**Curriculum Committee Minutes**

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| **Meeting Date** | | **Meeting Time & Location** | |
| Monday April 3, 2017 | | 2:30 pm Board Room Building 12 | |
| **Chair** | **Vice-Chair** | | **Recording Scribe** |
| Barbara Peterson | Phil Hunter | | Darlene Rompogren |
| **Agenda Items**   1. **Members present:** Barbara Peterson, Dave Howard, Mike Mixdorf, Char Gore, Mary Jane Oberhofer, John Falskow, Greg Ferencko, Phil Hunter, Craig Cowden, Heather Gillanders, Jeff Calkins, Darlene Rompogren, Colleen Spezia, Jamie Traugott, Carroll Ferguson, Analea Brauburger. **Guests present:** Wendy Larsen, Bruno Arzola, Kristina Young, Liz Fortenbery, Yvonne Unnold, Katrina Taylor, Heather Cushman, Joseph Shannon, Ruth Lopes, Krista Fox, Andrew Cho, Katrina Diller. 2. **Minutes from 3/6/17: Motion to approve:** Dave Howard. **Second:** Mike Mixdorf. The March minutes were approved without changes. 3. **Additional agenda items: None.** | | | |
| **4. TABLED Courses NONE** | | | |
| **6. Provisional Approval (For information only) Minor Administrative Changes to ABE 020**  This change was made because they were unable to register students with the letter grade option, so the letter grade option for this course was replaced S/U. | | | |
| **7. DELETED Courses NONE** | | | |
| **8. UPDATED Courses**  **ABE 070 Reading and Writing for the Sciences: Health Science ABE 071 Reading and Writing for Occupational Education**  **ABE 072 Reading and Writing for Social Studies: Washington State History ABE 073 Reading and Writing doe Social Studies: Contemporary World Issues ABE 094 Academic Reading and Writing II: Threshold**  **These five courses have been pulled from the agenda as more changes are being considered.**  **AESL 011 Integrated ESL - Level 1 AESL 012 Integrated ESL - Level 2**  **AESL 013 Integrated ESL - Level 3** | | | |

**AESL 014 Integrated ESL - Level 4 AESL 015 Integrated ESL - Level 5 AESL 016 Integrated ESL - Level 6**

**Motion:** Phil Hunter. **Second:** Jeff Calkins.

Wendy Larsen explained that the outcomes for these courses have been updated to comply with new State Learning Standards. The credits for these courses are listed as variable because they offer programs at different sites. The repeatability is 3 for these courses. **Motion carried.**

# BIOL& 221 Introduction to Evolution, Ecology and Biodiversity BIOL& 223 Introduction to the Biology of Organisms

**Motion:** Phil Hunter. **Second:** Jeff Calkins.

Heather Cushman explained that the department made the decision last year to require that the three upper-level Biology courses be taken in order, necessitating a change in the wording of the course catalog. There is also now a minimum grade requirement in the prerequisites, as is true of the other upper-level Biology courses (so now they are consistent across the entire sequence).

# EAP 095 Reading, Writing, & Grammar I

**Motion:** Darlene Rompogren. **Second:** Heather Gillanders.

Darlene Rompogren explained that this change was simply to add the newly created Introductory-level EAP course (EAP 85) as an additional prerequisite for this course. **Motion carried.**

# NURS 171 Health and Illness Concepts 1A NURS 173 Health and Illness Concepts 2A NURS 174 Health and Illness Concepts 2B NURS 175 Health and Illness Concepts 3A NURS 176 Health and Illness Concepts 3B NURS 271 Health and Illness Concepts 4A NURS 272 Health and Illness Concepts 4B NURS 273 Health and Illness Concepts 5A NURS 274 Health and Illness Concepts 5B Motion: Char Gore. Second: Mike Mixdorf.

Ruth Lopes explained that this was an update of the course objectives to include “culturally sensitive” and to fix one minor typo. **Motion carried.**

1. **NEW Courses**

**BUS 232 Introduction to Project Management Motion:** Char Gore. **Second:** Jeff Calkins.

Mary Jane Oberhofer explained that this course was created at the request of the Prof- Tech Advisory Committee to bolster project the management course content by focusing less on IT content and more on project management. **Motion carried.**

**POLS 240 Environmental Politics and Sustainability Motion:** Char Gore. **Second:** Heather Gillanders.

This course presents an introduction to sustainability aligned with similar courses taught at UW, UWT, and other schools. It is a somewhat interdisciplinary solution-focused introduction to sustainability, and it fits into Tier 1 of the Sustainability Distinction Pathway. **Motion carried.**

