



Dear TCC Student,

Welcome to TCC!

During these uncertain times, having a strong education is one of the best things you can do to prepare for a successful future. We will get you ready for the journey ahead, whether that is transferring to a four-year university, completing your high school diploma or seeking a new career with one of our professional-technical certificates. We can do this, together.

Our College Catalogue is not an ordinary document; it offers valuable information about TCC, its academic and career programs, and guidelines and resources to keep you on-track. Take a moment to review this catalogue – it will help you plan for your future in one of our five areas of interest:

- Arts and Communication
- Business
- Health and Wellness
- People and Communities
- Science, Technology, Engineering and Math

Our structured and organized learning programs were designed with our students in mind. If you are new to TCC, a returning student or a student seeking a new career opportunity, we will support you every step of the way.

TCC is the community's college. We are thrilled you are part of our TCC family. We recognize this is an important investment of your time and resources, and we pledge that TCC will make this a fulfilling and meaningful experience.

Thank you for joining our community!

Ivan L. Harrell, II, Ph.D.  
President, Tacoma Community College

Tacoma Community College values diversity and is an Equal Opportunity Employer and Educator. Tacoma Community College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, genetic information, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types). Provides reasonable accommodations for qualified students, employees, and applicants with disabilities in accordance with the Americans with Disabilities Act and Federal Rehabilitation Act.

The following officers have been designated to handle inquiries regarding non-discrimination policies: Title II and Title IX Officer, Bldg. 12, 253-566-5050; Section 504 Officer, Bldg. 7, 253-566-6090.

NOTE: Information in this catalog is accurate at the time of publication. However, Tacoma Community College reserves the right to make appropriate changes in procedures, policies, calendars, requirements, programs, courses and fees. When feasible, changes will be announced prior to their effective dates, but the college assumes no responsibility for giving any particular notice of changes. Nothing included in this catalog should be construed to create any contractual rights.

# TCC

## Welcome to TCC!

### TCC gets students on the right path to a new career or degree

Students who enroll at the college enjoy intimate class sizes, diverse classmates and highly qualified professors. Of TCC's 144 full-time faculty, 99 hold master's degrees, 13 hold doctorates, and 23 hold post doctorates.

TCC students interact with students from local and international backgrounds, and have opportunities to participate in a variety of sports, clubs and activities. The college also offers strong student support services to help ensure student success.

#### Mission

TCC creates meaningful and relevant learning, inspires greater equity, and celebrates success in our lives and our communities.

#### Vision

Tacoma Community College is recognized as a spirited leader in emphasizing and documenting student learning. We are known for our commitment to innovation and excellence, our inclusive internal and external community, and our technology integration. We achieve this through the collective dedication and recognition of our college family and the generous support of our community.

#### Values

The college promotes student success by embracing core values of:

- Agility
- Community
- Equity, Diversity and Inclusion
- Excellence
- Integrity
- Responsibility

#### Educational Options

Since 1965, we've supported more than 500,000 students in discovering their passion and preparing for fulfilling careers. Students can pursue degrees or receive career training for affordable tuition at convenient locations during the day, evenings, weekends or online. Students can choose:

- **Bachelor Degrees**

TCC's Bachelor of Applied Science (BAS) degree builds on the knowledge and skills learned in the completion of an associate degree.

- **College Transfer**

TCC offers you a start on your four-year degree, with numerous degree transfer programs designed to meet the criteria of your next university.

- **Career Training**

TCC's certificate and degree programs provide training for high demand careers in business, health and professional services.

- **Transitional Studies**

Students in these programs can improve their basic reading, writing and math skills; earn a high school diploma or job-ready certificate; or study English for Academic Purposes (EAP).

- **Continuing Education**

TCC provides classes to meet individual needs for improved job skills, employment certification, or personal enrichment.

