

Curriculum Committee  
Minutes



<b>Meeting Date</b>		<b>Meeting Time &amp; Location</b>	
Monday June 6, 2016		2:30 pm Board Room Building 12	
<b>Chair</b>	<b>Vice-Chair</b>	<b>Recording Scribe</b>	
Barbara Peterson	Phil Hunter	Darlene Rompogren	

**Agenda Items**

**1. Members Present:** Barbara Peterson, Mike Mixdorf, Kim Lee (proxy for Char Gore), Mary Jane Oberhofer, John Falskow, Greg Ferencko, Phil Hunter, Craig Cowden, Sherry Cmiel, Tracey Brooks, Jeff Calkins, Darlene Rompogren, Colleen Spezia, Carroll Ferguson, Sean Van Dommelen, Kim Rzeszewicz, Tod Treat. **Guests Present:** Analea Brauburger, Ralph Hitz, Kristen Harrison, Lindsey Wilson, David Almeida, Ruth Lopes, Sheri Gietzen, Liz Fortenbery, Kristina Young, Yvonne Unnold, Allison Muir

**2. Minutes from 5.2.16 meeting: Motion:** Mike Mixdorf. **Second:** Tracey Brooks. The minutes were approved with the correction of misspelled names in the Members Present section (Carroll Ferguson and Analea Brauburger).

**4. TABLED Courses**

**NONE**

**6. Provisional Approval (Update)**

**NONE**

**7. DELETED Courses**

**ABE022 ABE Computer Assisted Learning - Level 2**

**ABE034 ABE Math - Level 4**

**ABE032 ABE Math - Level 2**

**ABE036 College Bound Math Level 6**

**ABE042 ABE Reading and Writing Level 2**

**ABE043 ABE Reading and Writing Level 3**

**ABE044 ABE Reading and Writing Level 4**

**ABE046 College Bound Reading and Writing 6**

**ABE054 ABE Writing Level 4**

**ABE064 ABE Reading Level 4**

**CJ&100 Introduction to Administration of Justice**

**CJ&101 Introduction to Criminal Justice**

**GED025 GED Computer-Assisted Learning - Level 5**

**GED046 GED Advanced Reading and Writing**

**GED055 GED Basic Writing Level 5**  
**GED056 GED Advanced Writing Level 6**  
**GED065 GED Basic Reading Level 5**  
**GED066 GED Advanced Reading Level 6**

**HSP225 Treatment Trends for Domestic Violence**  
**HSP281 Clinical Supervision**

**Motion:** Phil Hunter. **Second:** Tracey Brooks. **Motion carried.**

## **8. UPDATED Courses**

### **BUS110 Business Math**

**Motion:** Mary Jane Oberhofer. **Second:** Tracey Brooks. The course has been updated to emphasize problem solving and decision making; also, one of the learning outcomes was removed because it was obsolete. **Motion carried.**

### **BUS 102 Customer Service**

**Motion:** Mary Jane Oberhofer. **Second:** Tracey Brooks. Content on business ethics was added to this course, along with more general content (not tied to any specific textbook) because the course is being moved to OER.

### **EMC131 Paramedic Clinical II**

### **EMC132 Paramedic Clinical III**

**Motion:** Jeff Calkins. **Second:** Craig Cowden. Since there was no representative present to talk about these courses, Jeff Calkins amended his motion to table them until Fall Quarter. **Courses tabled.**

### **HIST&214 Pacific NW History**

**Motion:** Phil Hunter. **Second:** Craig Cowden. This course had been tabled from previous Curriculum Committee meeting. Liz Fortenbery explained that English 101 is not a prerequisite for Running Start students taking this course. It will be offered beginning in Winter 2017. **Motion carried.**

### **MATH090 Elementary Algebra**

**Motion:** Greg Ferencko. **Second:** Jeff Calkins. Greg Ferencko explained that the change was made to offer another pathway for ABE students to reach Math 90. **Motion carried.**

### **MO110 Medical Office Procedures**

**Motion:** Sherry Cmiel. **Second:** Kim Lee (proxy for Char Gore). Kim Lee explained that the lab component was removed and other minor changes were made. **Motion carried.**

### **MUSC161 Symphonic Band**

### **MUSC165 Jazz Band**

**Motion:** John Falskow. **Second:** Craig Cowden. John Falskow explained that the new Associate of Music degree (approved at the May Curriculum Committee meeting) lacked a two-year sequence for these two subjects, so these courses are being added to create that sequence. **Motion carried.**

### **SOC&201 Social Problems**

**Motion:** Sherry Cmiel. **Second:** Craig Cowden. Craig Cowden explained that the update was to add English 101 as a co-requisite. This course still retains its Multicultural designation. **Motion carried.**

