

AGENDA

Board of Trustees

Bob Ryan-Chair
James Curtis-Vice Chair
Gretchen Adams
Lois Bernstein
Liz Dunbar

Co-Presidents

Mary Chikwinya
Bill Ryberg

TCC Mission Statement:

TCC creates meaningful and relevant learning, inspires greater equity, and celebrates success in our lives and our communities.

Board Mission and Vision:

The Board will govern with a style that emphasizes outward vision rather than an internal preoccupation, encouragement of diversity in viewpoints, strategic leadership rather than administrative detail, clear distinction of Board and presidential roles, collective rather than individual decisions, future rather than past or present, and proactive rather than reactive.

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| I. CALL TO ORDER | Bob Ryan |
| II. GENERAL MATTERS | |
| A. Changes/Approval of Agenda | Bob Ryan |
| B. Approval of Minutes | Bob Ryan |
| C. Introductions & New Hires | Bill Ryberg, Valerie Robertson,
Janine Mott |
| D. Correspondence | Co-Presidents |
| E. Board Report | Bob Ryan |
| III. PRESENTATION | |
| Student Voice: Aaron Johnson, student leader on the OSE Recreation and Wellness Campus Programming Team. | Sonja Morgan |
| IV. ACTION ITEMS | |
| A. | |
| V. NON-ACTION ITEMS | |
| A. Invista Presentation | Don Sosnowski |
| B. Presidential Search Update | James Curtis/Lois Bernstein |
| VI. REPORTS | |
| A. Associated Students | Kerry Ramroop |
| B. Faculty | Dave Howard |
| C. Classified Staff | Jeanne Ernst-Williams |
| D. Foundation | Tony Lindgren |
| E. Legislative | Bill Ryberg |
| F. Co-Presidents | Mary Chikwinya, Bill Ryberg |
| VII. PUBLIC COMMENT/REMARKS | Bob Ryan |
| VIII. EXECUTIVE SESSION | Bob Ryan |
| Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations. | |
| IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION | Bob Ryan |
| X. ADJOURNMENT | Bob Ryan |
| Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Kelly Maxfield, Office of the President at 6501 South 19 th St., Tacoma WA 98466; Tel: 253/566-5169 or e-mail kmaxfield@tacomacc.edu. | |

**Tacoma Community College
Board of Trustees Regular Meeting
August 16, 2017 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan
Gretchen Adams
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Bill Ryberg	Rachel Guckel
Beth Brooks	Natasha Walton
Tod Treat	Regini Yanson
Rick Brady	Colin Turner
Analea Brauburger	Kelly Maxfield
Renee Hernandez-Greenfield	

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Dunbar** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

July 17 Board Meeting

MOTION: Upon a motion by Board member **Bernstein** the Board unanimously approved the minutes of the July 17th Board Meeting.

C. Introductions

Board member **Ryan** introduced Executive Vice President **Tod Treat**, who introduced **Analea Brauburger**, the new Dean of Organizational Learning & Effectiveness. **Analea** began her leadership and organizational development career in the Honors College at Arizona State University (B.S., Psychology) and at Penn State's Industrial and Organizational Psychology graduate program, where she completed a Master's Degree and began Ph.D. studies. She brings her expertise to educational assessment as TCC's Curriculum and Assessment Coordinator, recently helping lead the college's NWCCU accreditation write-up and visitation process. A career teacher, **Analea** has taught middle, high, and post-secondary courses since 1999, was a Peace Corps Volunteer (Honduras), and earned Teacher of the Year while serving the Americorps in Teach for America.

Co-President **Ryberg** introduced Facilities Director **Greg Randall**, who introduced new Custodial Manager, **Colin Turner**. **Colin** started July 3rd and is responsible for all custodial activities. He brings to the college years of experience in Custodial management and building custodial teams from Snohomish County PUD, South Seattle Community College, and Minneapolis Community College.

Co-President **Ryberg** introduced Early Learning Center Director, **Renee Hernandez-Greenfield**, who introduced three new Assistant Teachers working with children two years and younger. **Rachel Guckel** has 10.5 years' experience and is a graduate of the Canadian International School. **Natasha Walton** is a 2013 TCC graduate with 10 years' experience in early childhood education. **Regini Yanson** has 10 years' experience and is a graduate of Pierce College.

D. Correspondence

Co-President **Ryberg** shared three letters from NWCCU regarding acceptance of the Spring 2017 mid-cycle report, the acceptance of the Spring 2017 Ad Hoc Report which addressed recommendation 1 of the Spring 2014 7-year evaluation report, and the Spring 2017 Ad Hoc Report accepting the Health Information Management baccalaureate level degree.

