

Curriculum Committee  
Minutes



<b>Meeting Date</b>		<b>Meeting Time &amp; Location</b>	
Monday May 2, 2016		2:30 pm Board Room Building 12	
<b>Chair</b>	<b>Vice-Chair</b>	<b>Recording Scribe</b>	
Barbara Peterson	Phil Hunter	Darlene Rompogren	

**Agenda Items**

**1. Members Present:** Barb Peterson, Dave Howard, Mike Mixdorf, Char Gore, Gina Hatcher (alternate for Mary Jane Oberhofer), John Falskow, Kendra Feinstein (alternate for Greg Ferencko), Phil Hunter, Craig Cowden, Sherry Cmiel, Joyce Oswald (alternate for Tracey Brooks), Jeff Calkins, Darlene Rompogren, Sherry Cmiel (alternate for Heather Gillanders), Bets Abts, Collen Spezia, Jamie Traugott, Carool Ferguson, Kim Rzeszewicz, Tod Treat. **Guests Present:** Analea Brouburger, Kim Harrington, Heather Cushman, Ralph Hitz, Kristen Harrison, Chanel Rhymes

**2. Minutes from 4/4/16 meeting: Motion:** Char Gore. **Second:** Mike Mixdorf. The minutes were approved with the following changes: (1) In Item 8 (Updated Courses), the second sentence was amended to “In Winter Quarter 2017, English 101 will become a co- or pre-requisite for these courses, with English 101 becoming a prerequisite only (no longer a co-requisite) the following year.” (2) In Item 12A, Global Learning recommendation, the first sentence was amended to “Kim Rzeszewicz and four other faculty members met as a task force to come up with recommendations, and this topic will be on the agenda for next week’s Instructional Council meeting.”

**3. Additional agenda items: None**

**4. TABLED Courses**

**NONE**

**6. Provisional Approval (Update)**

**NONE**

**7. DELETED Courses**

**EAP 195 Special Programs Speaking/Listening II**

**IBEST 18 Computer User 5 for ABE**

**IBEST 19 Computer User 5 for AESL**

**IBEST 35 Customer Services for AESL**

**IBEST 44 Essentials 3 for ABE**

**IBEST 45 Essentials 3 for AESL**

**Motion:** Phil Hunter. **Second:** Sherry Cmiel. **Motion carried.**

## 8. UPDATED Courses

### BIOL& 222 Introduction to Cellular and Molecular Biology

### BIOL& 260 General Microbiology

**Motion:** Phil Hunter. **Second:** Mike Mixdorf. These courses are part of the Biology major sequence. This update makes BIOL& 221 a prerequisite for BIOL& 222 so that all three courses will have to be taken in sequence. **Motion carried.**

### CHEM& 110 Chemical Concepts w/lab

### CHEM& 121 Introduction to Inorganic Chemistry

### CHEM& 131 Introduction to Organic/Biochemistry

### CHEM& 161 General Chemistry w/Lab I

### CHEM& 162 General Chemistry w/Lab II

### CHEM& 163 General Chemistry w/Lab III

### CHEM& 261 Organic Chemistry w/Lab I

### CHEM& 262 Organic Chemistry w/Lab II

### CHEM& 263 Organic Chemistry w/Lab III

### PHYS& 114 General Physics I

### PHYS& 115 General Physics II

### PHYS& 116 General Physics III

### PHYS& 222 Engineering Physics – Electricity and Magnetism

### PHYS& 223 Engineering Physics – Waves, Optics, and Thermodynamics

**Motion:** Phil Hunter. **Second:** Dave Howard. This update changes the prerequisite minimum grade for these courses from D to C, making it consistent with Biology and Math minimum grades. **Motion carried.**

### ENGL/ 085 Academic Reading and Writing I: Foundations

### ENGL/ 095 Academic Reading and Writing II: Threshold

**Motion:** Char Gore. **Second:** Sherry Cmiel. This update changes all ENGL/ 85 and 95 courses to ten credits (deleting the 8-credit option for these courses). **Motion carried.**

### HUM 110 Introduction to Pacific Rim Cultures (with M designation)

### HUM 285 The City

**Motion:** John Falskow. **Second:** Craig Cowden. The decision was made to keep these two courses instead of deleting them, so their outcomes have been updated. When Kim Rzeszewicz questioned the word “appropriate” in the outcome “Develop an appropriate sensibility...”, John Falskow said that the outcome should remain as written. For HUM 285, the repeatability should be 1, not 2, despite the fact that the subject matter changes; this is to avoid raising issues with transferability. John Falskow agreed to this change.

