



## **ASTCC Student Senate** **Agenda/Speaker Request Form**

This document is a form requesting to be placed on the Student Senate Meeting Agenda for New Business or in the Presentation/Information Item of the meeting. New Business Items and Presentation/Information Items will have 5 minutes to speak and 5 minutes for question and answer.

**This must be uploaded to the Agenda Speaker Request Microsoft Form (<https://forms.office.com/r/UxxMw9gv8J>) no later than five (5) instructional days before the Student Senate Meeting that you wish to be added to the Agenda.**

You will be placed on the Agenda according to the order of the meeting. Please do not request to present at a specific time.

**Name:**

**Name of Club/Department/Organization:**

**Please Highlight One:**

- Action Item (Voting)
  - Are you Requesting funds? (Yes/No) If so, how much? \$ \_\_\_\_\_
- Non-Action Item (Presentation/Information Item)

**Preferred Date for Senate Meeting:** \_\_\_\_\_

**Details of Request:**

**Name:** \_\_\_\_\_

**Signature:**

ASTCC VP of Legislation:  
[krachal@tacomacc.edu](mailto:krachal@tacomacc.edu)

ASTCC Secretary:  
[tlukudu@tacomacc.edu](mailto:tlukudu@tacomacc.edu)