

**Tacoma Community College
Board of Trustees Regular Meeting
June 10, 2015, 4:00 p.m.
Building 12 ~ College Room**

MINUTES

Board Members

Liz Dunbar, Chair
Bob Ryan, Vice Chair
Gretchen Adams
James Curtis
Don Dennis

Administration/Faculty/Staff/Guests

Sheila Ruhland	Silvia Barajas
Mary Chikwinya	Rick Brady, AAG
Tod Treat	Angela Wheeler
Bill Ryberg	Dave Howard
Andy Duckworth	Beau Jackson
Mike Flodin	Jaleel Brown
Sonja Morgan	Will Howard
Olga Webstad	Mecca Salahuddin
Beth Brooks	Janice Stroh
Dolores Haugen	Kelley Sadler
Bruce Simonetti	Elizabeth Hyun
Val Robertson	James Newman
Allison Muir	Debbi Olson
Ashlee Lewis	Chris Clifford
Jenna Jones	Chris Soran
Julie Dunbar	Kari Twogood
Char Gore	Judy Colarusso
Cathie Bitz	

I. CALL TO ORDER

Chair Dunbar called the meeting to order at 4:02 p.m.

II. General Matters

A. Changes/Approval of Agenda

The action item to approve the Stormwater Detention has been tabled for further discussion.

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the Agenda as amended.

B. Approval of Minutes for the May 7 Special Meeting and the May 20 Regular Meeting

MOTION: Upon a motion by Board member **Ryan**, the Board unanimously approved the minutes of the May 7 Special Meeting and the May 20 Regular Meeting.

C. Introductions

Mary Chikwinya introduced our new Director of Student Engagement **Sonja Morgan**.

Beau Jackson introduced 2016-17 ASTCC President **Jenna Jones**. Charles Woodard, Vice President of Legislation and Records, was unable to attend.

Chair Dunbar thanked Beau for his excellent service this past year.

D. Correspondence

None.

E. Board Report

- Trustee Curtis attended the Arts & Lecture series presentation by Eric Liu. He also attended the Retirees reception and the Multicultural Advisory Council (MAC) meeting.
- Trustee Ryan attended the Pierce County Coordinating Council (PCCC) meeting.
- Trustee Dennis attended MAC and PCCC.
- Chair Dunbar attended the Retirees reception, MAC and PCCC. She mentioned that she was impressed with the retirees and the legacy they have left behind.

III. PRESENTATION

Student Voice: Students in High School 21+

Allison Muir, ABE Instructor, introduced High School 21+ students **Chris Clifford** and **Ashlee Lewis**. HS21+ is an adult high school completion program introduced last spring. They currently have 60 enrollees. Chris and Ashlee shared brief information on their backgrounds and why this program is so important to

them. Chris received funds from the Trade Act to get his education and needs to obtain a Bachelor's Degree to pay back the funds. Ashlee needs to complete high school in order to be accepted into the Navy.

IV. ACTION ITEMS

A. Approve: 2015-16 Operating Budget Continuing Authority

WHEREAS, the Washington State Legislature is in the process of completing the 2015-2017 biennial budget; and

WHEREAS, the State Board for Community and Technical Colleges, delegated with the authority to allocate and disseminate the state budget to the community and technical colleges, will not be able to provide an allocation to Tacoma Community College for operating funds for 2015-2016 until a state budget is approved; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the President to proceed with normal operations of the college at a level not to exceed the same level as approved by the Board of Trustees in 2014-2015; and

BE IT FURTHER RESOLVED that this continuing resolution directs the President to exercise constraint on non-essential expenditures in order to maximize flexibility for the final budget consideration by the Board of Trustees; and

BE IT FURTHER RESOLVED that this continuing resolution authorizing the expenditure of funds is to be in effect until action is taken by the Board of Trustees authorizing the 2015-2016 operating budget.

APPROVED AND ADOPTED this 10th day of June 2015.

MOTION: Upon a motion by Board member **Dennis**, the board unanimously approved Resolution 2015-01 for the 2015-16 Operating Budget Continuing Authority.

