

AGENDA

Board of Trustees

*Bob Ryan-Chair
Gretchen Adams-Vice
Chair
Lois Bernstein
James Curtis
Liz Dunbar*

Co-Presidents

**Mary Chikwinya
Bill Ryberg**

TCC Mission Statement:

*TCC creates meaningful
and relevant learning,
inspires greater equity,
and celebrates success in
our lives and our
communities.*

**Board Mission
and Vision:**

*The Board will govern
with a style that
emphasizes outward
vision rather than an
internal preoccupation,
encouragement of
diversity in viewpoints,
strategic leadership rather
than administrative detail,
clear distinction of Board
and presidential roles,
collective rather than
individual decisions,
future rather than past or
present, and proactive
rather than reactive.*

- I. **CALL TO ORDER** Bob Ryan
- II. **GENERAL MATTERS** Bob Ryan
 - A. **Changes/Approval of Agenda**
 - B. **Approval of Minutes:**
January 11 Regular Board Meeting, January 13 Special
Board Meeting (pages 2-9) Bob Ryan
 - C. **Introductions** Vice Presidents
 - D. **Correspondence** Co-Presidents
 - E. **Board Report** Bob Ryan
- III. **PRESENTATION** Kim Matison
Student Voice: *Cecil Ware – Electrical Engineering student
and Veteran/Army Reserves*
- IV. **ACTION ITEMS** Tod Treat
 - A. **Approve – Course Fees 2017-18 (pages 10-15)**
- V. **NON-ACTION ITEMS** Greg Randall
 - A. **Harned Center Traffic Mitigation Update** Betsy Abts
 - B. **Enrollment Report Update - Fall/Winter** Bob Ryan
 - C. **Search for Interim President – Update** Tod Treat
 - D. **Pathway to Completion: Update on Applied
Baccalaureates – Char Gore**
- VI. **REPORTS** Jared Isaacson
 - A. **Associated Students** Dave Howard
 - B. **Faculty** Eric Corp
 - C. **Classified Staff** Rosemarie Burke, Tina Hagedorn
 - D. **Foundation/Legislative** Mary Chikwinya, Bill Ryberg
 - E. **Co-Presidents**
- VII. **PUBLIC COMMENT/REMARKS** Bob Ryan
- VIII. **EXECUTIVE SESSION** Bob Ryan
Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; personnel issues; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.
- IX. **BOARD ACTION AS A RESULT OF EXECUTIVE SESSION** Bob Ryan
- X. **ADJOURNMENT** Bob Ryan
Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Kelly Maxfield, Office of the President at 6501 South 19th St., Tacoma WA 98466; Tel: 253/566-5169 or e-mail kmaxfield@tacomacc.edu.

**Tacoma Community College
Board of Trustees Regular Meeting
January 11, 2017, 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Mary Fox	Maralise Hood Quan
Leia Plaza	Will Howard
Red Isaacson	Kari Twogood
Char Gore	Jim Carroll
Kim Matison	Dolores Haugen
Janine Mott	Tatyana Jones
Tamyra Howser	Stephanie Rock
Kyra Smith	Tomas Ramos
Sonja Morgan	Julie Benson
Krista Fox	Rick Brady
Yvonne Unnold	Sharon McBride
Sydney Marcotte	Chris Soran
Tod Treat	Joe Shannon
Kelly Maxfield	Don Sosnowski
Dave Howard	John Sandin
John Falskow	Jaleel Brown
Nora Price	Beth Brooks
Bruce Simonette	Patty Hermosa
Val Robertson	Shema Hanebutte
Greg Randall	Victoria Ichungwa
Kelli Sadler	Jill Merritt
Patty Green	Sarah Lewandowski
Dana Nystrom	Antonio Hamilton
James Newman	Betsy Abts
Rachel Payne	Julie Burton
Jon Eastabrooks	Kathryn Held
Mary Chen-Johnson	Kim White
Eric Corp	Mary Chikwinya
Bill Ryberg	

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Curtis** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

December 14 Special Board Meeting

MOTION: Upon a motion by Board member **Curtis**, the Board unanimously approved the minutes of the December 14 Special Board Meeting.

