

**Tacoma Community College  
Board of Trustees Regular Meeting  
March 8, 2017, 4:00 p.m.  
College Board Room #120, Building 12**

**MINUTES**

**Board Members**

Bob Ryan, Chair  
Gretchen Adams, Co-Chair  
Lois Bernstein  
James Curtis  
Liz Dunbar

**Administration/Faculty/Staff/Guests**

Catarina Ratajczak	Kari Twogood
Mike Goncharuk	Janine Mott
Stephanie Rock	Will Howard
Tina Hagedorn	Bill Ryberg
Kelley Sadler	Beth Brooks
Nick Newman	Jeremiah Schuler
Jackie Gorman	Damaris Hembry
Val Robertson	Jeanne Ernst-Williams
Kyra Smith	Eric Corp
Jill Merritt	James Carroll
Red Isaacson	Dave Howard
Mary Fox	Julie Benson
Dolores Haugen	

**I. CALL TO ORDER**

Chair **Ryan** called the meeting to order at 4:00 p.m.

**II. General Matters**

**A. Changes/Approval of Agenda**

**MOTION:** Upon a motion by Board member **Adams** the Board unanimously approved the agenda as submitted.

**B. Approval of Minutes: February 8 Board Meeting**

**MOTION:** Upon a motion by Board member **Curtis** the Board unanimously approved the minutes of the February 8 Board Meeting.

**C. Introductions**

Board member **Ryan** asked for introductions and there were none this month.

**D. Correspondence**

**Bill Ryberg, Co-President and Vice President for College Advancement** read a letter from the Northwest Commission on Colleges and Universities (NWCCU) dated 2-9-17 that informed Tacoma Community College our probationary status had been lifted with regard to Eligibility Requirement 19 and Standard 2.F.7. Expectations regarding recommendation 2 of the spring 2014 year seven peer-evaluation report have been met.

**E. Board Report**

- Board Member **Dunbar** attended the regular board meeting on February 8<sup>th</sup>. She attended the Reach Higher Luncheon for the TCC Foundation on February 9<sup>th</sup> and the Legislative Council meeting on February 28<sup>th</sup>. In the community she participated in the Habitat for Humanity lunch, the Urban Studies Forum at UWT, and the City of Tacoma Immigrant & Refugee Task Force.
- Board Member **Bernstein** attended the regular board meeting on February 8<sup>th</sup>. She attended the Reach Higher Luncheon for the TCC Foundation on February 9<sup>th</sup> and the Legislative Council meeting on February 28<sup>th</sup>. She attended the Tacoma Pierce County Chamber Legislature Day, the Economic Development Board Annual Meeting, and participated in the Health Careers High School Pathway meeting with other educational leaders.

- Board Member **Curtis** attended the regular board meeting on February 8<sup>th</sup> and the Reach Higher Luncheon for the TCC Foundation on February 9<sup>th</sup>. He attended the Artist & Lecture Series on Friday, February 17<sup>th</sup> to listen to speaker Keith Wheeler. On Saturday, February 18<sup>th</sup>, James attended the Men's Summit in the Student Center and was a guest speaker.
- Board Member **Adams** attended the TCC Foundation Board Meeting in February. She worked with Board Member Curtis on three different occasions addressing the process of the interim president search. In the community she attended the Tacoma Art Museum event, the Multicare Board Meeting, and the Sound Transit Tacoma Link pre-conference meetings.
- Chair **Ryan** attended the regular board meeting on February 8<sup>th</sup> and the Reach Higher Luncheon for the TCC Foundation on February 9<sup>th</sup>. He also attended the Franciscan Healthcare Meeting.

### III. PRESENTATION

**Student Voice - Mary Chikwinya, Co-President and Vice President for Student Services**, introduced students **Grace Sullivan and Catarina Ratajczak**, who are TCC's All-Washington Scholars for 2017. Both women excel in academic excellence and are engaged in the campus and local community in activities and volunteer work. On March 23<sup>rd</sup>, an awards ceremony for the All-Washington Scholars from across the state will take place at South Puget Sound Community College.

