

Curriculum Committee  
Agenda



<b>Meeting Date</b>		<b>Meeting Time &amp; Location</b>	
Monday April 4, 2016		2:30 pm Board Room Building 12	
<b>Chair</b>	<b>Vice-Chair</b>	<b>Recording Scribe</b>	
Barbara Peterson	Phil Hunter	Darlene Rompogren	

**Agenda Items**

**1. Members Present:** Barb Peterson, Mike Mixdorf, Char Gore, Mary Jane Oberhofer, John Falskow, Greg Ferencko, Phil Hunter, Craig Cowden, Melissa Adams (proxy for Sherry Cmiel), Tracey Brooks, Jeff Calkins, Darlene Rompogren, Heather Gillanders, Colleen Spezia, Jamie Traugott, Carroll Ferguson, Sean Van Dommelen, Kim Rzeszewicz, Tod Treat. **Guests Present:** Bernie Comeau, Meridith LaFlesh, Kendra Feinstein

**2. Minutes from 3/7/16 meeting:** Motion to approve: Phil Hunter. Second: Mike Mixdorf. The minutes were approved with one change: In item 12A, Criteria Draft of D/C/BAS majors/DP, the second sentence was amended to read "The procedure that was developed to create the new HIM BAS was adapted for use in creating other new degrees, certificates, or pathways in the future."

**3. Additional agenda items:** None

**4. TABLED Courses**

NONE

**6. Provisional Approval (Update)**

NONE

**7. DELETED Courses**

NONE

**8. UPDATED Courses**

**HIT 110 Health Care Delivery Systems**

**HIT 125 Record Content and Standards I**

**Motion:** Mike Mixdorf. **Second:** Craig Cowden. This update changes the prerequisite for these courses from BUS 110 (Business Math) to MATH& 146 or MATH 93/136 (Statistics). **Motion carried.**

Anth 220 Ethnographies of American Culture

Anth& 204 Archaeology

Anth& 205 Biological Anthropology

Anth& 206 Cultural Anthropology

Anth& 207 Linguistic Anthropology

Anth& 210 Indians of North America

Anth& 237 Human Osteology  
Anth& 245 Primatology  
Hist 210 History of Modern Europe  
Hist 211 History of China  
Hist 230 History of Japan  
Hist 240 Religions in America and the Modern World  
Hist& 214 Pacific Northwest History  
Hist& 219 Native American History  
Hist& 220 African American History  
PoIS 231 Politics and Film  
Psyc 240 Social Psychology  
Psyc& 200 Lifespan Psychology  
Psyc& 220 Abnormal Psychology  
Soc 205 Sociology of African Americans  
Soc 222 Sociology of Sports  
Soc 238 Sociology of Latino Americans  
Soc 247 Media, Politics, and Society  
Soc 262 Race and Ethnic Relations  
Soc 265 Sociology of Asian Americans  
Soc 271 Introduction to the Sociology of Deviance and Social Control  
Soc& 201 Social Problems

**Motion:** Char Gore. **Second:** Phil Hunter. The purpose of the update to all of these courses is to add English 101 as a prerequisite or co-requisite. This change will be implemented in Winter Quarter 2017, with a further change to be implemented the following year, when English 101 becomes a prerequisite only. (One other change was made: The title of HIST 240 was amended to Religion in America, per Bernie Comeau's recommendation.) (Notes: These courses didn't appear in CurricUNET because they were in the wrong place, Tabled Courses, instead of in the correct category, Updated Courses. Also, HIST 214 and SOC 214 were pulled from this list because of the potential negative impact on Running Start students, who use these courses to satisfy high school requirements and may take them before they complete English 101.) **Motion carried.**

## 9. NEW Courses

### CPT 100 Software Development Fundamentals

This course was withdrawn; it will appear on a future Curriculum Committee agenda.

### EAP 85 Introduction to reading, writing, & Grammar

**Motion:** Char Gore. **Second:** Jeff Calkins. This is a true-beginning level of English language study, added to the EAP sequence to accommodate international students who are not yet ready for EAP 95, which is high-beginning level. **Motion carried**, with one change: the start date will be Summer Quarter 2016 rather than Spring Quarter 2016.

