

# Curriculum Committee Minutes



Meeting Date		Meeting Time & Location	
October 5, 2009		2:30pm <b>(time change)</b> – Building 27, Room 120	
Chair	Co-Chair	Recording Secretary	
Dr. Barbara Peterson, Instructor, Human Services Program	Dr. Dave Howard, Counselor, Counseling/Advising	Jamie Palermo Curriculum Coordinator	
Members Present			
Barbara Peterson, Chair Dave Howard, Co-Chair Mike Mixdorf – Health, Justice and Human Services Susan Schneider – Business Darlene Rompogren – EAP/LRC Robert Hijiya – Humanities Greg Ferencko – Math Bernie Comeau – Social/Behavioral Sciences		Charlene Gore – Professional Technical Rachel Goon – Library Rosalie Robinson – ABE Colleen Spezia – ad hoc Mary McCabe – ad hoc Julie Benson – ad hoc Jamie Palermo – ad hoc	
Guests Present			
Mike Smith Lynn Fister Annalee Rothenberg			
Agenda Items			
<p><b>1. Approval of minutes – <a href="#">June 1, 2009</a>.</b> Motion was made by Dave Howard to approve these minutes, and was seconded by Rachel Goon. <b><u>Motion unanimously carried.</u></b></p> <p><b>2. Approval of agenda</b></p> <p><b>3. NEW Courses</b></p> <p><b><a href="#">BUS-120</a>      Teamwork Essentials</b>            Annalee spoke on behalf of this course and explained that will be delivered by Corporate Education. This is a course designed specifically for General Plastics, for people to start their business degrees. They will receive academic credit, but will be processed through Corporate Education. Corporate Education will also be selecting the instructor for this course, with the guidance of Annalee. This course will lead students to a non-transferrable Business degree. Motion was made by Rachel Goon to approve this new BUS course, and was seconded by Rosalie Robinson. <b><u>Motion unanimously carried.</u></b></p> <p><b><a href="#">EMC-116</a>      Introduction to Emergency Medical Care</b>            Mike Smith spoke on behalf of this new course. Motion was made by Mike Mixdorf to approve this course with the corrections made (see link above for corrected form), and was seconded by Rosalie Robinson. <b><u>Motion unanimously carried.</u></b></p> <p><b>4. OTHER Committee Business</b></p> <p>α. <b><a href="#">July 2009 Proposed Change to the DTA - Math</a></b> – Tim Stokes            Motion was made by Dave Howard to endorse the changes to the DTA for Math, and was seconded by Rosalie Robinson. <b><u>Motion unanimously carried to approve to endorse</u></b></p>			

b. [July 2009 Proposed Change to the DTA - Communication](#) – Tim Stokes

Motion was made by Robert Hijiya to endorse the changes to the DTA for Communication, and was seconded by Rachel Goon. **Motion unanimously carried to approve to endorse**