Curriculum Committee Minutes

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| **Meeting Date** | | **Meeting Time & Location** | |
| Monday March 6, 2017 | | 2:30 pm Board Room Building 12 | |
| **Chair** | **Vice-Chair** | | **Recording Scribe** |
| Barbara Peterson | Phil Hunter | | Darlene Rompogren |
| **Agenda Items**   1. **Members Present:** Barb Peterson, Dave Howard, Mike Mixdorf, Char Gore, Mary Jane Oberhofer, John Falskow, Greg Ferencko, Phil Hunter, Craig Cowden   Heather Gillanders, Joyce Oswald (alternate for Tracey Ushman), Jeff Calkins, Darlene Rompogren, Colleen Spezia, Mary Knutson, Jamie Traugott, Carroll Ferguson, Analea Brauburger, Tod Treat. **Guests Present**: Sonia Llacer, Ruth Lopes, Bridgette Agpaoa- Ryder, Allison Muir, Rachelle McGill, Zoe Brown   1. **Minutes from 12/5/16 meeting and 2/7/17 online meeting minutes: Motion:** Jeff Calkins. **Second:** Char Gore. The minutes of both meetings were approved without changes. 2. **Additional agenda items: None** | | | |
| **4. TABLED Courses NONE** | | | |
| **6. Provisional Approval (Update) NONE** | | | |
| **7. DELETED Courses**  **AESL 053 ESL Grammar Level 3**  **AESL 054 ESL Grammar Level 4**  **AESL 055 ESL Grammar Level 5**  **AESL 056 ESL Grammar Level 6**  **AESL 073 ESL Reading Level 3**  **AESL 074 ESL Reading Level 4**  **AESL 075 ESL Reading level 5**  **AESL 076 ESL Reading level 6**  **BT 089 Business Grammar 89**  **BT 090 Business Grammar 90**  **BT 101 Keyboarding 101**  **BT 102 Document Processing**  **BT 109 Business Communications BT 151 Business Student Preparation BT 160Job Preparation Techniques** | | | |

CMATH 075 Computer-Based Review Arithmetic

CMATH 085 Computer-Based Introduction to Elementary Algebra CMATH 090 Computer-Based Elementary Algebra

CMATH 095 Computer-Based Intermediate Algebra MATH 010 Arithmetic and Algebra Review

NURS 111 Nursing I: Caring for the Well Client – Theory NURS 112 Nursing I: Caring for the Well Client – Clinical NURS 113 Nursing Interventions I: Assessment (Lab)

NURS 121 Nursing II: Caring for the Client with Minor Deviations from Wellness/Maternal Newborn Theory

NURS 122 Nursing II: Caring for the Client with Minor Deviations from Wellness/Maternal Newborn – Clinical

NURS 123 Nursing Interventions II: Basic Skills (Lab)

NURS 131 Nursing III: Caring for the Client with Moderate Deviations from Wellness/Pediatrics – Theory

URS 132 Nursing III: Caring for the Client with Moderate Deviations from Wellness/Pediatrics (Clinical)

NURS 133 Nursing Interventions III: Advanced Skills (Lab) NURS 141 Nursing Focus I: Gerontological Nursing (Theory) NURS 142 Nursing Focus II: Pharmacology I (Theory)

NURS 143 Nursing Focus III: Pharmacology II (Theory) NURS 151 Nursing I: Nursing Technology (Theory)

TMATH 100 Mathematics for the Health Sciences

**Motion:** Jeff Calkins. **Second:** Dave Howard. **Motion carried.**

8. UPDATED Courses

ABE 074 Reading and Writing for the Sciences: Biology ABE 075 Reading and Writing for Social Studies: US History

ABE 077 Reading and Writing for the Sciences: Environmental Science ABE 078 R/W for Social Studies: Contemporary World Issues 2

ABE 079 Reading and Writing for Social Studies: US Government and Civics ABE 085 Introduction to Elementary Algebra

ABE 090 Elementary Algebra ABE 095 Intermediate Algebra

**Motion:** Char Gore. **Second:** Heather Gillanders. Analea Brauburger asked about the apparent credit discrepancy between the ABE reading/writing classes that are cross-listed with English 85, which is a ten-credit class. Allison Muir explained that the variable credits will be changed to match so that there will not be a discrepancy (all of these will be 7-10

credits), and the five-credit ABE classes will not be linked with English 85. **Motion carried.**

ENGL/ 085 Academic Reading and Writing I: Foundations ENGL/ 095 Academic Reading and Writing II: Threshold

**Motion:** Char Gore **Second:** Craig Cowden**.** Rachelle McGill explained that these two classes are being changed to 7-10 variable-credit classes. The implementation date will be summer 2017.

Motion carried.