E. Board Report

- Board Member **Dunbar** attended the regular TCC Board meeting on July 17th. Liz attended Dr. George Tanberra's memorial service and the Greater Tacoma Foundation's Women & Leadership Conference at UW Tacoma.
- Board Member **Bernstein** attended the regular TCC Board meeting on July 17th, Dr. George Tanberra's memorial service, and the Greater Tacoma Foundation's Women & Leadership Conference. Lois also participated in a fundraiser for UW Tacoma and their upcoming Women in Leadership building.
- Board Member **Curtis** attended the regular TCC Board meeting on July 17th and the TCC Rainiers Alumni game on July 13th. James met with UW Tacoma to discuss their presidential search process. He also met with representatives at Bates Technical College to inquire about high school career tech programs for juvenile offenders.
- Board Member **Adams** attended the TCC Foundation Board meeting in July.
- Chair **Ryan** attended the regular TCC Board meeting on July 17th and he also continues to serve on the ACT Board of Directors.

III. PRESENTATION

None

IV. ACTION ITEMS

None

V. NON-ACTION ITEMS

None

VII. PUBLIC COMMENT/REMARKS

No public comments.

VIII. EXECUTIVE SESSION

At 4:15 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes to discuss the presidential request for proposal document and timeframe of the search.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 4:35 p.m. the open board meeting reconvened. As a result of executive session, Chair **Ryan** asked for a motion to adopt the RFP put forth by Board member **Curtis** and **Bernstein**.

Board member **Dunbar** made a motion to adopt the RFP as proposed to incorporate changes discussed by Trustees during executive session. Board member **Adams** seconded the motion. All Board members voted in favor of adopting the RFP document. Board member **Curtis** will update the document and send to Vice President of Human Resources & Legal Affairs, **Beth Brooks**, for distribution next week.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:07 p.m.

Robert Ryan, Chair

New Hire Report / June - August 2017

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classification	Employee Name	Position Title	Department	Start Date
Academic				
	Cuadra, Linda	Professor - (Temp) Business & Logistics	Health, Business, & Professional Services	9/1/2017
	Davis, Scott	Professor - Curriculum & Learning Outcomes	Math, Science and Engineering	9/1/2017
	** Hernandez, Sergio	Professor - Cybersecurity & Networking Technologies	Health, Business, & Professional Services	9/1/2017
	Lawler, Susan	Professor - (Temp) ESL	Communication & Transistional Studies	9/1/2017
	Lim, Edwin	Professor (Temp) - Engineering	Math, Science and Engineering	9/1/2017
	** Marshell, Theresa	Professor - Nursing	Health, Business, & Professional Services	9/1/2017
	Michelson, Dara	Professor - (Temp) Nursing	Health, Business, & Professional Services	9/1/2017
	** Williams, Yolanda	Professor - Business & Logistics	Health, Business, & Professional Services	9/1/2017
Classified				
	** Banfield, Elena	Early Childhood Program Specialist 3	Early Learning Center	07/16/17
	Boll, Kathy	Customer Service Specialist 1	Gig Harbor Campus	8/21/2017
	Guckel, Rachel	Early Childhood Program Specialist 1	Early Learning Center	6/15/2017
	Hing, Chhoeungsaheing	Data Compiler 2	Access and Transitional Services	6/1/2017
	Martinez, Faye	Custodian 1	Custodial Services	7/5/2017

**Promotional position

New Hire Report / June - August 2017

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classified				
	Martynova, Olga	Program Assistant	Access and Transitional Services	6/1/2017
	Nguyen, Nhan	Cook 1	Early Learning Center	8/16/2017
	Phipps, Edward	Procurement & Supply Specialist 2	Central Services	8/14/2017
	Twogood, Kari	Program Assistant	Campus Public Safety	7/10/2017
	Walton, Natasha	Early Childhood Program Specialist 1	Early Learning Center	6/27/2017
	Yanson, Regini	Early Childhood Program Specialist 1	Early Learning Center	6/16/2017
Exempt				
	** Brauburger, Analea	Dean - Organizational Learning	Institutional Effectiveness	7/1/2017
	Cantwell, Kevin	Database Administrator	Information Technology	7/23/2017
	Frederickson, Clifford	Director for Financial Services	Financial Services	9/1/2017
	Hutchinson, Samantha	Advisor	Counseling and Advising	7/31/2017
	Mask, Wayne	Administrative Operations Coordinator	Instructional Administration	7/1/2017
	Rogers, Regina	Advisor	Counseling and Advising	7/17/2017
	** Shabazz, Sultana	Interim Director - Correction Education	Correctional Education	8/1/2017
	Smith, Matthew	Director of CASA/MECA	CASA	8/16/2017
	Turner, Colin	Custodial Supervisor	Custodial Services	7/3/2017

** Promotional Position