December 14 Regular Board Meeting

MOTION: Upon a motion by Board member **Dunbar**, the Board unanimously approved the minutes of the December 14 Regular Board Meeting.

C. Introductions

Board member **Ryan** introduced **Vice President for Student Services and Co-President, Mary Chikwinya** who presented current TCC staff to introduce new employees in their departments.

- Janine Mott, Executive Director for the TCC Gig Harbor campus introduced **Angelica Gaeta, Customer Service Specialist, Gig Harbor Campus** – Angelica has worked

for the Federal Way School District as a Para educator, AmeriCorps, and for Peninsula School District's Community in Schools.

- Kim Matison, Director of Financial Aid Services, introduced **Sharon McBride, Work Study Coordinator, Financial Aid** – Sharon comes to TCC from Pierce College with many years of community college experience.
- Kim Matison, Director of Financial Aid Services, introduced **Sydney Marcotte, Workforce Program Coordinator, Financial Aid** – Sydney is a Gonzaga graduate and has worked in the Crosby Student Center at the college. Prior to that she was with AT & T.

Board member **Ryan** introduced and welcomed **Lois Bernstein, the new incoming Board of Trustee** – As Chief Community Executive, Lois oversees MultiCare's community presence and partnerships with organizations in MultiCare's service area.

Board member **Ryan** introduced **Director of Facilities & Capital Projects, Greg Randall**, who introduced the following new employees:

- **Dana Nystrom, Maintenance Mechanic 2**
- **Joe Fyfe, Grounds & Nursery Specialist 2**
- **Nicholas Ritter, Grounds & Nursery Specialist 2**
- **Antonio Hamilton, Custodial Manager**
- **Brent Palmason, Capital Projects Manager**

D. Correspondence

Mary Chikwinya, Vice President of Student Services and Co-President read a letter from Evergreen Provost Ken Tabbutt naming TCC's **Jim Carroll** a recipient of the Evergreen State College 2016 Teacher Excellence Award. Jim was nominated by former TCC and current Evergreen student Ashley Robinson who wrote:

"Every single thing that Jim taught me was thought provoking and applicable to our daily lives. His down to earth personality really made learning enjoyable. His teachings stuck with me and will continue to do so, I am sure."

E. Board Report

- Board Member **Dunbar** attended the regular board meeting and the special board meeting on December 14.
- Board Member **Bernstein** attended the new Board of Trustee Orientation on December 22 and the TCC Foundation board meeting on January 10.
- Board Member **Adams** attended the regular board meeting and the special board meeting on December 14. She also attended the TCC Gallery reception for "Cat People, Dog People" on January 10.
- Board Member **Curtis** attended the regular board meeting and the special board meeting on December 14. On January 10, he attended the Tacoma Community House 107th Birthday Celebration.
- Chair **Ryan** attended the regular board meeting and the special board meeting on December 14. He attended the new Board of Trustee Orientation on December 22 and the State Legislature send off on January 6 at the TCC Gig Harbor campus.

III. PRESENTATION

Student Voice – Stephanie Rock, Fresh Start Program Coordinator, introduced Fresh Start student Tatyana Jinxx Jones. Tatyana is the Lead Fresh Start Peer Advocate, a member of Phi Theta Kappa, Captain of Louder than a Bomb Poetry Slam Tacoma, and a recipient of multiple scholarships.

Tatyana is 19 years old and holds a GED earned through the Goodwill prior to entering the Fresh Start Program at TCC. While attending the REACH Center in Tacoma, the teacher encouraged her to attend an informational session about TCC. At first reluctant, she decided to go with a group of friends and was the only one who ended up staying to listen. It revitalized her vision for her educational goals. She has volunteered at Lochburn Middle School and at McCarver Elementary helping students learn to read. She has been accepted to Cornell University, Pacific Lutheran University, and Columbia University. She writes for the TCC Challenger. Also has partook in the UNCF Portfolio Project; Top Scholar for the Tacoma site. Tatyana has also attended SOCC and Queer I Am.