B. Approve: ASTCC 2015-16 Budget

MOTION: Upon a motion by Board member **Adams**, the Board unanimously approved the ASTCC 2015-16 Budget.

C. Approve: 2015-16 Course Fees

MOTION: Upon a motion by Board member **Adams**, the Board unanimously approved the 2015-16 Course Fees.

D. Approve: Health Information Management Baccalaureate Degree

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the Health Information Management Baccalaureate Degree.

E. Approve: Faculty Emeritus Appointment

MOTION: Upon a motion by Board member **Ryan**, the Board unanimously approved Faculty Emeritus status for Ruth Ann Mikels.

F. Election of Board Officers for 2015-16

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved Bob Ryan as Board Chair and Gretchen Adams as Board Vice Chair for the term September 1, 2015 through August 31, 2016.

V. NON-ACTION ITEMS

A. Pathway to Completion: Graduation Data

Mary Chikwinya and **Tod Treat** provided a report on closing the achievement gap (attached) and the influence of Achieving the Dream. Tod stated that faculty and staff have done great work and the students have worked hard to close the achievement gap.

Highlights:

- There was a shift in the college in terms of how we are sharing and looking at data across the college. This has helped change the culture.
- The advising/HD101 model was restructured.
- There was a curriculum redesign (Transitional Studies, English & Reading).
- Statway was significant in offering pathways for students in Mathematics.

- This year we had over 50 students in our Men of Distinction program. (Mary complimented the efforts of Val Robertson and her staff.)

From the graphs that were provided, Mary pointed out that there has been a shift in the tide of students, particularly Hispanic students (we use the Student Achievement Initiative as our gage). She stated that we have lots of work to do, but we are seeing some movement with our men of color. She also pointed out the trends in gender. Over a two year timeframe, students have begun to experience success.

Chair Dunbar expressed her appreciation for work that has been done and asked what the next steps are. Mary stated that data is a critical piece to determine our impact. Drop-out retrieval with the Men of Distinction program has been successful with 43 students graduating from this program, six with their AA degree. We are looking at possibly adding a MOD 2.0 for the older students.

VI. REPORTS

A. Associated Students Report – Beau Jackson, ASTCC President reported:

- Finals are taking place this week.
- Students held their annual luau and staff appreciation event.
- Students are getting ready for commencement.
- Beau thanked the Board for all that he has learned from them. He and the students appreciate the Board's continued support.

B. TCC Foundation Report – Bill Ryberg, Vice President of College Advancement, reported:

- July 23 is the annual Alumni Night at Cheney Stadium. Bill provided flyers.
- Invitations will be going out next month for the 50th anniversary celebration dinner/fundraiser.

C. Faculty Report—Dave Howard, Faculty Union Representative, reported:

- He is looking forward to celebrating commencement with the students.
- He thanked Char Gore for her efforts on the Health Information Management Baccalaureate Degree.
- He complimented Allison Muir and the students for their report on High School 21+.
- He thanked Beau Jackson and Angela Wheeler for their work on the Board.

D. Classified Staff Report— Angela Wheeler, Chair of the Classified Staff Council, reported:

- This will be her last meeting and she has learned a great deal.
- Classified staff are working on their 2015-16 elections.

E. Administrative Report - President Ruhland:

- President Ruhland asked Mary Chikwinya to provide updated information on the Health & Wellness Center. Mary stated that we plan to begin work this summer. She reported that the bids we received for the project came in much lower than expected. Pease & Sons won the bid which came in at just under \$1 million less than projected.
- The ctcLink project has a GoLive date this summer. President Ruhland and the President of Spokane Community Colleges are writing a recommendation letter regarding issues of concern from the Chairs of both Boards to present to the State Board of Community & Technical Colleges. They hope to send it out by the end of the week. There are some concerns that the system is not ready to go live without key aspects being addressed and without adequate training for staff.
- President Ruhland highlighted some of the meetings, conferences and events she attended this past month and stated that TCC will host the PCCC meetings in 2016.
- President Ruhland reminded the Board about Commencement on June 13 and the Board retreat to be held on Thursday, June 25.

