

Curriculum Committee Minutes



Meeting Date		Meeting Time & Location	
March 1, 2010		2:30pm – Building 27, Room 120	
Chair	Co-Chair	Recording Secretary	
Dr. Barbara Peterson, Instructor, Human Services Program	Dr. Dave Howard, Counselor, Counseling/Advising	Jamie Palermo Curriculum Coordinator	
Members Present			
Barbara Peterson, Chair Dave Howard, Co-Chair, Counseling Mike Mixdorf – Health, Justice and Human Services Susan Schneider – Business Darlene Rompogren – EAP/LRC Robert Hijiya – Humanities Greg Ferencko – Math Rebecca Sliger – Science		Bernie Comeau – Social/Behavioral Sciences Charlene Gore – Professional Technical Rachel Goon – Library Rosalie Robinson – ABE Colleen Spezia – ad hoc Steve Ashpole – ad hoc Julie Benson – ad hoc Jamie Palermo – Curriculum Coordinator	
Guests Present			
Annalee Rothenberg Gavan Albright			
Agenda Items			
<p>1. Approval of minutes – February 1, 2010. Motion was made by Rachel Goon to approve the minutes, and was seconded by Susan Schneider. <u>Motion unanimously carried.</u></p> <p>2. Approval of agenda – No updates made to the agenda</p>			
<p>3. DELETED Courses</p> <p>BIOL-107 LANG-100 LANG-101 LANG-102 LANG-103 RC-188 RC-191</p> <p>Motion was made by Rosalie Robinson to approve the deletion of these courses, and was seconded by Rachel Goon. <u>Motion unanimously carried to DELETE these courses.</u></p>			
<p>4. NEW Courses</p> <p>BIOL-125 Biology in the Field</p> <p>Gavan Albright spoke on behalf of this course. The committee had questions regarding the decimal totals for credits, the missing Institutional Intent Code and CIP code, the addition of the COK CWLO, and the missing quarter and year for when this course is to be added to the course inventory. A motion was put forward by Rachel Goon to approve this new BIOL course with the stipulation corrections would be made, and was seconded by Rosalie Robinson. <u>Motion unanimously carried.</u> (As of 3/17/10, corrections have not been made)</p>			

- [RC-193](#) Respiratory Pharmacology I
- [RC-194](#) Respiratory Pharmacology II
- [RC-195](#) Respiratory Pharmacology III

Corrections have been made to these RC course proposals, which can be seen by clicking on the links above. Motion was made by Rosalie Robinson to approve these new RC courses, and was seconded by Susan Schneider. **Motion unanimously carried.**

5. UPDATED Courses

[ACCT-165](#) Accounting with Peachtree (Description)

Motion was made by Dave Howard to approve this updated ACCT course, and was seconded by Rosalie Robinson. **Motion unanimously carried.**

[BIOL&-241](#) Human Anatomy and Physiology 1 (CWLO)

Motion was made by Dave Howard to approve this updated BIOL course, and was seconded by Rosalie Robinson. **Motion unanimously carried.**

[CU-106](#) Keyboard Speed & Accuracy (Prerequisite)

Motion was made by Robert Hijiya to approve this updated CU course, and was seconded by Susan Schneider. **Motion unanimously carried.**

[EAP-192](#) The American Accent (Title)

Motion was made by Rachel Goon to approve this updated EAP course, and was seconded by Robert Hijiya. **Motion unanimously carried.**

[MATH&-141](#) Precalculus I (Prerequisite)

Motion was made by Mike Mixdorf to approve this updated MATH course, and was seconded by Rachel Goon. **Motion unanimously carried.**

[PSYCH&-100](#) General Psychology (CWLO)

The Curriculum Committee had questions about two of the learning objectives on this course update. Since there was no one at the meeting to answer these questions the committee felt it was important to table this course until they received further clarification. The questions revolved around course objectives four and five. With the new accreditation standards focusing on measurable the CC is charged with making sure all course objectives are indeed measurable. Motion was made by Rachel Goon to **TABLE** this updated PSYCH course, and was seconded by Rebecca Sliger. **Motion unanimously carried to TABLE this course.**

[RC-183](#) Respiratory Therapy Clinical IV (Credit)

[RC-192](#) Advanced Mechanical Ventilation (Credit, Description)

[RC-263](#) Pulmonary Functions (Number)

Motion was made by Charlene Gore to approve these updated RC courses, and was seconded by Mike Mixdorf. **Motion unanimously carried.**

[RS-109](#) Radiation Physics II (Prerequisite)

Motion was made by Rachel Goon to approve this updated RS courses, and was seconded by Rosalie Robinson. **Motion unanimously carried.**

6. OTHER Committee Business

- a. Online Course Proposal Form – Barbara Peterson -- Barbara will send out an email to the committee about the status of the Course Management Task Force once they meet on Monday, March 8th.
- b. [MATH-097/MATH-099 Prerequisite Recommendations](#) – Tim Stokes

Courses Affected:

ACCT&-201

PHIL&-106

CHEM&-110
CHEM&-121
ECON&-201
ECON&-202

PHYS-114
PHYS-115
PHYS-116
RS-109

The prerequisites of these courses have been affected by the recent changes to the MATH courses approved at the last few CC meetings. Instead of submitting course proposal forms for each of these courses, a table was submitted with a review from the Math department prior to its submission to the Curriculum Committee for approval. The Curriculum Committee only reviewed the table and not the note which was made at the bottom of the form. Whatever decision the Business Division makes regarding that note will happen at a future meeting. Motion was made by Rachel Goon to approve the updated prerequisites of the above-mentioned courses, per the table linked above, and was seconded by Robert Hijiya. **Motion unanimously carried.**

2009-2010 – Curriculum Committee Meeting Dates

(Meetings are held on the first Monday of the month, at 2:30pm in 27-120, **unless otherwise noted**)

Meeting Dates	Packet Due Dates
March 1, 2010	February 16, 2010
April 5, 2010	March 15, 2010
May 3, 2010	April 19, 2010
June 7, 2010	May 24, 2010