IV. ACTION ITEMS

A. Approve – Resolution Authorizing Investment of Tacoma Community College Monies in the Local Government Investment Pool – Attachment A

MOTION: Upon motion by Board member **Bernstein**, the Board unanimously approved the Request to Approve Authorizing Investment of TCC monies in the Local Government Investment Pool.

B. Approve – 2018-19 Instructional Calendar

MOTION: Upon motion by Board member **Adams**, the Board unanimously approved the Request to Approve the 2018-19 Instructional Calendar.

C. 1st Read – Course Fees 2017-18

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat provided information on the Course Fees for 2017-18.

MOTION: Upon motion by Board member **Dunbar**, the Board unanimously approved the 1st Read of Course Fees for 2017-18.

V. NON-ACTION ITEMS

A. Pathway to Completion: Guided Pathways

Executive Vice President, Dr. Tod Treat – Pathways to Completion was developed in 2007 as part of Achieving the Dream. In 2017, we are updating to Pathways 2.0 to add more robust and detailed milestones. Board member Ryan would like data surrounding student recognition of accomplishments, success in their careers, and completion points to share with our state Legislature. TCC should be credited and rewarded for these milestones and have the opportunity to track student achievement somehow. Dr. Treat mentioned a student clearing house available to track students and add data from TCC. Board member Curtis asked if exit interviews would be a possibility so we can keep in touch with the students.

B. Listening Circles Update:

Mary Chikwinya and Bill Ryberg, Co-Presidents – Introduced Maralise Quan Hood of Center for Dialog & Resolution who presented common themes from the Listening Project based upon the TCC Pace Survey of 2016. (See report to follow). A session will be scheduled for late January and Maralise will invite all TCC employees back to review the report, outcomes, and possible next steps. Watch email and the Portal for details of the meeting.

C. Emergency Operation Plan

Director of Facilities & Capital Projects, Greg Randall - Provided a new TCC Emergency Operation Plan in a 64 page document. FEMA's Comprehensive Preparedness Guide (CPG Version 2.0) assisted the committee in developing the plan. Printed copies are being made available to each department and were given to TCC board members. The EOP will be available for viewing and download on the TCC Portal. Incident command members will be meeting to set up training and to participate with Pierce County Emergency Operations Center and the FEMA drill at Oregon State University. The committee plans a fire drill in early spring as an initiation of regular drills for the campus.

D. INVISTA Performance Solutions

Executive Director of INVISTA Performance Solutions, Don Sosnowski - Provided an update on accomplishments since their establishment in 2011 to collaborate with local community colleges. INVISTA provides credit and non-credit training for local companies, organizations, and government entities. Since 2011 the organization has worked with 67 clients, 225,000 employees, provided 15,905 courses, given 3211 college credits, all with sales of 2 million per year and a satisfaction rate of 92%. Their delivery model is a blend of in-person/online. They do have opportunity for student internships via the Goodwill Program in Tacoma. Future trends for the greatest need of their clients include Supervisory & Management Training and Inclusion & Diversity Programs.

VI. REPORTS

A. Associated Students Report – Red Isaacson, ASTCC President:

- Shared the new winter calendar
- Student government has faculty/student socials and lunches planned to build community.
- For winter welcome week, student government held a resource fair, provided coffee, and offered a spaghetti lunch to the students.
- School dances are coming back! The Yule Ball will take place Friday, January 27th and all are invited.

B. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave thanked Red for doing a great job as ASTCC President and to all those in student government.
- Extended a welcome to Lois Bernstein as our new TCC Board Trustee.
- Spoke about the Listening Circles outcome as an important, but not easy, report to hear from Maralise. He recognized the college communities' ability to address our issues head on, appreciate others views with respect, and the good intentions of building a culture of trust and communication. We should fertilize what we already have, rebuild, and focus on our students.
- Looking forward to Martin Luther King Jr. Day with respect, courage, and love.

C. Classified Staff Report - Eric Corp, Classified Staff Representative:

- Held the Classified Committee meeting on December 28th to plan their breakaway tentatively slated for June 1st or 2nd. The January 25th meeting will finalize the date and location.
- They are working on professional development for March or April, including Office 365 workshops.
- The Committee is working on creating a calendar for distribution for the classified members.