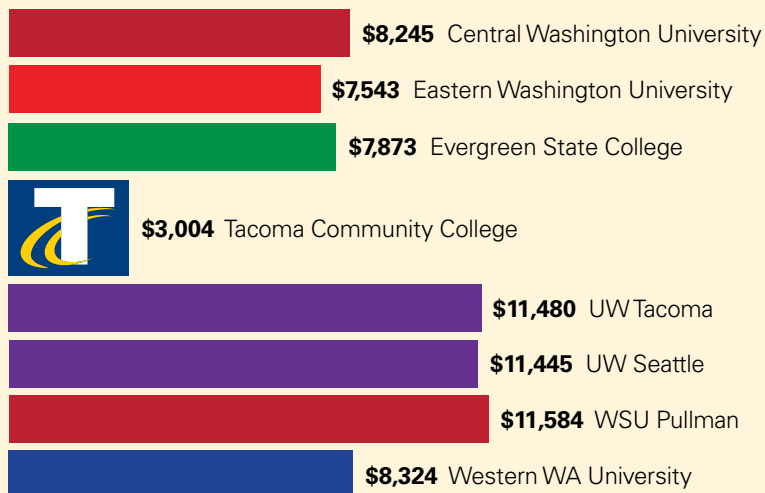
## TCC is a Smart Investment

While the cost of attending four-year colleges and universities is beyond the reach of many students, tuition at Tacoma Community College remains affordable, and TCC academic credits will transfer to most four-year colleges and universities.

TCC offers a variety of financial aid packages to help students reach their educational goals. In 2018-2019, the average TCC award - was \$5585. Students received over \$12 million in grant and scholarship aid.

TCC's Financial Aid office offers limited work study jobs to eligible students. Work study positions are posted on the TCC portal. The TCC Career Center posts new jobs each month and offers job search services to students.

### 2019-2020 Academic Year Tuition and Fees (may vary by institution)



## Student Life/Programs

The TCC student experience continues outside of the classroom. The Office of Student Engagement (OSE) empowers students to learn and succeed through relevant and comprehensive leadership development training, multicultural programming, student government, as well as student-led clubs and organizations. Each student has the opportunity to contribute to an involved and equitable campus culture.

OSE offers a variety of ways for students to become involved on campus including:

- Student Government/Student Senate
- Clubs and organizations
- Production events and activities
- Artist & Lecture series
- Student Ambassadors
- Paid student leadership positions
- Identity, Culture and Community leadership training
- The Collaboratory: a multi-use student space for critical dialogue and action
- Intramural sports

Visit the OSE upstairs in Building 11.

## Meet our Students

The diverse student body is one of Tacoma Community College's greatest strengths. Students of color comprise 34 percent of all TCC students.

TCC also hosts international students each quarter, whose global perspectives enhance the TCC experience.

Whether teenagers or members of the over-50 population, students are likely to find classmates like them in their TCC courses.

## Accreditation & Accolades

Tacoma Community College is accredited by the Northwest Commission on Colleges and Universities, 8060 165th Avenue NE, Suite 100, Redmond, WA 98052. Specialized curriculum accreditation recognized by the Council for Higher Education Accreditation and/or the U.S. Department of Education include the following:

- TCC's Nursing Associate Degree program is approved by the Washington State Nursing Care Quality Assurance Commission and is accredited by the Accrediting Commission for Education in Nursing (ACEN) formerly NLNAC, 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia, 30326.
- TCC's Health Information Technology BAS program is in candidacy status, pending accreditation by the Commission on the Accreditation for Health Informatics and Information Management Education (CAHIIM).
- TCC's Respiratory Therapy program is accredited by the Commission on Accreditation for Respiratory Care (CoARC).
- TCC's Paramedic program is accredited by the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP) in collaboration with the Commission on Accreditation of Allied Health Education Programs (CAAHEP).
- TCC's Radiologic Sciences program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT).
- TCC's Paralegal program is approved by the American Bar Association.
- TCC's Diagnostic Medical Sonography program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) on the recommendation by the Joint Review Committee on Education in Diagnostic Medical Sonography.

# The College Campuses

Tacoma Community College is a comprehensive state-supported institution serving more than 720,000 residents of the Tacoma-Pierce County area. The college's service district includes all of Tacoma and the Pierce County portion of the Olympic Peninsula and serves the Tacoma and Peninsula School Districts. TCC is one of 34 community and technical colleges in a state-wide system.

## Tacoma Campus

**6501 South 19th Street, Tacoma, WA 98466 253.566.5000**

Located on a 150-acre site in west Tacoma, the Tacoma Campus houses 31 buildings including a computer center, learning resource center, art gallery, gymnasium, student center, children's center, auditorium and bookstore. The Tacoma-Pierce County area, located on Puget Sound between the Cascade and Olympic mountain ranges, offers residents and visitors a wealth of cultural and recreational opportunities. The city of Seattle is located 35 miles north of Tacoma.

