

**Tacoma Community College  
Board of Trustees Regular Meeting  
December 6, 2012, 4:00 p.m.  
Tacoma Community College  
Building 12 ~ College Room**

**MINUTES**

**Board Members**

Liz Dunbar  
Bob Ryan  
Fred Whang  
Don Dennis

**Administration/Faculty/Staff/Guests**

Pamela Transue	Mary Chikwinya
Tim Stokes	Silvia Barajas
Pat Shuman	Anne Shaw
Evelyn Tompkins	Dave Howard
Scott Marsh	EJ Iglesias
Jackie Gorman	Val Robertson
Mary Ann Brummond	Bill Ryberg
Clint Steele	Kelley Cadman
Mike Flodin	Kim Ward
Steve Ashpole	Brandon Choate
Shawn Jennison	Nancy Novak
Dolores Haugen	Rachel Payne
Judy Colarusso	Walter Schacht
Nermalyn Edwards	Evan Bourquard
Cathie Bitz	Ida Otteson

**I. CALL TO ORDER**

Vice Chair **Dunbar** called the meeting to order at 4:01 p.m.

**II. General Matters**

**A. Changes/Approval of Agenda**

Vice Chair **Dunbar** announced that Athletic Director Carl Howell was unable to attend the meeting and Steve Ashpole, Director of Enrollment and Entry Services/Registrar, would be introducing student Brandon Choate in his place.

**MOTION:** Upon a motion by Board member **Whang**, the board unanimously approved the Agenda as amended.

**B. Approval of Minutes for the November 14, 2012 Regular Meeting.**

**MOTION:** Upon a motion by Board member **Dennis**, the board unanimously approved the minutes of the November 14 Regular Meeting.

**C. Introductions – none.**

**D. Correspondence – none.**

**E. Board Report**

- Trustee **Dennis** reported on meetings he has attended with Legislators. He attended the Multicultural Advisory Council Breakfast (MAC), and will be attending the Pierce County Coordinating Council (PCCC) Legislative Breakfast on Friday, December 7.
- Trustee **Ryan** will be chairing the PCCC breakfast meeting.
- Vice Chair **Dunbar** also attended the MAC meeting and reported that the meeting included a good discussion on the role of MAC community members and their understanding of how they work with TCC. There was also an excellent report by **Kim Ward** on Developmental Education Redesign. (President Transue remarked that Kim Ward's Developmental Education Redesign report to MAC was impressive and very well received by the members and they are excited about what we are doing. Kim gave credit to **Kelley Cadman** for pulling all the data together.) Trustee Dunbar will also be attending the PCCC legislative breakfast.

Vice Chair Dunbar reported that the Board retreat originally scheduled for January 24, 2013, must be postponed to accommodate scheduling conflicts. The retreat is now scheduled for February 4, immediately following the joint Tacoma Public School Board/TCC Trustee meeting from 8:00-10:00. **Tim Stokes**, Executive Vice President of Instruction and Student Services, provided the Board with a copy of the draft retreat agenda and explained the three specific topics to be addressed by Administrators:

1) enrollment trends and community demographics: impacts on financial sustainability; 2) innovations in learning: our strategies for the future; and 3) student engagement and navigation. Upon a request by Trustee Whang, information on Veterans will be incorporated into the reports.

### III. PRESENTATION

#### Student Voice

**Steve Ashpole** introduced student and TCC baseball player **Brandon Choate**. Brandon shared with the Board a little bit about his background. He had the opportunity to attend other colleges, but after some research he determined that TCC's education, facilities, and athletic programs were the best for him. He is getting his AA and plans to major in Sociology at the University of Washington.

#### Trustee Plaza

**Walter Schacht**, Schacht/Aslani Architects, provided a presentation on the proposed Trustee Plaza for which 60% of the design portion is complete. With the assistance of **Nermalyn Edwards and Evan Bourquard** of Schacht/Aslani and **Ida Ottesen** of Nakano Associates, he explained the design process and all-sustainable proposal that includes rain gardens, plantings and mounds to shield transformers (no more than three feet high as a safety measure so people are unable to hide in them), trees, and the Trustee recognition monument. The monument will be the entry point to the inner space and will include verbiage that reflects the governance of the Board. Walter suggested the words diversity, advocacy, support and engagement but would like Trustee input on this with suggestions, if any. Discussion was held on the types of trees, and Trustee Dennis asked about the possibility of problems with the root system of the proposed cherry trees (Ida stated that the problem would be easily mitigated). Vice Chair Dunbar asked if anyone had considered contacting our sister city Kitakyushu to see if they would be willing to donate a cherry tree since the cherry tree is part of their culture. President Transue replied that we can contact them about it. Trustee Whang suggested that possibly other cultural organizations might want to donate a tree, as well.