D. Foundation/Legislative Report –Bill Ryberg, Vice President for College Advancement:

- The scholarship application for the Foundation is open through April. Each application will be read with two sets of eyes and decisions made by June.
- Foundation is working on board recruitment for 2-3 new members.
- Tacoma Wine Classic is set for May 20th, 2017.

- The Reach Higher luncheon is scheduled for February 9, 2017.

E. Co-President's– Mary Chikwinya and Bill Ryberg:

- With the Legislature reconvening, there will be several visits to Olympia to tell TCC's story and to personally connect with our senators and representatives. A corrections bill has been introduced by both the house and senate (HB1129, SB5069) to change the RCW to offer an associate's degree for incarcerated students.
- Both Bill and Mary are attending the Instructional Council and Faculty Leadership meetings and spending time on campus to listen to faculty. They are focused on student success and the value of relationships with our employees at TCC.

VII. PUBLIC COMMENT/REMARKS

None

VIII. EXECUTIVE SESSION

At 5:57 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes. At 6:24, Board notified it would be 5 more minutes.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 6:27 p.m. the open board meeting reconvened. As a result of executive session, no action was taken.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:28 p.m.

Robert Ryan, Chair

**Tacoma Community College
Board of Trustees Retreat
January 13, 2017, 8:00 a.m. – 4:00 p.m.
CI Shenanigan's, 3017 Ruston Way, Tacoma WA 98402**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams, Vice-Chair
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Bill Ryberg	Judy Colarusso
Mary Chikwinya	Kelly Maxfield
Tod Treat	
Beth Brooks	
Rick Brady	

CALL TO ORDER

Board Chair **Ryan** called the meeting to order at 8:30 a.m.

Process for hiring interim president:

Board members **Curtis** and **Adams** will co-chair the process of finding an interim president. The trustees will provide opportunities for input from the campus community on the interim appointment. Marty Brown, Executive Director for SBCTC, has offered his assistance to TCC in the search for an interim president in whatever capacity we may need.

Board Chair **Ryan** suggested the interim president be contracted until July 2018 while the board searches for permanent candidates. We want to focus on choosing an interim who will heal the campus and move it forward. The interim most likely will be a retired former president who wants a limited term. The goal is to have an interim in place by the end of winter quarter if possible. Chair **Ryan** shared that he received two resumes from the state board and will share & review.

Executive Session

At 9:45 a.m., Board Chair **Ryan** announced the meeting would adjourn into executive session to discuss a personnel matter. The executive session was expected to last approximately 20 minutes. At 10:05 a.m. the Board reconvened to open public meeting. No action was taken as a result of the executive session.

Discuss timeline and process for presidential search:

The process for the permanent presidential search will begin with a focus on the job description for the position. Board Chair **Ryan** set a date of May 2017 to finalize the job description then post the position until September 1, 2017. A search committee would be created in the fall of 2017. The trustees will analyze the search process to determine whether or not to utilize a third party search firm or to conduct the search process in-house. There will be representation from a variety of stakeholders throughout the presidential search and communication will be ongoing from our current Co-Presidents, **Bill Ryberg** and **Mary Chikwinya**. The board is setting a target start date of a new permanent president for July 1, 2018.

Administrative Leave employees; update and next steps:

Board Chair **Ryan** asked Co-President's **Bill Ryberg** and **Mary Chikwinya** to provide an update. Bill shared that the internal auditor will hold an initial meeting with administrators on January 20th to start their process. Investigators started the week of January 9th to interview IT personnel and others regarding the breach. All job aspects of the two employees on administrative leave are being covered by current vice presidents and financial staff on campus.

At 11:28 a.m., Board Chair **Ryan** adjourned the meeting for lunch. The meeting was reconvened at 12:30 p.m.

Accreditation: Current status and mid-cycle visit on 4/24-26/2017:

Executive Vice President for Academic & Student Affairs **Tod Treat** shared that TCC is in year three of the mid-cycle visit. We are on target to submit our information before March 1. There will be three reviewers on campus during the April 24-26 visit and no board participation should be necessary. If there is a formal request of the board by the reviewers, Tod will notify Board Chair **Ryan**.

