

# Curriculum Committee

April 2, 2018

2:30 – 4:00 pm

Building 12- 120 Minutes

1. **Members present:** Bridgette Agpaoa-Ryder, Mary Jane Oberhofer, Marit Berg, Greg Ferencko, Heather Cushman, Craig Cowden, Heather Gillanders, Jeff Calkins, Darlene Rompogren, Phil Hunter, Scott Davis, Cielito Lane, Colleen Spezia, Mary Knutson
2. **Consent Agenda:** The Consent Agenda was approved by consent. It included the minutes from the March meeting and course modifications (Art 297, BIOL& 260, GEOL 179, OCEA 179, and NUTR 250).
3. **Approve Agenda:** The Agenda was approved without changes.

## Transfer Degree Review Task Force Proposal Presentation:

Phil Hunter presented a detailed explanation of the Transfer Degree Review Task Force’s work, which eliminated inconsistencies and cleared up areas of confusion in various areas of the

descriptions of TCC’s Transfer Degrees. These changes revolve around student focus and compliance with the Direct Transfer Agreements. Phil noted that the Task Force had addressed all the areas where TCC is currently not meeting the minimums and where there are differences across the degrees. The Task Force has also adjusted the requirements to better match the statewide agreements, thus giving students more options. One change was in the Multicultural requirement; since the Multicultural requirement is a core value of the college, the Task Force is recommending that all of the degrees, which are currently called Option A and Option B degrees and the Associate of Science, as well as all the MRPs, have a Multicultural requirement (at least 5 credits applied to the degree must be an approved Multicultural course).

The Task Force is also recommending separating advice from requirements in the degree descriptions, as well as clarifying their connections to the rest of the curriculum. The Task Force is proposing that the degree names be changed so that all of the DTA-based degrees start with Associate of Arts, for example, the Associate of Arts DTA degree rather than the Option A degree, or the Associate of Arts in Biology rather than Associate of Biology. There are several reasons for this proposed change; one is that it more clearly shows the relationships between the degrees. The second is that it aligns better with what the baccalaureate institutions do with the Bachelor’s Degree (Bachelor of Arts and Bachelor of Science, for example), and the third is that adding “DTA” into the degree name connects what our students are seeing to what’s mentioned outside of TCC.

The Task force is also recommending the inclusion of a symbolic logic course (PHIL 120) that will count under Quantitative Skills. Bernie Comeau is currently working to create this course; the course proposal for it will likely come before the Curriculum Committee in May or June.

Under Distribution Requirements, the Task Force has added an alert to remind students of the Multicultural course requirement, as well as allowing no more than five credits in World Languages. The Task force is also recommending that at least ten credits in the Natural Sciences distribution be from Biological, Earth, or Physical Sciences, and that the two-lab requirement be reduced to one lab, which is what the DTA requires. Finally, for consistency and to allow students to move from one path to another more easily, the Task Force is proposing that Math (no more than five credits) be allowed in this area. Under the Distribution Electives, the Task force is proposing the addition of a new category, General Distribution Courses. Right now TCC is more restrictive in what we allow in this area than what the state allows.

Currently, students may not earn an Associate of Science Degree unless they also complete a Specialization. The Task Force is proposing that we allow students to earn the Associate of Science Degree even if they don’t quite complete a Specialization. To implement this, the Task Force is recommending adding all of the Associate of Science requirements into the degree.

Lastly, the Task Force is recommending that three PE activity credits be allowed in this degree, to make it consistent with all of the other DTA degrees.

Colleen Spezia asked when these changes would be put into effect if approved, and Phil Hunter explained that if the changes are approved by the Curriculum Committee at the May meeting, the changes would be put into effect this coming Fall Quarter or with the next catalog.

Mary Jane Oberhofer asked about the World Languages requirement for the Business degree, and Phil replied that there are no specific requirements in that area for that degree; the biggest change would be the additional restriction of no more than 5 credits of World Languages at the 100 level.

Craig Cowden asked about the bullet point in the section under Humanities for the Associate of Arts in Business stating that students are encouraged to include a speech or oral communication course, but not a small group communication course. Phil explained that those are taken verbatim from the MRP agreements.

