Curriculum Committee

December 4, 2017  
2:30 – 4:00 pm

Building 12 - 120  
**Agenda**

1. Introductions
2. [Consent Agenda](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=T7prGUtTn4ZV4vmzFPMjs7JE%2FMmDdjZ5YUjC%2FTF52QM%3D&docid=2_1adef8ebf905a4f9c85d83066ca75070b&rev=1&e=a9b127f20c44459e857872cf7af2eff6)
3. Approve Agenda
4. New Certificates – Phase 2
   1. [Limited License Legal Technician Preparation Certificate Proposal](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=f%2FoMeHZDjWVNCp5rGR0rowCBKNZ%2BQ3lSqrINrbb70tU%3D&docid=2_1838b0795cb394ba196be2c819e88a8e3&rev=1&e=bc9bee0d7e5048ae9210ebdc0e69660a)

[LLLT Curriculum](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=RmvtkSIBLB%2BEONrMgAbV2JaRKIhAY9IQteR5o%2F7s41Y%3D&docid=2_1b4704f31178149acab1c12b7b99d3041&rev=1&e=715226409122428182f18b860657752f)

Jennifer Sorensen (recommend approval)

* 1. [Global Health and Cultural Competency Certificate Proposal](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=TXxZKl%2Fz1i5lnqgKjoB8iOIT7mBlbxc215kakatjBfY%3D&docid=2_1320e8210b4014413b6caa1c3ab97c618&rev=1&e=7538ac8b08e146a79bafebba416fadd0)

Char Gore (recommend approval)

1. Modified Degrees
   1. Bachelor of Applied Science in Health Information Management

[HIM BAS Synopsis of Changes](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=rGucboYs7%2FCehfQlom83SBLA4HKvJkRuPKrO05lRjRA%3D&docid=2_1b403a2a83a084a66a124e8c8c3358ace&rev=1&e=b1551b9328274c46906169746b9dde1e)

[HIM BAS Degree Proposal](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=6zmJW5T1zFtG4zg5an3%2FqONV2N%2FXdzmc04Cru1OMhHU%3D&docid=2_1d839ed2bc3f0416797dabfeab6db2aef&rev=1&e=06b6a578b9ed4be18c6b816ce45e2473)

[HIM BAS Degree Proposal with Markups showing changes](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=lSqSPfQONIAAbUqvXrLqV8uZIHVJqD6t6Se0rdLuOUI%3D&docid=2_152cd39deee9e4d328099f87c519e6934&rev=1&e=ca4c16f3c6a746cea670e27f474a54d6)

Char Gore

1. New Courses
   1. [IP 100 International Study Abroad](http://www.curricunet.com/Tacoma/reports/course_outline_html.cfm?courses_id=3082)

Tod Treat

* 1. SOC 255 Sociology of Military and Society

Judy Loveless-Morris / Craig Cowden

1. Transcription of Credit from Freedom Education Project Puget Sound (FEPPS)

(Informational documents:

[Transcription of Credit from Outside Institutions – Guidelines](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=OFGyyCwGlDj%2BTVdJH8MHVpRDLr6DUAPrLcO32g0%2FgWc%3D&docid=2_163330ba8a43f4ed6ba547be0838f0885&rev=1&e=3a564b4a964b49ea9b65511bda701e27)

[Courses already approved for Transcription from FEPPS](https://testtacomacc.sharepoint.com/sites/curriculumcommittee/_layouts/15/guestaccess.aspx?guestaccesstoken=6esLwoGk5vITQNA7zXQFkB8WVU8OEvu%2BCAMvMEvw2h8%3D&docid=2_1acd45317ce0a4045a2564cb92f8cc6fc&rev=1&e=62871133c00d43baa8de9532b7f1a7b2))

Recommend approval of transcription of credit from FEPPS for

* 1. ANTH& 205 Biological Anthropology
  2. HIST 231 American History, American Film
  3. CMST& 220 Public Speaking

1. Provisional Approval Authority

The next Curriculum Committee meeting is February 5, 2018. The Spring 2018 class schedule goes live on January 15. Should the Curriculum Committee give the Chair authority to provisionally approve time critical course proposals during December 2017 and January 2018.

1. Curricunet META progress report

Scott Davis

1. Transfer Degree Review Taskforce progress report

Phil Hunter

1. Parking Lot

**Tacoma Community College**

**Curriculum Committee Calendar**

**2017 – 2018**

|  | | | **Implementation Quarter** | |
| --- | --- | --- | --- | --- |
| **Proposals**  **Agenda Ready** | **Agenda**  **Published** | **Meeting** | **ctcLink**  **Catalog Items** | **Non-ctcLink**  **Catalog items** |
| 10/27/2017 | 10/31/2017 | 11/6/2017 | Spring 2018 | Winter 2018 |
| 11/27/2017 | 11/28/2017 | 12/4/2017 | Summer/Fall 2018 | Winter 2018 |
| 1/26/2018 | 1/30/2018 | 2/5/2018 | Summer/Fall 2018 | Spring 2018 |
| 2/23/2018 | 2/27/2018 | 3/5/2018 | Winter 2019 | Spring 2018 |
| 3/16/2018 | 3/20/2018 | 4/2/2018 | Winter 2019 | Summer/Fall 2018 |
| 4/27/2018 | 5/1/2018 | 5/7/2018 | Winter 2019 | Summer/Fall 2018 |
| 5/25/2018 | 5/29/2018 | 6/4/2018 | Winter/Spring 2019 | Summer/Fall 2018 |
| 9/21/2018 | 9/25/2018 | 10/1/2018 | Spring 2019 | Winter 2019 |
| 10/26/2018 | 10/30/2018 | 11/5/2018 | Summer/Fall 2019 | Winter 2019 |

Meetings are 2:30 – 4:00 in the Building 12 Board Room.

Non-ctcLink Catalog Items include Course Outcomes.

In the event of a late proposal involving changes to ctcLink Catalog items, the Program/Department develops a plan with buy-in from Department/Program Chair, Dean, Dean’s Assistant, Associate Registrar; Administrative Operations Coordinator (Division); Curriculum Committee Administrative Co-Chair, Curriculum Committee Chair.

ctcLink Catalog Implementation Dates based on SBCTC Class Construction Schedule:

Spring 2018 Summer 2018 Fall 2018 Winter 2019 Spring 2019

Start Building Classes 12/1/2017 3/1/2018 3/1/2018 7/2/2018 11/5/2018

Schedule goes live 1/1/2018 4/1/2018 4/1/2018 10/1/2018 1/1/2019