Trustee committee appointments/conferences:

After discussion, it was agreed that attendance at conferences is tentatively scheduled as shown below.

Meeting	Date	Day	Location	Board Member(s)
ACCT Annual Congress	October 4-8, 2016	Tues-Sat	New Orleans	Bob Ryan James Curtis Gretchen Adams
Legislative Action Committee Retreat	November 15, 2016	Tuesday	Hilton Airport Sea Tac	Don Dennis Gretchen Adams
ACT Fall Conference	November 2016		Hilton Airport Sea Tac	Don Dennis Bob Ryan
ACT New Trustee Orientation	January 23, 2017	Monday	Red Lion Olympia	Lois Bernstein
ACT Winter Conference & Transforming Lives Dinner	January 24-25, 2017	Tues-Wed	Red Lion Olympia	Bob Ryan Lois Bernstein Gretchen Adams (dinner only)
ACCT Governance Leadership Institute	March 29 – April 1, 2017	Wed-Sat	Kapi'olani CC Honolulu	James Curtis? Lois Bernstein? TBD
ACT Spring Conference	May 24-25, 2017	Wed-Thurs	Big Bend CC Moses Lake	James Curtis? Bob Ryan? HOLD for now
ACCT Fall Conference	September 25-28, 2017	Mon-Thurs	Las Vegas	TBD

2016-17 Board Committee assignments:

Upon motion by Board Chair **Ryan**, the Board unanimously approved the Board of Trustees Committee appointments for 2016-2017 (starting January '2017).

ACT Legislative Action Committee	James Curtis primary, Lois Bernstein alternate
TCC Legislative Council	Liz Dunbar, Lois Bernstein
TCC Foundation Board	Gretchen Adams
Pierce County Coordinating Council	Liz Dunbar, Bob Ryan, Lois Bernstein
ACCT Voting Delegate	James Curtis
TCC Art Committee	Liz Dunbar, Gretchen Adams
Multicultural Advisory Committee	All Trustees

Listening Circles: Next steps and improving campus climate:

At the January 11 Board of Trustees Meeting, Maralise Hood Quan of Center for Dialog & Resolution, presented the results from the fall Listening Circles. After reviewing the packet given to each of them, the Board members discussed the themes derived from the project.

- The interim president needs to prioritize a message and atmosphere of healing for the campus.
- Communication with the campus must be strengthened and be totally transparent.
- Did the resignation of the former president improve campus perceptions and environment?
- Asking faculty and staff for input in key decisions. Listening and letting all know they are heard.
- Addressing the shared governance model.
- Providing supervisory training (Invista a possibility?).
- Strengthening onboarding practices in HR (web-based program?).
- Job advancement opportunity and fairness in salary (address misconceptions).
- Professional development offerings more robust and relevant.

The contract with Center for Dialog & Resolution has monies left to spend if the board wants to take next steps. On January 26th, Maralise has scheduled a follow up session to discuss the outcomes with TCC employees and will ask them to communicate what should come next in the process. Once the board has those results, a decision can be made about further training offerings and possibly tying that into the April professional development day.

2018-2013 Strategic Plan:

Executive Vice President for Academic & Student Affairs, **Tod Treat**, asked for thoughts on moving forward with the 2018-2023 plan or if we should continue with the current plan until a new president comes on board in July 2018. As the new president, that person will certainly want to contribute to the process. All agreed that the current plan is still relevant and has benchmarks/goals that have not been reached due to ctc Link issues.

Co-President and Vice President for College Advancement, **Bill Ryberg**, shared that the interim president could oversee a continuation of the current plan until the seated president is selected. This would also give a new president time to adjust to campus, listen to stakeholders, and contribute their own goals to a new Strategic Plan.

Board member **Dunbar** asked if **Tod Treat** would give an update of progress/status at the April or May Board Meeting. Tod agreed to do so and this would also enable the interim president to be on board by that time.

Board Chair **Ryan** shared that this is an excellent transition plan and all agreed.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:21 p.m.