Walter then went over the schedule. The design phase is August 2012 through February 2013, construction documents will be March through June 2013, bidding will take place in July 2013, construction from July through November 2013, and the completion date estimated to be December 5, 2013. Walter mentioned that once they have a little more of the design completed, they can get the permit from the City.

### IV. ACTION ITEMS

#### A. Approve for Study: Trustee Plaza Construction Design Funding

**MOTION:** Upon a motion by Board member **Dennis**, the board unanimously approved funding for the Trustee Plaza construction design.

#### B. Approve: TACTC Transforming Lives Student Nomination

**MOTION:** Upon a motion by Board member **Dennis**, the board unanimously approved Patricia Schneider as the TCC candidate for the TACTC Transforming Lives nomination.

#### C. Approve for Study: Operational Plan Implementation: Rebuild Elevator Bldg 16

**MOTION:** Upon a motion by Board member **Ryan**, the board unanimously approved the operational plan implementation of the rebuild of the elevator in Building 16.

### V. NON-ACTION ITEMS

#### A. Pathway to Completion: 1<sup>st</sup> 30 College Level Credits

**Scott Marsh**, Director of Institutional Effectiveness, reported on the first 30 college level credits on the Pathway to Completion which are aligned with the Student Achievement Initiative and momentum points. The first 30 college level credits are titled, "gateways." The intention is that these courses provide structures that bring early success for students, and advance them toward their educational goals. There have been many initiatives TCC has implemented to influence student success within this step such as Supplemental Instruction, Universal Design for Learning, Intrusive Advising, Curricular Alignment Project, HD 101, advisor dashboard and others.

**Kelley Cadman**, Program Director in Institutional Research, briefly went over student achievement points per student for the first 30 credits. We are increasing in points, going from 10% in 2006-07 to 13% in 2011-12. In general, we perform very well when compared with other colleges and our students are continuing to achieve. Discussion was held on how we are graded. Scott explained that we are graded by points per student (how many points a student earns times how many students attend TCC) and that affects how much funding we get.

Scott mentioned that at the next meeting he will be reporting on quantitative points which measures students who pass a required college level math course (math is one of the largest barriers to student success).

#### **B. Legislative Report**

**President Transue** reported that the November revenue forecast shows the 2013-15 biennial budget will be short \$900 million. In addition, \$1 billion is needed to meet requirements of the McCleary Supreme Court decision that requires additional investments for full funding of basic K-12 education. Community and technical colleges will have to fight for additional funding including badly needed funding for STEM program funding, opportunity grants, plus employee salaries. Big funding needs for K-12 could result in limited dollars to spread to community and technical colleges. Also, there is concern about the fiscal cliff and the potential impact on Washington State's budget.

There are several new legislators in our area and President Transue, Trustee Dennis and Dan Small have been and will be meeting with them before the session. President Transue referred to an SBCTC document provided to the Board on the 2013-15 operating budget request which specifically referenced expanding STEM and other high demand degrees, moving students through college and into jobs, and increased salaries for quality faculty and staff.

President Transue asked the Trustees to be in touch with Legislators in their areas. Trustee Dennis mentioned the January 11 Legislative gathering at the TCC Gig Harbor Campus which will include at least three Legislators and approximately 100 attendees from 5:00 – 7:30. He has invited Governor-elect Jay Inslee as well.

#### **C. Hanover Grant Institutional Membership**

**Tim Stokes**, Executive Vice President of Academics and Students Services, reported on a proposal by Washington, DC-based Hanover Research to assist us with research-based grant writing. Hanover will work with us in the preparation of large funding proposals. We have given them four priorities:

1. Support Tacoma's Title III efforts.
2. Identify, evaluate, and pursue funding for Allied Health programming equipment, curriculum, staffing needs, etc.
3. Assist with national health proposals.
4. Assist with Arts and Humanities programs.

Although Hanover asked for a two-year, \$60,000 contract, we have negotiated with them for one year at \$30,000 with a \$5,000 buy-out clause. Trustee Whang asked about Trustees visiting with Hanover when they attend the ACCT conference in Washington, DC in February, and Tim agreed that it is a good idea. Trustee Dunbar asked if other colleges have used this firm and Tim replied that there have been some who have, culminating in \$4 million in grants (although Hanover does not give a guarantee of success).

