

**Tacoma Community College  
Board of Trustees Special Meeting  
April 24, 2013, 3:00 PM  
Conference Call  
Building 12 – Room 224**

**MINUTES**

**Board Members  
(Via conference call)**

Chad Wright  
Liz Dunbar  
Don Dennis  
Bob Ryan  
Fred Whang

**Administrators/Staff/Others**

Pamela Transue  
Cathie Bitz  
Silvia Barajas  
Ruth Ann Mikels

**I. CALL TO ORDER**

Chair **Wright** called the meeting to order at 3:04 p.m.

**II. ACTION ITEM**

**Approve for Study: Harned Center Water Feature**

The Harned Center was designed to create a state of the art space for learning as well as an enhancement to the campus' physical appearance. The design of the Harned Center with the proposed water feature was vetted throughout the campus. Two outdoor water features were removed to address concerns with water conservation. The interior water feature was identified as an item that would enhance the physical appearance of an atrium and encourage the use of space for flexible learning.

Due to state budget constraints, the funding of capital projects has changed. The Department of Enterprise Services (DES) is combing through projects and excluding items that are identified as not critical to the project. Additionally, there is increased scrutiny on management reserve and contingency expenses associated with capital projects. Previously management reserve or contingency could be used at the discretion of the college. DES has advised that these funds will not be authorized for use in the construction of the water feature and that the College must identify local funds for this purpose.

The College has been reserving Fresh Start local revenues to provide funding for viable college enhancement projects that are not funded through the state capital process.

Approval from the Board of Trustees is being requested to spend a maximum of \$140,000 for the construction of the water feature that will offer a welcoming visual enhancement to the atrium of the Harned Center for Health Careers.

The reserve balance provided by the Fresh Start program has been identified as funding for campus enhancements. At the close of March 31, 2013, the balance was \$1,633,096.

**MOTION:** Upon a motion by Board member **Dennis**, the Board approved for study the Harned Center Water Feature

III. **NON-ACTION ITEM**

**“Building Success” Conceptual Design Plans**

During the 2012-13 academic year, the College conducted a college-wide needs assessment. Several items identified are projects that typically do not receive state funding through the state capital projects request. However, these projects could garner community support. While the expenditures for these projects fall under President Transue’s authority, she wanted to bring these projects to the Board’s attention.

The items identified are as follows:

1. Expansion of the Gig Harbor Campus
2. Expansion of the Performing Arts Center
3. Long House Conference Center
4. Wellness Center

In order to explore funding options, these projects need further development through the development of conceptual designs. The conceptual designs will be used by the college to explore funding options including fundraising and matching funds.

The President authorized the expenditure of \$41,950 to develop the conceptual designs for the Expansion of the Gig Harbor Campus, Expansion of the Performing Arts Center, and the Long House Conference Center. The College’s Contingency Account will be used. The current balance is approximately \$90,000. With ten weeks to go in the fiscal year, there should be sufficient funds for any unbudgeted items that may arise.

After visiting similar centers on other campuses, the students authorized the expenditure of \$22,200 to develop the conceptual design for the Wellness Center which will include new courts, focus on fitness, and instruction rooms for health and nutrition.

The conceptual designs will be developed by our campus architect, McGranahan Architects who will meet with stakeholders (students, faculty, and staff) to begin to develop the conceptual designs. The conceptual designs will be used by the College to determine if a capital campaign can be developed in conjunction with the College’s 50<sup>th</sup> anniversary celebration. The College will partner with the Foundation to conduct the capital campaign if the projects are feasible. The sustainability of the long house conference center and the costs of the conceptual design were discussed by the Board.

President Transue mentioned that with the expansion and building on campus as mentioned above and the upcoming 50<sup>th</sup> anniversary, the Trustee Plaza/Green Commons will fit in nicely with those new features as a way to recognize past, present, and future trustees.

III. **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:27 p.m.

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Chad Wright, Chair