Finally, Greg Ferencko asked how the proposed changes would affect current students. Phil explained that students will be grandfathered in; that is, whatever the degree requirements are in the catalog when a student starts, the student has five years to complete the degree under those requirements.

## New Courses

* 1. **CMST& 230 Small Group Communication**

Jeff Calkins moved to recommend approval of CMST& 231, with a second by Craig Cowden. Steve Johns explained that the Humanities distribution requirement generally requires interpersonal communication or public speaking rather than small group communication, so this course is more in line with business and social science majors, and it will fit with the Bachelor of Applied Science degrees. This course is required in almost every applied management course because it concerns small group communication, where people construct

how teams work, how meetings work, how conflict is resolved, and how decisions are made. Colleen Spezia asked whether CMST& 230 would also count as a Humanities course, and Steve replied that it wouldn’t. The motion carried.

## CPT 299 Independent Study & Special Projects:

This course was tabled because no one was present to address the course or answer questions.

## Modifications to Specializations

* 1. **Literature Specialization (AA – Option A)**

Bridgette Agpaoa-Ryder moved to recommend approval of the modifications to the Literature Specialization, with a second Jeff Calkins. Yvonne Unnold explained that this modification involved only two minor changes: one is the addition of a Humanities course (HUM 130) that should have been included from the start, and the second is to remove “MRP” from the title. The motion carried.

## World Languages Specialization (AA – Option A)

Heather Gillanders moved to recommend approval of the modifications to the World Languages specialization, with a second by Jeff Calkins. Yvonne Unnold explained that this modification is to allow for a wider view as students come to TCC having studied languages other than those offered at TCC. It also differentiates between a primary and a secondary language. Finally, this change also drops “MRP” from the Specialization’s title. The motion carried.

1. Certified Nursing Assistant Certificate Reactivation

This item was tabled to the May meeting because nobody was present to address it.

1. Other Business: There being no other business before the committee, the meeting was adjourned at 3:30

**Tacoma Community College Curriculum Committee Calendar 2017 – 2018**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Implementation Quarter**  **for Course Proposals** | | | | |
| **Proposals**  **Agenda Ready** | **Agenda**  **Published** | **Meeting** | **ctcLink Catalog Items** | **Non-ctcLink**  **Catalog items** |
| 10/27/2017 | 10/31/2017 | 11/6/2017 | Spring 2018 | Winter 2018 |
| 11/27/2017 | 11/28/2017 | 12/4/2017 | Summer/Fall 2018 | Winter 2018 |
| 1/26/2018 | 1/30/2018 | 2/5/2018 | Summer/Fall 2018 | Spring 2018 |
| 2/23/2018 | 2/27/2018 | 3/5/2018 | Winter 2019 | Spring 2018 |
| 3/16/2018 | 3/20/2018 | 4/2/2018 | Winter 2019 | Summer/Fall 2018 |
| 4/27/2018 | 5/1/2018 | 5/7/2018 | Winter 2019 | Summer/Fall 2018 |
| 5/25/2018 | 5/29/2018 | 6/4/2018 | Winter/Spring 2019 | Summer/Fall 2018 |
| 9/21/2018 | 9/25/2018 | 10/1/2018 | Spring 2019 | Winter 2019 |

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| --- | --- | --- | --- | --- |
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| 10/26/2018 | 10/30/2018 | 11/5/2018 | Summer/ Fall 2019 | Winter 2019 |

Meetings are 2:30 – 4:00 in the Building 12 Board Room.

Non-ctcLink Catalog Items include Course Outcomes and applicability to degree requirements (e.g. Basic Skills, Distribution, etc).

In the event of a late proposal involving changes to ctcLink Catalog items, the Program/Department develops a plan with buy-in from Department/Program Chair, Dean, Dean’s Assistant, Associate Registrar; Administrative Operations Coordinator (Division); Curriculum Committee Administrative Co-Chair, Curriculum Committee Chair.

ctcLink Catalog Implementation Dates based on SBCTC Class Construction Schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Spring 2018 | Summer 2018 | Fall 2018 | Winter 2019 | Spring 2019 |
| Start Building Classes 12/1/2017 | 3/1/2018 | 3/1/2018 | 7/2/2018 | 11/5/2018 |
| Schedule goes live 1/1/2018 | 4/1/2018 | 4/1/2018 | 10/1/2018 | 1/1/2019 |