### **VI. REPORTS**

#### **A. Administrative Report**

**President Transue** mentioned the following:

1. President Transue received an email with exciting news from the SBCTC. Tim Stokes explained that a \$3.5 million Integrated Digital English Acceleration (I-DEA) grant from the Bill & Melinda Gates Foundation was presented to ten Washington State colleges, including TCC. This grant is for students with low-level English skills to give them access to a new set of technology-enhanced educational resources and tools. This program targets adult learners in the lowest three levels of English as a Second Language. Each college will work with a community-based organization, and TCC will be working with Tacoma Community House.
2. Rep. Laurie Jenkins held a community forum regarding revenue here on campus last Tuesday to discuss with community members and local organizations "how we can fund education, healthcare, and things that make Washington a great state to live, do business, and raise a family." About 60 people attended. Vice Chair Dunbar asked if information is available for those who couldn't attend, and President Transue stated that someone did give a power point presentation and it is on Rep. Jinkin's website.
3. We are holding our first Brown bag lunch forum next Monday to catch the campus up on budget items and to update them on some things like the ctcLink and the Harned Center for Health Careers. This is also available to campus by streamlining.
4. The Holiday Luncheon is next Thursday from 11:30-1:00.

- B. Faculty Report- Dave Howard**, Faculty Union Representative, reported:
- Faculty members are excited about the end of the quarter and holiday season.
  - He thanked Foundation President Pat Shuman for the nice reception the Foundation held in the Art Gallery for faculty, staff and donors.
  - Economic instructor Rob Larson has had a book published entitled “Bleakonomics: A Heartwarming Introduction to Financial Catastrophe, the Jobs Crisis and Environmental Destruction.” His work has been very well received, and even Noam Chomsky has given it a wonderful review.
  - Dave read a message from Len Heritage, Department Chair and Instructor in the Business-Transfer Department, on his Fulbright scholarship experiences in Kosovo.
  - Dave mentioned that many faculty have been engaged in charity throughout the year, but they are particularly involved now during the holiday season.
- C. Classified Staff Report— Evelyn Tompkins**, Chair of the Classified Staff Council, reported:
- A Classified Staff “suggestion box” meeting will be held on December 19. The plan is to feature classified staff pictures, discuss what’s new in their departments, and have a continual power point running so everyone can learn more about their peers.
  - Linda Van Doren has been working hard and doing a great job on the holiday luncheon.
- D. Associated Students Report – EJ Iglesias**, Student Body President, reported:
- The legislative team attended the legislative academy.
  - Student Government is hosting a student voice series to engage a variety of students on campus in the legislative effort.
  - There will be a student rally on February 1 with a TCC bus of students going to Olympia.
  - On February 2 there will be a game with Pierce College, and the two colleges are co-hosting a tailgating party with food and discounted game tickets. EJ mentioned that they want to incorporate legislative information with this event.
  - The “I Am” campaign will be done again this year.

Trustee Dennis mentioned that Senator Larry Seaquist would like to meet with students at the Gig Harbor campus and Rep. Laurie Jenkins would like to meet with them to discuss revenue.

- E. TCC Foundation Report – Pat Shuman**, President of the Foundation, reported:
- The reception in the Art Gallery for faculty, staff and donors was very nice. There were about 70 people in attendance including Senator Kilmer and many retirees.
  - The Foundation is in the process of getting out the 500 end-of-year letters for the annual fund drive.
  - The Foundation is working on the February 8 fundraising luncheon. So far they have 31 table captains, some of which are people from the community. Foundation Director Mark Lindquist will be the emcee and Pierce County Sheriff Spokesman Ed Troyer will be a keynote speaker.
  - Foundation Director Jonathan Phillips assisted with a site visit at Madison Family Literacy and that went very well.

**VII. PUBLIC COMMENTS/REMARKS**

None.

**VIII. EXECUTIVE SESSION**

At 5:40 p.m. Vice Chair **Dunbar** announced that the Board would adjourn into Executive Session for approximately 30 minutes to discuss tenure issues. Action will be taken as a result of the session.

**III. Board Action as a Result of Executive Session**

At 6:11 p.m., the Board reconvened for open public meeting.

As a result of Executive Session, the following action was taken:

**MOTION:** Upon a motion by Board member **Ryan**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committee that the contract for second year faculty member **Jonathan Eastabrooks** (Health Information Management) be renewed for AY 2013-14.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:13 p.m.