## Gig Harbor Campus

**3993 Hunt Street Northwest, Gig Harbor, WA 98335 253.460.2424**

Located in a 13,000-square-foot facility, the Gig Harbor Campus provides educational services to residents and organizations in Gig Harbor and throughout the Peninsula. The Gig Harbor Campus also hosts community events throughout the year.

The Gig Harbor Campus offers courses for credit toward an associate degree, career training and Worker Retraining programs, and personal interest classes. Classes are available at various days and times. Services available to Gig Harbor students include registration, assessment, advising, and career exploration. Students have internet access through campus labs, laptops for in-building checkout, and can use the online library to order materials from the Tacoma campus.





- 1 Facilities Admin • Mail • Print Shop • Receiving
- 2 College Auditorium
- 3 Early Learning Center (ELC)
- 4 Art Gallery
- 5 Classrooms and Studios • Visual Arts
- 6 Certification & Testing Center • Grants • TCC Foundation Marketing & Communications
- 7 Student Services • Access Services • Admissions Adult Basic Skills • Advising • Assessment • Career Center • Computer Assisted Learning Lab (CAL) Cooperative Learning Center (COOP) • Counseling Enrollment Services • Library • Outreach • Running Start • SPRUCE • Student Records • Supplemental Instruction • Writing & Tutoring Center
- 8 Classrooms • Workforce Education
- 9 Classrooms • Organizational Learning
- 10 Classrooms
- 11 Bookstore • Dining • Convenience Store • Student Center International Programs • Office of Student Engagement Center for Academic Support Achievement (CASA) Multi-Ethnic & Cultural Affairs (MECA)
- 12 Classrooms • Academic & Student Affairs Administration • TCC President
- 13 Classrooms • Health, Business & Professional Services • Faculty Offices
- 14 Cashier • Financial Aid • Financial Services Office • Human Resources • Parking Permits Security • Student ID Cards • Veterans Affairs
- 15 Classrooms • Math, Sciences & Engineering
- 16 Classrooms • Information Technology • eLearning Information Commons • Business Education Center (BEC) Faculty Offices • Institutional Research
- 17 Classrooms • Food Pantry
- 18 Classroom • Information Technology Adjunct Faculty Center • Telephone Service
- 19 Classrooms • Educational Talent Search • Fresh Start Faculty Offices • Math Advising Resource Center (MARC) Music
- 20 Classroom • Athletic Department • Gym • Fitness Center Physical Education
- 21 Maintenance Shop
- 22 Maintenance Shop
- F2 Arts, Humanities & Social Sciences • Faculty Offices
- L1, L2 Lecture Halls



# 2020-2021 Instructional Calendar

Approved by the Board of Trustees  
June 12, 2019

AMENDED SUMMER 2020 QUARTER  
AMENDED FALL 2020 QUARTER  
August 6, 2020



**1** Day/Evening Classes Begin  
**◇** Registration Opens\*\*

**1** Holiday (no class)  
**1** Educational Planning Day\*

**1** Final Exams and Grading  
**1** Professional Development Days

\* Classes starting at 3pm or later will be conducted on Educational Planning Days  
\*\* Registration opens for currently enrolled students

# 2021-2022 Instructional Calendar

DRAFT  
October 24, 2019

**Summer Quarter**

June 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 21 Classes begin

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July 5 Independence Day

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Aug. 12 Last day of classes/final exams if administered

**Fall Quarter**

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sept. 14-17 Professional Development Days  
Sept. 20 Classes begin

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Oct. 19 Educational Planning Day

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Nov. 11 Veterans' Day Nov. 24-26 Thanksgiving

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec. 3 Last Day of Classes  
Dec. 6-9 Final Exams

**Winter Quarter**

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan. 3 Classes begin  
Jan. 17 Martin Luther King Jr. Day

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Feb. 10 Educational Planning Day  
Feb. 21 Presidents' Day

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mar. 18 Last Day of Classes  
Mar. 15-18 Final Exams

	Fall	Winter	Spring
Classroom Days	50	48	48
Final Exams/Grading	4	4	4
Professional Development Days	5		
Mid-quarter, non-instructional Educational Planning Days	3		
Non-instructional Faculty Contract Days	10		
Total Contract Days	176		

**Spring Quarter**

March 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mar. 28 Classes begin

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr. 23 Professional Development Day  
Apr. 29 Educational Planning Day

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 30 Memorial Day

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 6 Last Day of Classes  
June 7-10 Final Exams