**Motion carried.**

### MATH 094 Statway Bridge to Business Algebra

**Motion:** Char Gore. **Second:** Phil Hunter. Because the Statway sequence (Math 93 & 136) gets students to college level but then doesn't lead to a higher college level math course (and more programs nowadays are requiring two college-level math courses), this

course was developed to give students who have completed Math 85 a pathway to a college-level math course that satisfies the prerequisite for a second college-level math course. This 5-credit course will be offered beginning Winter 2017. **Motion carried.**

## **10. DEGREES and/or CERTIFICATES**

**NONE**

## **11. Program Course Review for Content (5 year review-for information only-no action needed)**

## **12. Other Business**

### **A. Global Learning recommendation**

Kim Rzeszewicz and four other faculty members attended a conference on Global Learning recommendations, and this topic will be on the agenda for next week's Instructional Council meeting. It will then be on the agenda for an endorsement vote at the May Curriculum Committee meeting (Kim will email the CC members about it before the meeting). This is not adding another Degree Learning Outcome; rather, it is tweaking the Living and Working Cooperatively outcome to include global learning. The group is recommending changing the LWC outcome's name to Diversity and Intercultural Responsiveness.

### **B. Test Criteria for Draft of BAS - CH degree (statement of need) - Char**

Char Gore, having completed the Statement of Need for TCC's second BAS degree, offered some suggestions about the process based on her experience. She suggested that "Provide the learning outcomes" in the proposal form be changed to "Give an overview of the degree" because the outcomes are usually developed further along in the process. She also wondered about the order of the steps in the process: Why bring it to Instructional council "for information only (not vote at this time)" in phase 1 and then bring it back to IC again, this time for an endorsement vote, at the end of Phase 2? After discussion by the CC members, Char Gore moved that the CC endorse the Statement of Need for the newest BAS degree, and John Falskow seconded. Motion carried.

### **C. Test Criteria for Draft of AM degree (statement of need) - John**

John Falskow, who has completed both the Statement of Need and the Proposal for the new Associate of Music degree, felt that the process was reasonable and not out of scope. The AM degree is being developed in line with the curriculum of 4-year schools offering Music degrees so that AM graduates will not encounter problems when they transfer to 4-year schools. Barb noted that the point of today's discussion is to test the process; then next month we will have these degrees before the CC for a vote to recommend approval of the degree itself (this is why the process is still on paper and not in Curricunet). The documents can't be just attachments but will need to be built in Curricunet; this way, as much of the information as possible will actually be part of the database, which it wouldn't be if the documents were simply included as attachments. When Kim Rzeszewicz asked how this process would fit with the CC flowchart, Tod Treat explained that there would be no inherent conflict—it would be just a tweak. Barb explained that the next step is for Kim to build it in Curricunet, and John Falskow said that he would have the AM degree ready to go before CC in May for a vote on recommendation and adoption. Tod noted that

for Phase 2 (review process), it should go to the Student Academic Services team for review before it goes to the EVP for review, and Barb replied that she would make that change in the order.

**D. Discuss desired criteria for reviewing established programs - Barb**

Established programs, degrees, and certificates are going to be reviewed on a 5-year cycle, so Barb solicited suggestions from the Curriculum Committee members on what criteria should be included in the review process. John Falskow suggested that the curriculum should be reviewed, and Char Gore added that credentialing from an outside accrediting body should be reviewed, along with job placement statistics for graduating students. Phil Hunter also suggested that the degree or certificate should be evaluated with regard to its fit with the Direct Transfer Agreement. John Falskow added that we should make sure the new degree or certificate fits TCC's Degree Learning Outcomes and admissions criteria. Barb will put together a draft of the recommendations and email it out to the CC members with a view toward compiling a list of criteria that we can discuss and vote on at the next CC meeting.

Proposal submit date	Proposals thru Curricunet	Agenda Published	CC meeting
April 15	April 21	April 25	May 2, 2016
May 23	May 27	May 31	June 6, 2016