VII. PUBLIC COMMENT/REMARKS

Student Chris Clifford stated that he has observed food waste here on campus and would like to see TCC become a best-practice facility. He would like to recommend that we review our policies and procedures on disposal and consider recycling more. He also suggested possibly converting the old greenhouse into an area for composting and for teaching environmental safety.

VIII. EXECUTIVE SESSION

At 5:07 p.m., Chair Dunbar announced that the Board would adjourn into Executive Session for approximately 20 minutes for consultation with legal counsel regarding a real estate issue. Action may be taken as a result of the Executive Session.

At 5:30 p.m. the Board reconvened to open public meeting.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:30 p.m.

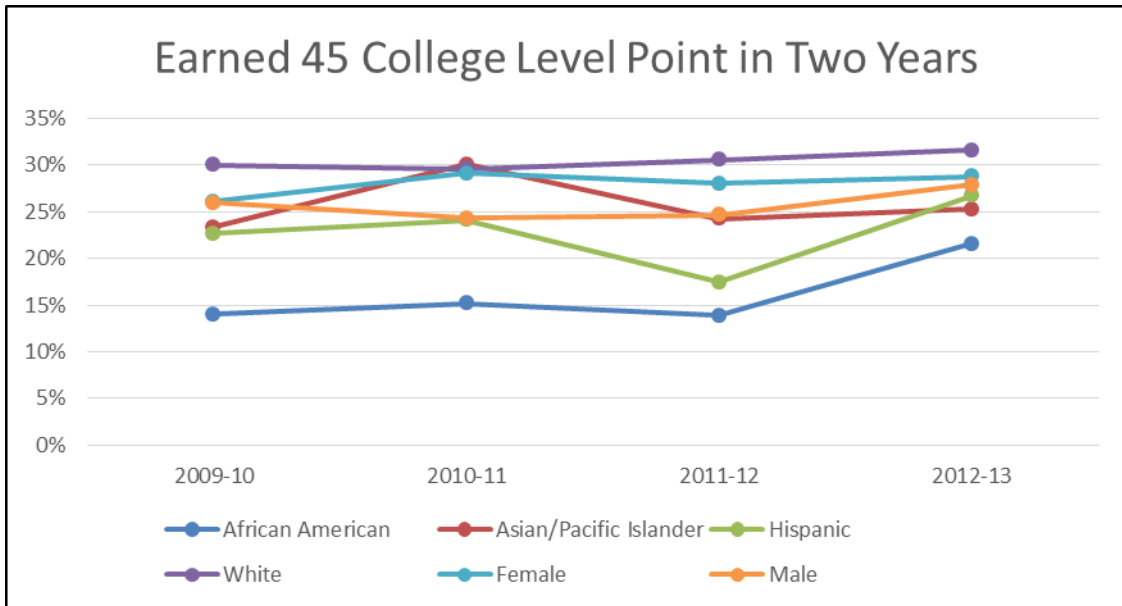
Liz Dunbar, Chair

Closing the Achievement Gap

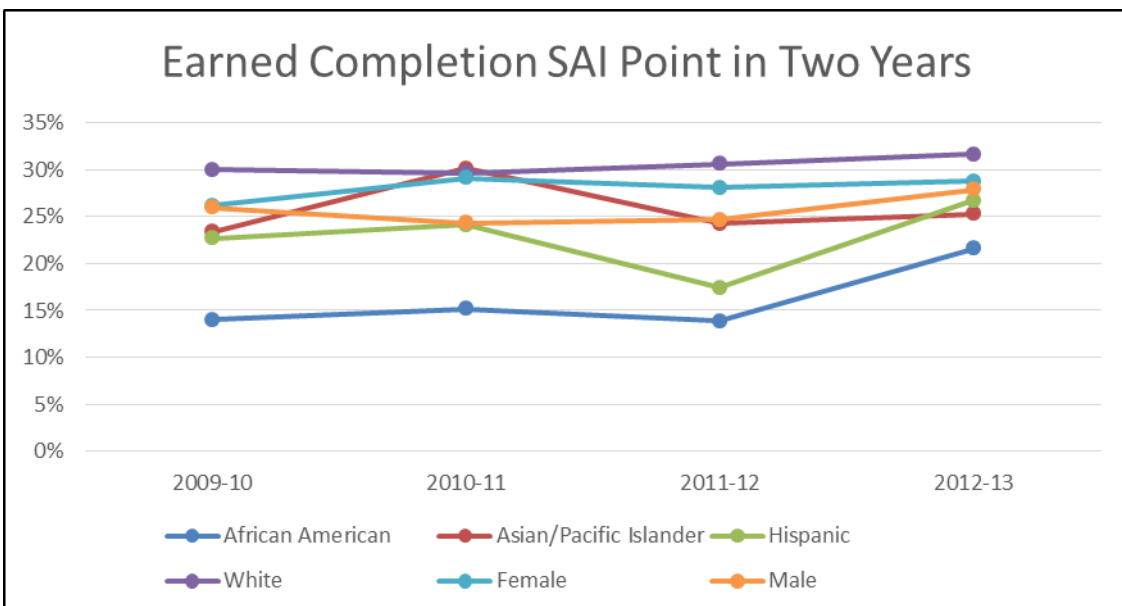
Achieving the Dream

- 2006 one of 58 colleges
- Increased information sharing
- Restructured advising/HD 101
- Curriculum redesign (English/Reading)
- Statway
- Men of Distinction

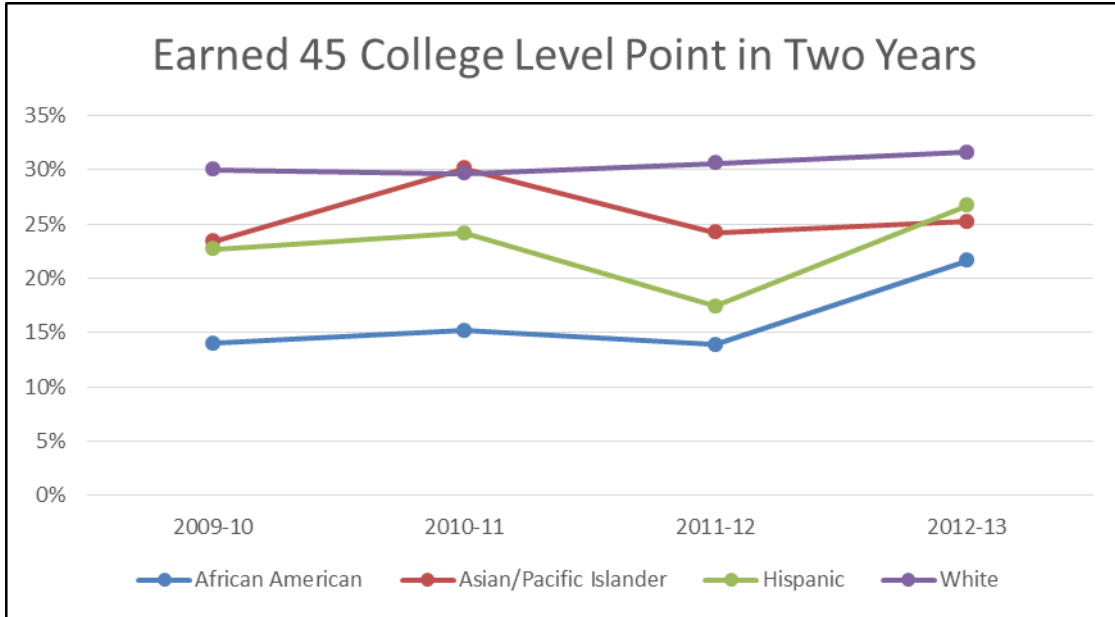
With Gender



*2013-14 Has only one year of cohort time to earn the 45 point and/or completion point
 *Native Americans are excluded due to their small numbers which skews the percentages.



Without Gender



*2013-14 Has only one year of cohort time to earn the 45 point and/or completion point

*Native Americans are excluded due to their small numbers which skews the percentages.