# Update/review of existing DEGREES and/or CERTIFICATES Associate of Science in Astronomy/Physics

**Associate of Science in Atmospheric Science Motion to endorse:** Char Gore. **Second:** Jeff Calkins.

Phil Hunter explained that the Associate of Science degree is a degree TCC offers under the state-wide Associate of Science agreement. It is not a Direct Transfer Agreement degree. TCC's implementation of the Associate of Science degree requires students to complete a set of courses that prepares them for junior standing in a specific major. TCC calls these course sets "specializations". The Physics specialization was changed to an Astronomy/Physics specialization after a new tenure-track Astronomy faculty member was hired and the realization was made that Astronomy fit well with the Physics specialization. A new Atmospheric Science specialization was developed (to prepare students for the UW’s Atmospheric Sciences program) in response to a student advocating for this new specialization. **Motion carried.**

# Business - Entrepreneurship Concentration Business - Global Logistics Concentration Entrepreneurship Certificate

**Management Certificate**

**Motion to endorse:** Heather Gillanders. **Second:** Dave Howard.

Mary Jane Oberhofer explained that these are two tracks (concentrations) and two certificates. The changes are as follows:

* + The existing IT 257 class was deleted from the Entrepreneurship Certificate and replaced with BUS 257, Introduction to Business Social Media.
  + The program’s Advisory Committee wanted students to have the option to take CMU 110 (Intercultural Communication).
  + Two courses originally taught through WAOL don’t fit in with either of the two tracks, so they are being eliminated.

There is no change in the total number of credits for either of these.

**Motion carried.**

**Nursing: RN option, Associate in Applied Science - Transfer**

**Motion to endorse:** Char Gore. **Second:** Craig Cowden.

Ruth Lopes explained that there were WAC changes to require nursing degrees to be

transfer degree with the goal of having all nurses have a Bachelor’s Degree. The Nursing curriculum has not been changed, but five credits of Math (Math 146, Statistics) have been added. This is a new Associate of Applied Science Transfer degree. **Motion carried.**

# Phase One Proposal—Global Studies Distinction Pathway

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| **Motion to endorse:** Char Gore. **Second:** John Falskow.  Kristina Young explained that this new distinction pathway straddles both Academic and Prof-Tech. It will include courses in Communication and Transitional Studies, Natural Sciences, and Business courses from the Direct Transfer Agreement areas. Some Prof- Tech programs (Nursing, HIM/HIT, Human Services, Logistics) will also connect to this pathway. Phase 2 will look at different mechanisms (transfer and non-transfer) for students to fulfill these requirements. **Motion carried.** |
| **11. PHASE ONE Reviews**  **American Ethnic and Gender Studies Distinction Pathway Motion to endorse:** Craig Cowden. **Second:** Dave Howard.  Andrew Cho explained that AEGS is becoming a distinction pathway instead of a certificate. The changes were to increase the number of required credits from 15 to 20 and to align the AEGS distinction pathway with other distinction pathway proposals.  **Motion carried.**  **Associate in Computer Science**  **Motion to endorse:** Char Gore. **Second:** Jeff Calkins.  Greg Ferencko explained that it is hard for Computer Science students to fulfill the Associate of Science degree and be ready for junior-level requirements at a university. The benefit of the Associate in Computer Science degree is that students can get a Direct Transfer Agreement degree while no longer being required to take so many higher-level math classes. There have been many students who left TCC for UWT without completing their degree. This helps students finish the degree without taking all the math classes the Associate of Science degree requires. Joe Shannon, Rebecca Sliger, and many others worked on this. **Motion carried.** |
| **12. PHASE TWO Reviews:** |
| **12. Program Course Review for Content (5 year review-for information only-no action needed)** |
| **13. Other Business**  **a. Associate in Science Specializations—Phil:** Barb Peterson asked if the Curriculum Committee should review these or go more in depth to look at them. Joe Shannon replied that he liked the idea of their coming to the Curriculum Committee, but this is really just a concentration, so he thinks it is appropriate to bring it before the committee just to let the members know about it. Barb added that it is good to have a record of it in the CC minutes, and Colleen Spezia noted that it helps her keep up to date as well. Tod Treat said that the Curriculum Committee does not need to vote on micro-level issues and has evolved to a more macro-level view. Jeff Calkins said it is important for the Curriculum Committee to act as an institutional memory and record; he moved that the Committee continue to review these, with a second from Dave Howard. **Motion carried.** |

Tentative Curriculum Dates for 2016-2017 Academic Year

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| Submit CNet Deadline | Through Curricunet | Agenda Published | Curriculum Meeting | Implementation of Approved Changes |
| 4/17/17 | 4/12/17 | 4/24/17 | 5/1/17 | Winter 2018 |
| 5/22/17 | 5/26/17 | 5/30/17 | 6/6/17 | Winter 2018 |