- Grace Sullivan is a 34yo student with a 4.0 GPA and was a 2015 Ellen Pinto Award winner. She did not attend school during her middle and high school years. She came to TCC with no formal education. She started with general requirements and the Nursing Program. She has been at TCC for four years and will graduate in June 2017. She decided to major in Science and is interested in Molecular Biology. She will attend the University of Puget Sound starting in August 2017. She hopes to complete her bachelor's degree at UPS then obtain her Ph.D. in Molecular Biology.
- Catarina Ratajczak is a 17yo Running Start student here at TCC. She has always been shy and discovered that she enjoyed gardening, planting, and learning about community gardens. It brought her out of her shell. Here at TCC she decided to pursue Urban Planning and Sustainable Systems are her focus of education. She is involved in the Environmental Club, student garden, and has been the impetus to planning a roof top garden for the Harned Center. She hopes to continue her education at University of Washington studying sustainable Urban Development with a focus of community participation. She would like to pursue a master's degree after completing her four year degree.

### IV. ACTION ITEMS

**A. Faculty Professional Leave: Executive Vice President for Academic & Student Affairs, Dr. Tod Treat** - Two faculty members have submitted applications for professional leave for the 2017-18 school year.

- Rebecca Sliger, Engineering, will work with Tacoma Power to update professional skills and gain a greater understanding of how engineering and policy decision are integrated, as well as, understand the experience of early career engineers coming through the community college pathway. Rebecca is requesting the full 2017-18 academic year for leave.
- Kathy Brown, Counseling, will work with a Department of Corrections mental health specialist, engage in extensive reading regarding incarcerated women, and create ways to disseminate information to Counselors, Re-Entry Navigator, Advisors, and Staff & Faculty at TCC to better serve students who were formally incarcerated and

are starting the educational path in a community college setting. She is requesting the spring of 2018 for leave.

**MOTION:** Upon motion by Board member **Bernstein** the Board unanimously approved the recommendations for Faculty Professional Leave.

## V. NON-ACTION ITEMS

- A. Pathway to Completion – Fresh Start:** Dolores Haugen gave an overview of the TCC Fresh Start Program. It started in 1999 and was modeled after the Portland Community College program. The program offers an opportunity for youth ages 16-21 to finish their high school diploma and earn college credit in a supportive, empowering environment here at TCC. Program values include respect, equity in outcomes, community, and revealing student potential. The essential program elements are mental toughness, new student orientation, first quarter cohort courses, retention advisors, and a dedicated resource room for the students.

The main issue facing students is social/emotional issues that contribute to lack of confidence, low mental toughness, and feeling like they don't have a chance at success. Fresh Start addresses the social/emotional aspect in a community setting to build self-advocacy and realization in the students. In 2015-16, enrollment at TCC was 338 students with 31 high school diplomas granted and 8 associate's degrees earned.

- B. Accreditation Status Update:** Tod Treat: On February 26, 2016 the NWCCU gave approval of candidacy status for TCC to offer its first Bachelor of Applied Science (BAS) degree beginning in fall of 2016.
- Standard 2.B Ad Hoc Report: Decreased from a 25.1 ratio in fall 2012 to a 22.1 ratio in fall 2015
  - Mid Cycle Evaluation Report:
    - Part 1: Overview of Institutional Assessment Plan
    - Part 2: Two Representative Examples of Mission Fulfillment
    - Part 3: Planning for Year Seven
  - BAS to HIM Status Report: Curriculum developed and offered. Staffing meets requirement.
- C. Search for Interim President Update:** James Curtis and Gretchen Adams
- Two phases: Interim and Permanent replacement.
  - James & Gretchen will be putting together a search committee very soon for the permanent replacement candidates.
  - A campus survey is being created so all have a chance to participate and voice their opinions.
  - A "town hall" meeting will be scheduled once they establish the search committee. This will give the campus community a chance to speak face to face with the committee members.
  - A Special Board meeting will be held soon to address the interim president.