Robert Ryan, Chair

TACOMA COMMUNITY COLLEGE
February 8, 2017
COURSE FEES 2017-18

BACKGROUND

The Board of Trustees regularly approves changes in the course fee schedule. Course fees on state supported courses are fees attached to individual courses to recover costs associated with consumable equipment and supplies used by students. Course fees on self-support classes are attached to recover all costs associated with that course. The Board Approved fees are maintained through the Office of the Executive Vice President.

STATUS

- A. A list of requested additions and changes is attached. These courses remain consistent with similar courses already approved by the Board and developed using the appropriate cost recovery model for establishing course fees. All other course fees will remain at prior year levels.
- B. Program fees associated with private lessons for the new Associates in Music provide resources to recover enhanced costs. These costs are comparable to costs levied for similar instruction in other 2 and 4 year music programs. TCC is asking for Board approval to charge a maximum of \$1000 per private music lesson course to cover costs.
- C. As TCC moves toward accessible, affordable, faculty-led study abroad a special fee associated with cost recovery for travel and in-country cost will be associated with the specific courses offered. Because this fee will vary, TCC is requesting approval to incorporate variable fees up to a maximum of \$4000 to cover airfare, room and board, ground transportation, and group incidentals. A summary report of each study abroad including specification of costs will be provided to the Board each year.

RECOMMENDATION

The Co-Presidents recommend that the Board of Trustees approve the proposed course fees for these courses.

Proposed Student Course Fees for 2017-18

Course	Supply/Equipment /Printing	Current Fee 2016-17	Proposed Fee	Explanation
MATH 94	Supplies/Equipment/Printing		11.00/credit	New Course
MUSC 175	Supplies/Equipment/Printing	\$ 7.95	\$ 5.00	Decreasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC 260	Supplies/Equipment/Printing	\$ 7.95	\$ 5.00	Decreasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 141	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 142	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 143	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 241	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 242	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
MUSC& 243	Supplies/Equipment/Printing	\$ -	\$ 5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
SOC 240	Supplies/Equipment/Printing	\$ 5.00	\$ 8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
SOC 252	Supplies/Equipment/Printing	\$ 5.00	\$ 8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services

Proposed Student Course Fees for 2017-18

Course	Supply/Equipment /Printing	Current Fee 2016-17	Proposed Fee	Explanation
PSYC 165	Supplies/Equipment/Printing	\$ 5.00	\$ 8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
PSYC 170	Supplies/Equipment/Printing	\$ 5.00	\$ 8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
PSYC 299	Supplies/Equipment/Printing	\$ 5.00	\$ 8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services
NURS 191	The clinical placement fee is going from \$75 annually to \$100 in fall 2017- This would be \$33.33/qtr. (was \$25/yr. + \$5 printing)		\$ 38.00	(Note was calculated at \$25 instead of \$30 on first approval)
NURS 192	The clinical placement fee is going from \$75 annually to \$100 in fall 2017- This would be \$33.33/qtr. (was \$25/yr. + \$5 printing)		\$ 38.00	(Note was calculated at \$25 instead of \$30 on first approval)
NURS 193	The clinical placement fee is going from \$75 annually to \$100 in fall 2017- This would be \$33.33/qtr. (was \$25/yr. + \$5 printing)		\$ 38.00	"
NURS 294	The clinical placement fee is going from \$75 annually to \$100 in fall 2017- This would be \$33.33/qtr. (was \$25/yr. + \$5 printing)		\$ 38.00	"
NURS 295	The clinical placement fee is going from \$75 annually to \$100 in fall 2017- This would be \$33.33/qtr. (was \$25/yr. + \$5 printing)		\$ 38.00	"
NURS 296			\$ 33.00	clinical placement \$33,
NURS 228			\$ 39.00	\$5 printing; \$34 lab supplies
NURS 234			\$ 5.00	\$5 printing
NURS 244			\$ 85.00	\$5 printing, \$80 NLN testing.
NURS 286			\$ 5.00	\$5 printing
NURS 177			\$ 25.00	\$10 printing, \$10 lab supplies, \$5 NLN testing.
NURS 156			\$ 10.00	\$5 printing, \$5 lab supplies
NURS 184			\$ 10.00	\$10 printing,
NURS 117			\$ 125.00	\$5 printing, \$120 lab supplies
NURS 125			\$ 89.00	\$5 printing, \$51 lab supplies, & clinical placement \$33
PE 100	Supplies/Equipment	\$ 21.85	\$ 21.95	increased costs
PE 200	Supplies/Equipment	\$ -	\$ 21.95	increased costs
PE 140	Supplies/Equipment	\$ 21.80	\$ 21.95	increased costs
PE 201	Supplies/Equipment	\$ -	\$ 21.95	increased costs
EMC 110	Supplies/Equipment	\$ 838.00	\$ 1,500.00	Self-support program. Increase fee to actual operational cost
IT 210	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 246	Supplies/Equipment	\$ -	\$ 20.75	increased costs

