

Curriculum Committee Minutes



Meeting Date		Meeting Time & Location	
April 4, 2011		2:30pm – Senate Room	
Chair	Co-Chair	Recording Secretary	
Dr. Barbara Peterson, Instructor, Human Services Program	Dr. Dave Howard, Counselor, Counseling/Advising	Jamie Palermo Administrative Assistant	
Members Present			
Barbara Peterson, Chair Mike Mixdorf – Health, Justice and Human Services Susan Schneider – Business Darlene Rompogren – EAP/LRC Robert Hijiya – Humanities Greg Ferencko – Math Phil Hunter – Science/Eng		Bernie Comeau – Social/Behavioral Science Charlene Gore – Professional Technical Rachel Goon – Library Rosalie Robinson – ABE Colleen Spezia – ad hoc Steve Ashpole – ad hoc Julie Benson – ad hoc	
Guests Present			
Heather Urschel Valerie Robertson Michelle Wagner		Kim Lee Wendy Larsen Rebecca Jayasundara	
Agenda Items			
<p>1. Approval of minutes – March 7, 2011 – Motion was made by Rosalie Robinson to approve these minutes, and was seconded by Rachel Goon. <u>Motion unanimously carried.</u></p> <p>2. Approval of agenda – The agenda was approved as-is.</p>			
<p>3. DELETED Courses IBEST 022 IBEST 023 IBEST 027</p> <p>Motion was made by Mike Mixdorf to approve the deletion of these courses, and was seconded by Susan Schneider. <u>Motion unanimously carried.</u></p>			
<p>4. NEW Courses IBEST 054 Professional Document Production ABE IBEST 055 Professional Document Production AESL IBEST 099 299 I-BEST Independent Study I-BEST Student Support</p> <p>Motion was made by Rosalie Robinson to approve these new IBEST courses, and was seconded by Rachel Goon. Questions arose regarding the numbering for IBEST-299. It was agreed that the numbering for this course was a bit misleading since level 299 is for college-level courses and this course is not a college-level course. After much discussion, and the fact this course has been taught since the beginning of this quarter prior to be approved by the Curriculum Committee, it was agreed that the number for IBEST-299 be changed to IBEST-099 and the title changed to “I-BEST Student Support”, which can be seen by clicking on the link above. More discussions about what to do with this course on a more permanent basis will occur within the department and the findings will be submitted to the Curriculum Committee next month for a follow up. <u>Motion unanimously carried to approve IBEST-054/055 and unanimously carried to approve IBEST-099 temporarily for 1 month.</u></p>			

5. UPDATED Courses

AESL 031	ESL Speaking and Listening Level 1 (CAP, Credit Hour)
AESL 032	ESL Speaking and Listening Level 2 (CAP, Credit Hour)
AESL 033	ESL Speaking and Listening Level 3 (CAP, Credit Hour)
AESL 034	ESL Speaking and Listening Level 4 (CAP, Credit Hour)
AESL 035	ESL Speaking and Listening Level 5 (CAP, Credit Hour)
AESL 036	ESL Speaking and Listening Level 6 (CAP, Credit Hour)
AESL 041	ESL Reading and Writing Level 1 (CAP, Credit Hour)
AESL 042	ESL Reading and Writing Level 2 (CAP, Credit Hour)
AESL 043	ESL Reading/Writing Level 3 (CAP, Credit Hour)
AESL 044	ESL Reading/Writing Level 4 (CAP, Credit Hour)
AESL 045	ESL Reading/Writing Level 5 (CAP, Credit Hour, Description)
AESL 046	ESL Reading/Writing Level 6 (CAP, Credit Hour)
AESL 054	ESL Grammar Level 4 (CAP, Title, Credit Hour, Description)
AESL 055	ESL Grammar Level 5 (CAP, Title, Credit Hour)
AESL 056	ESL Grammar Level 6 (CAP, Title, Credit Hour)

Motion was made by Char Gore to approve these updated AESL courses, and was seconded by Rosalie Robinson. **Motion unanimously carried**

IBEST 010	Introduction to Practical Computing for ABE (CAP, Description)
IBEST 011	Introduction to Practical Computing for AESL (CAP)
IBEST 012	Word 1 for ABE (CAP, Description)
IBEST 013	Word 1 for AESL (CAP, Description)
IBEST 014	Computer User 3 for ABE (CAP, Description)
IBEST 015	Computer User 3 for AESL (CAP, Description)
IBEST 016	Excel 1 for ABE (CAP, Description)
IBEST 017	Excel 1 for AESL (CAP, Description)
IBEST 030	Career Readiness for ABE (CAP, Description)
IBEST 031	Career Readiness for AESL (CAP, Description)

Motion was made by Susan Schneider to approve these updated IBEST courses, and was seconded by Rosalie Robinson. **Motion unanimously carried.**

MATH 090	Elementary Algebra (CAP)
MATH 141	Precalculus I (CAP, Title, Description)

Motion was made by Greg Ferencko to approve these updated MATH courses, and was seconded by Rachel Goon. **Motion unanimously carried.**

WRITE 096	Writing Center Tutorials (CAP)
WRITE 140	Writing Center Tutor Practicum I (CAP)
WRITE 141	Writing Center Tutor Practicum II (CAP)
WRITE 142	Writing Center Tutor Practicum III (CAP)

Motion was made by Susan Schneider to approve these updated WRITE courses, and was seconded by Robert Hijiya. WRITE-140/141/142 are not applicable for AAS, AGS, AS, or APS distribution. These changes have been made and can be seen by clicking on the links above. **Motion unanimously carried.**

6. OTHER Committee Business

a. Curricunet Update – Barbara Peterson/Jamie Palermo

- Prerequisite Issue – Jamie demonstrated the proper way to enter prerequisites.
- Feedback from CC Users – The system is taking time to get used to, but in the long run everyone sees the benefit with Curricunet.