## VI. REPORTS

- A. Associated Students Report – Red Isaacson, ASTCC President:**
- March 10<sup>th</sup> there will be a Bingo event for students to help students destress as the quarter winds down.
  - During finals week there will be food/snacks served for the students thanks to a donation from the TCC Foundation. There will also be craft tables and other destressing activities.
  - Red is keeping a close eye on the Corrections bill and education budget in the Legislature and students on campus are very supportive of this opportunity for incarcerated individuals.

The student senate is prepared to drive to Olympia to speak with our representatives for this and other important education bills.

- The By-Laws Committee will be reviewing the student handbooks.
- The budget process was reviewed and items submitted to Club Council. It went well.
- In spring quarter, Red is organizing a personal finance workshop for students.
- There will be a bowling tournament at Narrows on May 20<sup>th</sup> and he invited faculty, staff, and the trustees to join a team.

**B. Faculty Report—Dave Howard, Faculty Union Representative:**

- Contract negotiations went very well at the offsite meetings. There was substantial progress made and he feels good about the process.
- Dave is very interested in participating in the presidential search process and committee. Thank you to James and Gretchen for leading the search.
- Congratulations on solving the accreditation issue to our co-presidents and others.
- Congratulations to Rebecca Sliger and Kathy Brown on their approved professional leave. They are both doing great work.
- Kudos to Dolores Haugen and the Fresh Start Program. It truly is a loving environment for the students.

**C. Classified Staff Report - Eric Corp, Classified Staff Representative:**

- The Classified Committee has transformed the "Pat on the Back Award" to a more meaningful "Outstanding Classified Staff Award" that aligns with TCC's Strategic Plan. There will be five categories with a winner from each. The nominations and possible winners will include part time/hourly staff as well. The awards will be presented on April 21<sup>st</sup> at the Awards Ceremony.
- The breakaway training for May 25<sup>th</sup> has 68 participants scheduled. The cost is coming in at \$5500.
- The leadership training program was offered last week via email to the staff on campus.
- Nineteen classified staff have accessed professional development dollars to the tune of \$4000.

**D. Foundation Report – Tina Hagedorn:**

- The Reach Higher Luncheon raised \$40,000 for student scholarships.
- The Puyallup Tribe of Indians has donated \$20,000 for student scholarships.
- The Wine Classic is scheduled for May 20<sup>th</sup>. More information to come soon!

**Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:**

- Today, March 8<sup>th</sup>, is the cut off for all bills in the Legislature. We will know what bills are moving forward tomorrow morning. Bill and the Legislative Council will be in contact with stakeholders if we need a "push" in Olympia going forward.
- The Corrections legislation passed both the House and the Senate!
- Not a lot of good news on the education budget. The elected officials are still far apart on an agreement to solve the McCleary decision and issue.

**E. Co-President's— Mary Chikwinya and Bill Ryberg: Focused on three areas this month.**

- Listening Circles: Mary and Bill met with Maralise and Jeannie of Center for Dialog and Resolution to work on next steps. They are planning to use the April 21<sup>st</sup> PDD to launch the work with the campus community.
- ctcLink Process: The new oversight group met for the first time in the past couple of weeks. The report outlined a plan of remediation based upon tickets submitted to ctcLink during the first wave rollout. Project managers are hired for the other college statewide and ready to work but the oversight group is committed to addressing the remediation plan first.
- Early Learning Center: Two representatives from Senator Patty Murray's office in Washington DC toured the ELC in order to report back about the importance of early learning programs and facilities. Funding is under attack in Washington DC. The tour went very well and Senator Murray's reps asked great questions.

**VII. PUBLIC COMMENT/REMARKS**

No public comment were given.

**VIII. EXECUTIVE SESSION**


At 5:15 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes to discuss personnel issues.

**IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION**

At 5:53 p.m. the open board meeting reconvened. As a result of executive session, the board took no action.

**X. ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:54 p.m. per motion from Trustee Dunbar, seconded by Trustee Adams.

  
Robert Ryan, Chair