

Curriculum Committee Minutes



Meeting Date	Meeting Time & Location	
Monday December 5, 2011	2:30 pm Building 12 – Board Room	
Chair	Co-Chair	Recording Secretary
Dr. Barbara Peterson, Instructor, Human Services Program	Dr. Dave Howard, Counselor, Counseling/Advising	Rosalie Robinson Rachel Goon

Agenda Items

Members Present: Dave Howard, Barb Peterson, Greg Carter (for Mike Mixdorf), Char Gore, Susan Schneider, Rosalie Robinson, Robert Hijiya, Darlene Rompogren, Julie Benson, John Falskow, Phil Hunter, Rachel Goon, Bernie Comeau, Greg Ferenko, Steve Ashpole, Colleen Spezia, Kim Rez

Guests Present: Ken Fox, , David Endicott, Charlie Crawford, David Bahrt, Rebecca Sliger

Introductions

1. Approval of minutes from 11/7/11 meeting

Motion: Dave Howard

Second: Rosalie Robinson

Phil – adjustment to Nov. minutes: noted that GEOL 105 and GEOL 200 were removed from the agenda. BIOL 105 and GEOL 101 also were removed from agenda.

Motion carried

2. Additions to the agenda –

Phil: 261 Summer Nursing Internship and 262 Dosage Calculations – move to deleted courses.

NURS 261 and 262 under “Updated” Courses should move to “New” Courses.

This is because those numbers are being “recycled,” so these are technically new courses.

3. TABLED Courses from 11/7/11

- HD 101 – Student Success Seminar
- HD 105 – Career and Life Planning
- HD 110 - Human Relations
- HD 114 - Exploring Human Potential

Motion to recommend approval: Char Gore
Second: Rosalie Robinson

Discussion:

Phil: in HD 101, course description includes topics that are not in the detailed course outcomes.

Dave: Course gets used sometimes to target specific populations, so topics vary. Intention is to list the outcomes that are taught uniformly.

Kim: suggests wording change to topics "may include"

Robert: 105 and 114 objectives seemed pretty similar. Do students ever take both?

Dave: Possibly, yes. 105 is career-oriented, 114 is about exploring human potential in general.

Char: please amend motion to include M designation on 110.

Motion Carried

4. DELETED Courses

GEOG 200 - Introduction to ArcView GIS

GEOL 105 - Earth Systems Science

LS 103 – Research Problems

LS 105 – Learning in the 21st Century

MATH 071 – Basic Arithmetic

Per agenda change:

NURS 261 (summer internship)

NURS 265 (dosage calculation)

Phil Hunter: Motion to recommend deletion of all 7, including the 2 Nursing courses added into the agenda (NURS 261- Summer Nursing Internship, and NURS 265-Dosage Calculation):

Second: Rosalie Robinson

Discussion: None

Motion Carried

5. NEW Courses

ENGR 240 – Applied Numerical Methods

Motion: Phil Hunter

Second: Susan Schneider

Discussion:

Rebecca Slinger: Many engineering courses are going to a numerical methods course at other schools. This course was developed by an instructor at Everett, and if approved in this form, can be approved by UW/WSU for transfer

Char: does there need to be a min grade?

Rebecca: we don't do that for any other engineering classes; would like to be consistent and leave off.

Kim R: OK.

Motion Carried

NURS 263 - LPN to ADN Articulation (Bridge-Entering level IV) Lab

Per agenda change, also

NURS 261 (LPN to ADN articulation)

NURS 262 (LPN to ADN articulation)

Motion: Phil Hunter:

Second: Dave Howard

Discussion: Julie: LPNs need more clinical and lab time to be more successful – this will add additional clinical and lab. Pre-req should be “active, unencumbered, WA state license;” would like to change. Also, LS 102 is going away, so please remove. Should also say “entrance to the program” is a pre-req.

Kim: maybe if it just says “entrance to the program,” that assumes an unencumbered WA state license?

Steve: Good, because if name of the license changes, it won’t require re-doing the course proposal. Should apply to 261, 262, and 263.

Julie: 262 – what is now listed as prereq, should be co-reqs

Motion Carried

6. UPDATED Courses

The following nine Earth Science course will be considered together

BIOL 105 – Fossils and the History of Life

ENVS 210 – Maps, GIS, and the Environment

GEOG 205 – Physical Geography

GEOG 210 – Maps, GIS, and the Environment

GEOL 101 - Introduction to Physical Geology

GEOL 108 – Fossils and the History of Life

GEOL125 – Geology in the Field

GEOL 208 – Geology of the Pacific Northwest

OCEA 101 – Introduction to Oceanography

Motion: Phil Hunter

Second: Rosalie Robinson

Discussion: Ralph: objectives changed for CAP; nothing much substantive has changed in terms of content.

Char: ENVS 210 and Geog 210 are the same, correct?

Ralph: Yes.

Kim: Those should now appear as cross-listed in Curricunet.

Motion Carried

ENGR 215 – Dynamics

Motion: Phil Hunter

Second: Rosalie Robinson

Discussion: Rebecca: CAP update. Reflects new ENGR program learning outcomes.