## **9. NEW Courses**

### **ABE065 Math Support for Non Native Speakers of English**

#### **ABE095 Intermediate Algebra**

**Motion:** Phil Hunter. **Second:** Mike Mixdorf. Allison Muir explained that with the mandated changes in ABE, math now has to be integrated all the way through. This allows ABE students to join Math classes a bit sooner. These courses will be offered beginning Fall 2016. **Motion carried.**

### **BUS257 Social Media for Business**

**Motion:** Mary Jane Oberhofer. **Second:** Sherry Cmiel. This course, a requirement for the Business degree, was updated to provide more of a business marketing focus. This course is to be cross-listed with IT 257, but since the IT Department hasn't signed off on it yet, this course is being tabled until the next Curriculum Committee meeting in Fall Quarter. **Course tabled.**

### **CPT101 Introduction to Web Development**

#### **CPT190 Introduction to Web Development: Testing and Debugging JavaScript**

**Motion:** Tracey Brooks. **Second:** Sherry Cmiel. CPT 101 is designed to teach fundamentals of Web applications, while CPT 190 focuses on writing and debugging code. These courses are to be offered at the Purdy Correctional Center but not on campus. **Motion carried.**

### **IT249 Database Programming**

#### **IT282 Database Management Capstone**

**Motion:** Sherry Cmiel. **Second:** Tracey Brooks. Since no representative was present to present these courses, Sherry amended her motion to table them. **Courses tabled.**

### **MUSC261 Symphonic Band II**

**Motion:** John Falskow. **Second:** Tracey Brooks. This course was created to offer a second year of Symphonic Band for the AM degree. **Motion carried.**

### **NURS117 Skills and Assessment Lab--LPN Transition**

#### **NURS125 Clinical and Simulation--LPN Transition**

**NURS156 NURS 156: Pharmacology--LPN Transition**  
**NURS177 Health & Illness Concepts--LPN Transition**  
**NURS184 Professional Concepts-LPN Transition**

**Motion:** Craig Cowden. **Second:** Jeff Calkins. These courses (total 12 credits, one quarter's worth) were created as a pathway to allow the LPN students to integrate with the RN students. **Motion carried.**

**10. Review of existing DEGREES and/or CERTIFICATES**

**Associate in Pre-Nursing (DTA/MRP) Associate in Pre-Nursing Transfer Degree (DTA)**

This review is being tabled until the first CC meeting in Fall Quarter.

**11. PHASE ONE Reviews**

**Honors Distinction Pathway**

**Motion to endorse:** Jeff Calkins. **Second:** Tracey Brooks. The Honors Distinction Pathway was created to address the needs of students moving on to competitive schools/ programs. This addresses both academic and funding needs of students, as putting students in a cohort enhances success. This is not just classroom-based; it is a cross- or multi-disciplinary approach that could also be extended to experiential study as Service Learning or Study Abroad. **Motion carried.**

**12. PHASE TWO Reviews**

**Sustainability Distinction Pathway**

**Motion to endorse:** Phil Hunter. **Second:** Sherry Cmiel. This pathway will consist of 20 credits, beginning in Winter Quarter 2017, targeting transfer students. It is not currently designed to articulate with any programs at transfer institutions; the goal is to increase offerings of courses with sustainability content. There are two tiers; currently there are lots of tier 2 courses, but there is a need to add at least two or three tier-1 courses. **Motion carried.**

**13. Program Course Review for Content (5 year review-for information only-no action needed)**

**NONE**

**13. Other Business**

**A. Election of CC Vice Chair:** Phil Hunter will serve as CC Vice Chair beginning in Fall 2016.

**B. Introduction of New Curriculum and Learning Outcomes Coordinator:** Kim Rzeszewicz introduced Analea Brauburger, who is replacing her as the new Curriculum and Learning Outcomes Coordinator.

**C. Announcements:**

- There are four positions open for re-appointment; those not interested in renewing their appointments are asked to let Barb Peterson know so that she can start the search for a replacement.
- Barb Peterson will step down as Curriculum Committee Chair in June 2017; CC members are asked to start thinking of potential nominees for her replacement.

- Kim Rzeszewicz presented a document explaining how Curriconet is going to be organized with regard to degrees and certificates (based on the way TCC is structured).

Important Curriculum Dates for 2016-2017

<b>Proposal submit date</b>	<b>Proposals thru Curriconet</b>	<b>Agenda Published</b>	<b>CC meeting</b>
September 19	9/23/16	9/26/16	October 3, 2016