog Implementation Dates are based on the SBCTC Class Construction Schedule:

|  | Class Build Begins | Room Placement Begins | Schedule Goes Live |
| --- | --- | --- | --- |
| Spring 2019 | 11/2/2018 | 12/10/2018 | 1/1/2019 |
| Summer/Fall 2019 | 2/4/2019 | 3/8/2019 | 4/1/2019 |
| Winter 2020 | 7/2/2019 | 9/2/2019 | 10/1/2019 |
| Spring 2020 | 11/2/2019 | 12/10/2019 | 1/1/2020 |