HD 098 Managing Math Anxiety

**Motion:** Heather Gillanders. **Second:** Jeff Calkins. Dave Howard explained that this change is to no longer link HD 098 to any specific math class but rather to make it a stand- alone class with a co-requisite of any math class. Mary Jane Oberhofer asked if Business Math could be included, and Dave Howard explained that it was already included. **Motion carried.**

MATH 147 College Algebra for Business and Economics

**Motion:** Dave Howard. **Second:** Mike Mixdorf. Greg Ferencko explained that this class bridges Statway to Math 147; it functions as an additional way for students to get to Math

147. The implement date for this class is fall 2017. **Motion carried.**

NURS 115 Skills and Assessment Lab I

NURS 117 Skills and Assessment Lab--LPN Transition NURS 125 Clinical and Simulation--LPN Transition NURS 156 Pharmacology--LPN Transition

NURS 172 Health and Illness Concepts 1B

NURS 177 Health & Illness Concepts--LPN Transition NURS 184 Professional Concepts-LPN Transition NURS 191 Clinical I

NURS 244 Preparation for the Natl Council Licensing Exam NURS 299 Individualized Studies in Nursing

**Motion:** Char Gore. **Second:** Mike Mixdorf. These modifications are mostly minor fixes: NURS 172 had some small grammatical issues corrected and an intercultural statement added. MURS 177 was modified to make the concepts match the course description.

NURS 244 was changed from lecture to lab-based since it is primarily a test-prep class (to be implemented in summer 2017). NURS 299 was amended to correct some small typos in the list of Course Learning Objectives, and the conjunction in the list of required tests was changed from “or” to “and”. **Motion carried.**

9. NEW Courses

**HSP 245 Sexual Orientation and Gender Identity Issues in Human Services Motion:** Jeff Calkins. **Second:** Mike Mixdorf. Bridget Agpaoa Ryder explained that

students can take up to two specialty courses, and this is a new specialty course to add to

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| the 14 already existing courses dealing with ability and culture. This course is to help students prepare to work with LGBTQ clients. **Motion carried.**  **NURS 297 Independent Study Nursing Clinical**  **NURS 298 Independent Study Nursing Lab and Simulation**  **Motion:** Char Gore. **Second:** Mike Mixdorf. Ruth Lopes explained that these are independent learning activities. **Motion carried.**  **SPAN& 221 Intermediate Spanish 1**  **SPAN& 222 Intermediate Spanish 2**  **SPAN& 223 Intermediate Spanish 3**  **Motion:** Heather Gillanders. **Second:** Jeff Calkins. Sonia Llacer explained that these should all be listed under the Humanities distribution, and they also have the “M” (multicultural) designation. These classes all have both the letter grade and the S/U grade options. Each of these three classes was also modified to correct some minor grammatical issues and to make the course descriptions and prerequisites more clear.  Sonia also noted that the Program Learning Outcomes will likely be reviewed later this year. **Motion carried.** |
| **10. Review of existing DEGREES and/or CERTIFICATES** |
| **11. PHASE ONE Reviews** |
| **12. PHASE TWO Reviews** |
| **12. Program Course Review for Content (5 year review-for information only-no action needed)** |
| **13. Other Business:** Analea Brauburger asked what the Curriculum Committee should do when the members notice that some of the PLOs listed for classes that come before the committee are not measurable, for example the Spanish courses that use “know” as an outcome. John Falsok suggested that he could take them back to the Humanities division and address them within the division. Dave Howard suggested that the CC members take care of it by informal discussion, but Barb noted that if they were discussed informally, there would be no record of them. Analea asked that they be included in the Curriculum Committee minutes so that there can be a record of them. Barb agreed and mentioned that she would put this in the agenda for the next CC meeting as an information-only item.   1. **FEPPS – Summer offering new courses: HIST&, HUM 120, ECON& 201, BIO& 160 Motion to endorse:** Char Gore. **Second:** Jeff Calkins. Zoe Brown explained that WCCW courses are now on the quarter system, and these new courses have all been approved by the appropriate deans and chairs. Zoe thanked the TCC faculty members who reached out to her to help with these courses. 2. **TBSA** |

Tentative Curriculum Dates for 2016-2017 Academic Year

Barb Peterson noted that the April meeting will be the last date for changes to Fall Quarter classes. Any

changes made after that would be implemented in Winter Quarter.

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| Submit CNet Deadline | Through Curricunet | Agenda Published | Curriculum Meeting | Implementation of Approved Changes |
| 3/20/17 | 3/24/17 | 3/27/17 | 4/3/17 | Fall 2017 |
| 4/17/17 | 4/12/17 | 4/24/17 | 5/1/17 | Winter 2018 |
| 5/22/17 | 5/26/17 | 5/30/17 | 6/6/17 | Winter 2018 |