Proposed Student Course Fees for 2017-18

Course	Supply/Equipment /Printing	Current Fee 2016-17	Proposed Fee	Explanation
IT 247	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 249	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 275	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 278	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 281	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
IT 282	Supplies/Equipment	\$ 19.50	\$ 20.75	increased costs
RS 120	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25/quarter)
RS 121	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)
RS 122	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)
RS 225	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)
RS 226	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)
RS 227	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)
RS 228	Supplies/Equipment	\$ 23.15	\$ 50.00	Adding cloud based software to connect program faculty, clinical instructors and students paperless (\$25 per quarter)

Proposed Mandatory Music Operating Fees for 2017-18

Course	Mandatory Music Operating fee	Current Fee 2016-17	Proposed Fee 2017-2018 Maximums	Explanation
MUSC 130	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 131	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 132	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 133	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 134	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 135	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 136	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 230	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 231	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.

MUSC 232	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 233	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 234	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 235	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.
MUSC 236	Mandatory operating fee in addition to tuition; financial aid eligible. Fee is required for the completion of the degree and is included in the 'cost of attendance.' Class is state-funded. Class is NOT Self-Support.	\$ -	\$ 1,000.00	Fee covers differential between tuition revenue and instructor costs.

New Hire Report / February 2017

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classification	Employee Name	Position Title	Department	Start Date
Academic				
	Aranyosi, Edward	Professor - Temporary	Art, Humanities & Social Services	1/3/2017
	Meadows, Monica	Professor - Temporary	Art, Humanities & Social Services	1/3/2017
Classified				
	Goulard, Daniel	Instructional & Classroom Support Tech 1 - Temporary	Health, Business & Professional Services	1/20/2017
Exempt				
	Hamilton, Antonio	Custodial Manager	Custodial Services	1/3/2017

New Faculty and Staff

Namirembe, Angeline, RN, ADN, MSN, DNP

Angeline is a multilingual doctorate prepared nurse who has been an RN since 2005. She has experience in the following areas: acute care, medical/surgical, orthopedics, elder care, and advanced practice. She also comes with academic teaching experience as a clinical instructor since 2012 for a local community college and for TCC in a didactic course. She is very student-centered and demonstrates understanding of the diverse student experience. She is solution orientated, calm, approachable, committed, humble, and has a lifelong calling to be an educator. We are very excited to have her on board as a member of our full-time nursing faculty.



Melisa Zeigler (Coordinator of Organizational Learning – Division of Organizational Learning & Effectiveness)

Melisa started her college journey at TCC as a Running Start student then went on to Gonzaga University to complete her Bachelor's in Business Administration. Melisa has worked in Career Services, Faculty Development, Operations, Summer Programs, Honors, and Athletics at public, private, and community colleges. She has a Master of Arts in Adult Education and Training from Seattle University and is finishing her PhD in Educational Psychology and Adult Education from The Pennsylvania State University.

Justin Camp is the new Academic Program Coordinator in the office of Academic & Student Affairs.

Justin is responsible for the campus 25Live academic scheduling system and providing assistance with processes and systems. Justin is originally from Chicago, Illinois and is retired from the United States Army. He holds a Bachelor of Science degree in Criminal Law, Patrol Techniques and Police; a Master of Science degree in Program Creation, Implementation, and Management; and, a Master of Science degree in Library and Information Science.