**Motion carried.**

### MUSC& 141 Music Theory I

### MUSC& 142 Music Theory II

### MUSC& 143 Music Theory III

**Motion:** John Falskow. **Second:** Jeff Calkins. The outcomes for these courses have been updated for the Associate of Music degree. **Motion carried.**

### **NUTR 101 Human Nutrition**

**Motion:** Phil Hunter. **Second:** Char Gore. This update was to add a course learning outcome about sustainability so that the course can work with the Sustainability degree. The lack of an ampersand in the title for this course distinguishes it from NUTR& courses, which include a lab component. Tod Treat moved to add the ampersand to this course so that current students won't be hurt by it. Craig Cowden noted that the ampersand is not related to the course description, so the motion was amended to recommend that once Tod and Mike consult on this, if they find that adding the ampersand is in the interest of students, it will be added by the end of this week. **Motion carried.**

### **9. NEW Courses**

**MUSC 131 Applied Lessons Strings 1**

**MUSC 132 Applied Lessons Brass 1**

**MUSC 133 Applied Lessons Woodwind 1**

**MUSC 134 Applied Lessons Percussion 1**

**MUSC 135 Applied Lessons Keyboard 1**

**MUSC 136 Applied Lessons Voice 1**

**MUSC 231 Applied Lessons Strings 2**

**MUSC 232 Applied Lessons Brass 2**

**MUSC 233 Applied Lessons Woodwind 2**

**MUSC 234 Applied Lessons Percussion 2**

**MUSC 235 Applied Lessons Keyboard 2**

**MUSC 236 Applied Lessons Voice 2**

**MUSC& 241 Music Theory IV**

**MUSC& 242 Music Theory V**

**MUSC& 243 Music Theory VI**

**Motion:** John Falskow. **Second:** Char Gore. These courses have been created for the new Associate of Music degree, to provide two years of one-on-one lessons as the Direct Transfer Agreement for the Associate of Music degree specifies. The repeatability is 3 for each course, so these courses need to be exempted from the Repeat Rule so that the system won't automatically use the highest grade of a retaken class but will instead keep all three grades when a student takes one of these classes three times. The last three courses in this list constitute the second year of Music Theory. **Motion carried.**

### **10. DEGREES and/or CERTIFICATES**

**Associate in Music (New Associate degree (transfer DTA))**

**Motion to endorse:** Char Gore. **Second:** Jeff Calkins. This degree has been approved by the State Board of Community and Technical Colleges as a Direct Transfer Agreement Major-Related Program. **Motion carried.**

**Health Information Technology (Prof/Tech (AAS) degree/modification)**

**Motion to endorse:** Char Gore. **Second:** Mike Mixdorf. **Motion carried,** with HIT 179 changed to repeatability of 3.

### **11. PHASE ONE Reviews**

**Sustainability Distinction Pathway**

No motion or vote is needed; this is an information item only. This degree will be open to all TCC students; it allows students to choose courses containing sustainability content,

though the degree is aimed mainly at transfer students. The Curriculum Committee will go through the details in Phase 2 at the June meeting.

**12. Program Course Review for Content (5 year review-for information only-no action needed)**

**NONE**

**13. Other Business**

**A. FEPPS – A vote to recommend transcription of credits**

- ENGL& 102
- ENGL 280
- SOC 247
- OCEA&101
- SPAN& 121
- PE 108

**Motion:** Phil Hunter. **Second:** Jeff Calkins. The Course Learning Objectives for the above listed courses have been reviewed by their respective deans/chairs. **Motion carried**, with Craig Cowden abstaining.

**B. Discussion on approval of new PLOs by CC**

This will be discussed today, with the vote taking place at the June CC meeting. Barb Peterson asked if the Curriculum Committee members wanted to hear about any changes that are made in Program Learning Outcomes. Phil Hunter replied that the CC members should hear about them since CC meetings are where we hear about the big perspective; he noted that we should definitely be doing this at both the program level (PLOs) and the degree level (DLOs).

**C. Discussion on criteria for reviewing established programs — ideas**

Barb Peterson asked if the CC members wanted to add reviewing programs to the list of things the Curriculum Committee does on a regular basis. The ensuing discussion revealed that most CC members wanted to be kept in the loop regarding major changes but did not feel that every minor change made by programs needed to come before the Curriculum Committee.

**D. Global Learning Task Force recommendations – a vote of endorsement**

**Motion:** Char Gore. **Second:** Sherry Cmiel. Today the CC is just voting on endorsing the shift in focus (the overall recommendations) that the Global Learning Task Force has made, not necessarily on endorsing the actual verbiage in the proposed modification. The Global Learning task force is open to wordsmithing of the document next year. **Motion carried**, with Dave Howard abstaining.

**E. Degree updates in CCnet – information only**

This document listing degrees and criteria was created to remove any confusion related to the many acronyms with multiple meanings and to clarify the criteria for each degree type.

Proposal submit date	Proposals thru Curricunet	Agenda Published	CC meeting
May 23	May 27	May 31	June 6, 2016

September 19	9/23/16	9/26/16	October 3, 2016