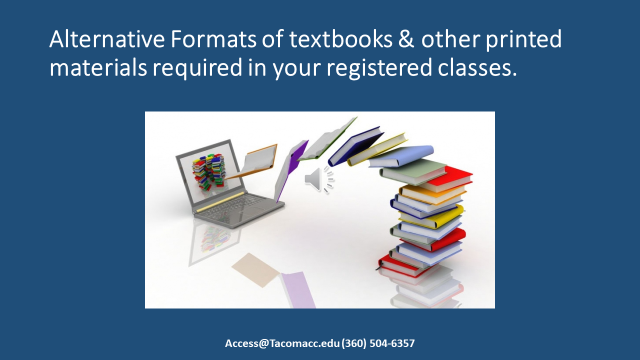


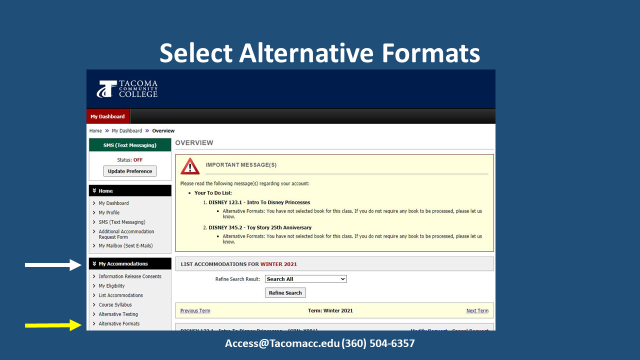
Welcome to Access Services at Tacoma Community College. Thank you for joining us for this tutorial. Here, steps will be provided to show you how to request your Alternative Format by quarter.



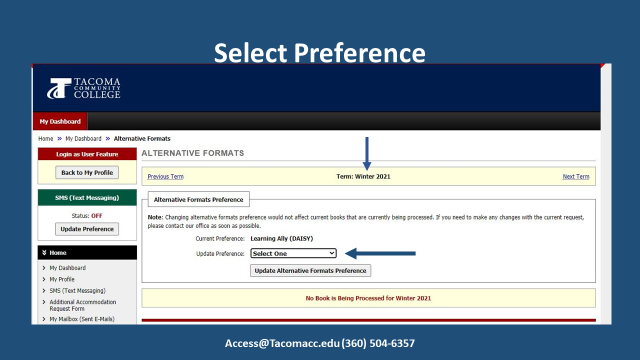
This Accommodation is specifically for Alternative formats of textbooks and other printed materials required in your registered classes. You are required to submit a request for materials each quarter. This service may not apply if there are no assigned textbooks for a given course or if the textbook is already provided electronically.



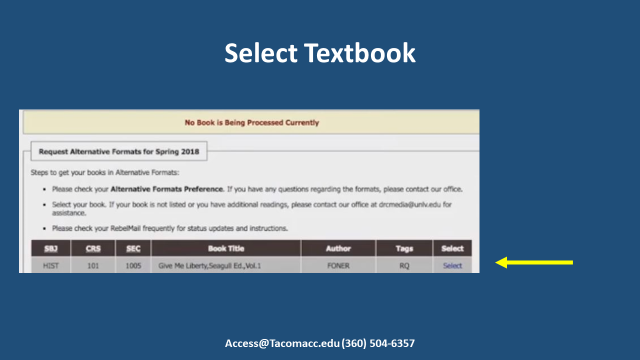
This video will cover; How to Request your Alternative Format. First steps you will take, is to log into AIM one or two ways. Navigate to URL  <https://sierra.accessiblelearning.com/Tacomacc> OR Go to Tacoma Community College, [Access Services page](https://www.tacomacc.edu/academics-programs/academic-support/access_services) and click on the yellow button [MY TCC ACCESS STUDENT AIM LOGIN](http://sierra.accessiblelearning.com/Tacomacc). Either way you log in aim you will be required to use your TCC student email and password to continue.



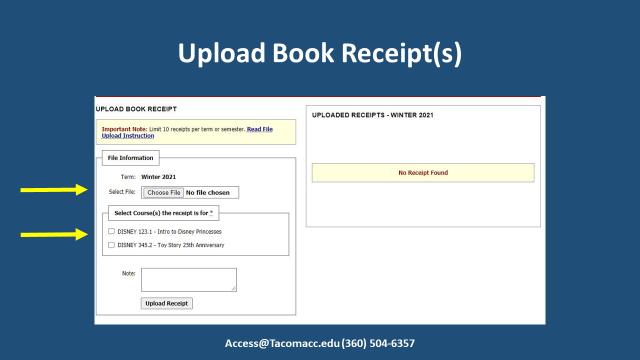
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If you have any questions or concerns during the process, please contact Access@tacomacc.edu or (360) 504-6357. Thank you for joining the tutorial on how to request your Alternative Format by quarter.