Motion Carried

LS 101 – Introduction to Research

LS 102 – Research Skills

Motion: Dave Howard

Second: Char Gore

Discussion:

Rachel: Have been teaching LS 102 with Nursing for years; ending that pattern after Winter 2012. Plan to link LS 101 and 102 with English 101 and 102 sections beginning in Spring as a link pilot with a few sections.

Ken: Significant course redesigns in Eng 101 and 102 and 103 -- all these courses will contain a research component; new research assignments will be conducive to linking with LS classes.

Kim: will you encourage all students to take these courses?

Ken: no, will be limited offering this spring, and later depends on load for librarians;

David: we hope in the future that all students can take it.

Char: will you be offering this with other courses?

David: we'd like to, but there are workload issues.

Darlene: if we offer it in conjunction with other courses, can students take it multiple times?

David: will need to consider that later

Greg: will students be required to take this – will it mean mandatory 7 credits?

David: no, and not that far down the road yet. We don't know yet how this will impact other classes on campus down the line.

Rachel: what should we put down for prereqs?

Kim: we can leave the prereq blank, and the prereqs will come from the course that these courses are linked with.

Motion Carried

NURS 111 – Nursing I: Caring for the Well Client – Theory

NURS 121 – Nursing II: Caring for the Client with Minor Deviations from Wellness

NURS 131 – Nursing III: Caring for the Client with Moderate Deviations from Wellness

NURS 211 – Nursing IV: Caring for the Client with Acute/Complex I Problems - Theory

NURS 221 – Nursing V: Caring for the Client with Acute/Complex II Problems - Theory

~~NURS 261 – LPN to ADN Articulation (Bridge-Entering level IV) Theory~~ (moved to “New Courses,” per change to agenda, above)

~~NURS 262 – LPN to ADN Articulation (Bridge-Entering level IV) Clinical~~ (moved to “New Courses,” per change to agenda, above)

Motion: Char Gore:

Second: Rosalie

Discussion:

David Bahrt: Shuffling/re-ordering classes, rather than adding anything new. Biggest changes are in 121 and 131.

Julie: will correct the plurals in the objectives.

Julie: title in 221 – need to change the title to Acute & Chronic/Complex II Problems. This needs to be repeated in the course outcomes, as well.

Kim & Julie: In short title, add “theory” to the lab classes.

Char: Are min prereqs going to be added – like 111 with min grade of “B” or something?

Julie/Kim: doesn't need it – by passing the course before it, they are getting a minimum-

required grade.
Motion Carried

Math 093 as a pre-req for some science courses

Motion: Phil Hunter

Phil moves that Math 093 be added as meeting the math prerequisite for Biol& 100, Biol 105, Biol 108, Biol 125, Biol 140, Biol& 160, Biol& 170, Biol& 175, Bot 101, Envs& 101, Envs 210, Geol& 101, Geol 108, Geol 125, Geol& 208, Ocea& 101, Ocea 179, and Sci 100, and that the wording of the Phys 114, 115, and 116 prerequisites be modified to clarify that Math 136 does not meet their math prerequisite.

Second: Dave

Phil: Math dept. recently created Statway courses; SciEng looked at all courses to figure out which courses could use these as prereqs which courses prereqs would need to be changed. Rather than generating all these course proposal forms, presenting one proposal here. The handout lists current prereqs and proposed wording changes.

For Physics 114, 115, 116, just clarifying that prereqs are NOT being updated/added.

There is some debate in CHEM about whether this path will be allowed or not; that's why it isn't listed here.

Julie: this will be a big deal for degrees (like pre-nursing): if they take the 93/136 path, they're still going to need to take 146. Students will be confused about whether they can use 136 in place of 146; they cannot. This has already happened to a student (in the nursing advising group).

Char: students who take 146 might think it's higher than 136; since CHEM prereqs say "Math 95 or higher", they'll think 136 is an acceptable prereq.

Phil: Will need to come back to the group (Curric Comm.) about what CHEM decides.

Motion carried

6. OTHER Committee Business

a. Curriculum Committee Manual – BP (Please Review FINAL DRAFT)

Suggestions have been made by curric comm. members; please make comments or suggestions by 12/15/11. Additions will be made and finalized 12/15/11. It will then be posted on the Portal.

Phil: This manual establishes how curriculum is established; perhaps we'd want to get broader buy-in by taking ideas to IC. Unclear, for example, what happens if we reject a course.

Dave: This is a broader discussion of campus governance

Barb: Our capacity is advisory.

Phil: Involving other groups on campus could result in a broader impact on campus discussions about how curriculum is created and approved.

Barb: At the moment, as a committee, we don't have the ability to make that change.

Phil: FF and IC might have the ability to make that change, for example.

Kim: We actually need to finalize the manual (policies, etc.) very soon for accreditation purposes. But we could, at a later date, expand the procedural/campus impact discussion.

Kim: making several clarifications to p. 5, "Course Development Procedures," per Phil's suggestions

Phil: also add that if VP disapproves a course, the VP should communicate rationale to the committee and the originator.

Kim will add.

b. Curricunet Update – KR

Kim: nothing new to report.

c. Administrative Functions – KR and BP

Nothing was reported.

d. Alternates – BP

Please send Barb our alternates by Jan 15. Alternates come to one meeting a year, stay abreast of what's going on, and attend a specific CC Curricunet training to earn 1 PAU a year.