

Curriculum Committee
Minutes



Meeting Date		Meeting Time & Location	
Monday November 3, 2014		2:30 pm Board Room Building 12	
Chair	Vice-Chair	Recording Scribes	
Dr. Barbara Peterson Human Services Program	Phil Hunter Science/Engineering	Dr. Darlene Rompogren English for Academic Purposes	

Agenda Items

1. Members Present: Barb Peterson, James Mendoza (alternate for Dave Howard), Mike Mixdorf, Char Gore, Annalee Rothenberg (alternate for Susan Schneider), John Falskow, Greg Ferencko, Phil Hunter, Bernie Comeau, Sherry Cmiel, K. Young (alternate for Jeff Calkins, Darlene Rompogren, Tracy Brooks, Steve Ashpole, Colleen Spezia, Carroll Ferguson, Sam Loftin, Loo Moy Call, Kim Rzeszewicz, Tod Treat;
Guests Present: Bruno Arzola, Craig Cowden

2. Minutes from 10/6/14 meeting: Approved, with a correction in the spelling of one attendee's name.

3. Additional agenda items: None

4. TABLED Courses: None

5. NEW Courses: None

6. DELETED Courses: None

7. UPDATED Courses

ART 102 Two-Dimensional Design

ART 151 Advanced Printmaking

ART 157 Intermediate Painting

ART 158 Advanced Painting

ART 174 Intermediate Sculpture II

ART& 100 Art Appreciation

Motion: Char Gore. Second: John Falskow. The updates to these 6 art classes were mostly to the learning objectives, course outcomes, and Humanities distribution listing (but only for those already listed as Humanities distribution courses). Those not currently so listed will be brought back to Curriculum Committee to have the Humanities designation added as needed.

Motion carried.

ENGL 180 Una Voce Workshop

Motion: Phil Hunter. Second: Char Gore. This class is about how to edit and publish a publication. It is not a performance skills class, but a Curricunet glitch lists it as such.

Motion carried.

HUM 179 Themes or Topics in Humanities (Revolving Topics) TABLED
HUM& 116 Humanities I

Motion: John Falskow. Second: Mike Mixdorf. These courses are more CAP work, with a course number change. The two issues were repeatability and distribution: since these courses can be taken twice for credit, we need to address the issue of whether they can be taken twice for Humanities distribution credit. Pending further discussion within the Humanities division, John Falskow amended his motion to recommend approval of HUM& 116 but table HUM 179.

Motion carried.

PSYC 209 Fundamentals of Psychological Research

Motion: John Falskow. Second: Char Gore. Craig Cowden presented data showing that students do better in PSYC 209 if they have taken statistics first. Further support for making statistics a prerequisite for PSYC 209 is the fact that the University of Washington (Tacoma) has done so. **Motion carried.**

SPAN& 121 Spanish I

SPAN& 122 Spanish II

SPAN& 123 Spanish III

Motion: John Falskow. Second: Char Gore. Bruno Arzola explained that Spanish 121, 122, and 123 are college-level introductory courses. At TCC they are 5 credits, but at other schools they are 4 semester credits, meaning we cover the same information in less time. He also noted that these are Multicultural courses, so John Falskow amended his motion to include the M designation on all 3 of them. **Motion carried.**

8. DEGREES and/or CERTIFICATES: None.

9. OTHER BUSINESS

a. Feedback on new timeline: Barb has changed the Curriculum Committee timeline for the December 2014 meeting as discussed at the last meeting because of the 3-day Thanksgiving holiday.

Annalee asked if we could get Bloom's taxonomy and Maslow's hierarchy added to Curricunet, but Kim Rzeszewicz noted that Curricunet comes with its own taxonomy designations. John Falskow suggested that we all explore other learning theories and not just stick with Bloom and Maslow.

b. Procedure for consultation on proposed courses for distribution in different disciplines: Barb noted that we need to figure out a process for when a proposed course needs to be added to another division's distribution list. Phil Hunter suggested that the person submitting the proposal should go to the other division and go through their procedure to add the course. Annalee added that creating a checklist or set procedure would expedite the procedure, prompting Barb to request volunteers to create a checklist; Char Gore and John Falskow volunteered to work on it.

c. Submission checklist: This is similar to what was discussed in the preceding item. Phil Hunter wondered if some of this could be built into Curricunet so that missed steps could be flagged. There followed a discussion on what to include if we build this process into Curricunet (minimum

prerequisite grades, for example). Phil Hunter suggested that there be a list of things for the department chair to check while reviewing the course before sending it on to the Curriculum Committee.

d. Satisfactory/unsatisfactory grade—revise catalog language? Kim Rzeszewicz explained that the Curriculum Committee needs to make a decision on the verbiage around the S/U grade. It needs to be accessible to students so that they understand the ramifications before deciding whether to request this grade option. Steve Ashpole noted that some universities don't accept credits graded this way; also, there can be problems with progress reporting for some students—the S/U grade works for us internally, but other schools may misinterpret it. For example, some departments are using the S grade instead of an I grade, but the system interprets it as satisfactory completion. John Falskow asked whether it was just the wording in the catalog that's creating the confusion, or whether we need to create a new procedure to designate satisfactory completion. Kim Rzeszewicz explained that this option doesn't appear in syllabi, so students often don't even know that it is an option. Barb Peterson asked if we should require people submitting courses to write the rationale if they choose this option. The discussion closed with the decision that Steve and Barb would discuss this further, and CC reps would go back and discuss this with their departments and report back at the next meeting.

e. Concerns: Barb noted that some courses still have not been CAPped, and others haven't been taught in the past 3 years and thus may need to be deleted. She will email those whose departments have any of these so that they can take appropriate action. Kim R. also noted that we need to put all degrees and programs through Curriculum Committee by the end of next year, so she and Mecca Salahuddin will work on designing a new process for this and will have it ready by next year.

The meeting was adjourned at 3:35.

Minimal submission date	Proposals thru CCNet	Curriculum meeting
October 17, 2014	October 27, 2014	November 3, 2014
November 14, 2014	November 24, 2014	December 1, 2014
January 15, 2015	January 26, 2015	February 2, 2015
February 12, 2015	February 23, 2015	March 2, 2015
March 16, 2015	March 30, 2015	April 6, 2015
April 16, 2015	April 27, 2015	May 4, 2015
May 14, 2015	May 22, 2015	June 1, 2015