

AGENDA

Board of Trustees
Bob Ryan – Chair
Gretchen Adams-Vice
Chair
James Curtis
Don Dennis
Liz Dunbar

President
Dr. Sheila K. Ruhland

TCC Mission Statement:
*TCC creates meaningful
and relevant learning,
inspires greater equity,
and celebrates success in
our lives and our
communities.*

**Board Mission
and Vision:**
*The Board will govern
with a style that
emphasizes outward
vision rather than an
internal preoccupation,
encouragement of
diversity in viewpoints,
strategic leadership rather
than administrative detail,
clear distinction of Board
and presidential roles,
collective rather than
individual decisions,
future rather than past or
present, and proactive
rather than reactive.*

- I. **CALL TO ORDER** Bob Ryan
- II. **GENERAL MATTERS**
 - A. **Changes/Approval of Agenda** Bob Ryan
 - B. **Approval of Minutes:** Bob Ryan
January 13 Regular Meeting, January 29 Board Retreat
(pages 2-9)
 - C. **Introductions** Sheila Ruhland
 - D. **Correspondence** Sheila Ruhland
 - E. **Board Report** Bob Ryan
- III. **PRESENTATION** Kim Matison
Student Voice: Samantha Saucedo
- IV. **ACTION ITEMS**
 - A. **APPROVE: Proposed Student Course Fees 2016-2017** Tod Treat
(pages 10-21)
 - B. **APPROVE: Request for Funding – Above Required** Tod Treat
Reserves Civitas Learning (pages 22-23)
- V. **NON-ACTION ITEMS**
 - A. **Pathway to Completion: Achieve Equity and Create** Mecca Salahuddin
Learning through A Coordinated Studies Course (page 24)
 - B. **Employee Demographic Report** Beth Brooks
 - C. **ctcLink – on site assessment** Tim Gould/Clay Krauss
- VI. **REPORTS**
 - A. **Associated Students** Jenna Jones
 - B. **Foundation** Pat Shuman
 - C. **Faculty** Dave Howard
 - D. **Classified Staff** Sean VanDommelen
 - E. **Legislative** Bill Ryberg
 - F. **President (pages 25-27)** Sheila Ruhland
- VII. **PUBLIC COMMENT/REMARKS** Bob Ryan
- VIII. **EXECUTIVE SESSION** Bob Ryan
Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.
- IX. **BOARD ACTION AS A RESULT OF EXECUTIVE SESSION** Bob Ryan
- X. **ADJOURNMENT** Bob Ryan
Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Judy Colarusso, Office of the President at 6501 South 19th St., Tacoma WA 98466; Tel: 253/566-5136 or e-mail jcolarusso@tacomacc.edu.

**Tacoma Community College
Board of Trustees Regular Meeting
January 13, 2016, 4:00 p.m.
Building 12 ~ College Room**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams
James Curtis
Don Dennis
Liz Dunbar

Administration/Faculty/Staff/Guests

Sheila Ruhland	Beth Brooks
Tim Gould	Jason Prenovost
Mary Chikwinya	Rick Brady, AAG
Tod Treat	Bruce Simonetti
Bill Ryberg	Dave Howard
Pat Shuman	Kirby Bendonie
Janine Mott	Mecca Salahuddin
Krista Fox	Sherry Cmiel
Greg Randall	Valerie Robertson
Elizabeth Hyun	Janice Stroh
Victoria Ichungwa	Judy Colarusso
Kelley Sadler	Heather Gillanders
Will Howard	Candice Watkins
Tamyra Howser	Thomas Oliver
Rachel Payne	Julie Benson
Jenna Jones	Cathie Bitz
Mike Goncharuk	Kari Twogood
Alicia Ortiz	Adrian Correa
Harrison Bragg	Christy Telling
Lenaya Grabowski	James Newman
Hospitality Ward	Debbie Olson

I. CALL TO ORDER

Chair Ryan called the meeting to order at 4:02 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member Dennis, the Board unanimously approved the Agenda as submitted.

B. Approval of Minutes:

December 9 Regular Meeting

MOTION: Upon a motion by Board member Adams, the Board unanimously approved the minutes of the December 9 Regular Meeting.

C. Introductions

President Ruhland introduced **Beth Brooks, Vice President for Human Resources and Legal Affairs**. Beth introduced **Christy Telling, Human Resources Manager for Payroll & Benefits**. Christy previously worked for the Pierce County Library System and at the University of Washington.

President Ruhland introduced **Janice Stroh, Director of Financial Services**. Janice introduced the new **Accountant** in the Business Department, **Kirby Bedonie**.

President Ruhland introduced the new TCC **Vice President for Administrative Services, Tim Gould**. Tim comes to TCC from Seattle University where he served as the Chief Financial Officer to the Associate Vice President of Facilities Services since 2010. Areas of responsibility have included Business and Finance, Payroll and Human Resources, Internal Controls and Reporting Systems Development and Capital Project processing. Tim has also worked for World Vision and Fox Sports Net. He teaches online classes for University of Phoenix. He graduated from University of Puget Sound with a degree in Business Administration and received an MBA from Seattle University. He is a member of the Institute of Management Accounts and is currently completing coursework for his Certified Managerial Account certification.

D. Correspondence

President Ruhland received the following correspondence:

- ✓ Thank you notes from two retired faculty acknowledging the receipt of copies of TCC's The Open Door: a History of Tacoma Community College.
- ✓ An email response from SBCTC board chair Shaunta Hyde acknowledging Dr. Ruhland's December 17, 2015 letter. Ms. Hyde referred to the two day on-site assessment of business

processes scheduled for January 19 and 20 and also indicated that additional contract and staff resources were being allocated to the the ctclink project.

- ✓ Letter from the Commission on Accreditation for Respiratory Care (CoARC) stating the TCC Respiratory Program has met or exceeded all requirements and is in compliance with accreditation standards, policies and procedures. The letter was sent to Program Director Greg Carter and Dean Krista Fox.
- ✓ TCC received notification that the H.C. Joe Harned Center for Health Careers has been officially certified as a LEED Gold building. We hope to receive the official certification for the February board meeting.

E. Board Report

- Board Member **Dunbar** attended the PCCC breakfast meeting held at Bates on January 6 with other Pierce County trustees and presidents. She also attended the legislative breakfast hosted at TCC on December 15.
- Board Member **Curtis** attended the TCC Holiday Luncheon on December 10.
- Board Member **Adams** attended the Rotary 8 luncheon and the Tacoma Community House Birthday Celebration on January 9.
- Board Member **Dennis** attended the PCCC breakfast meeting on January 6 and the TCC Holiday Luncheon on December 10. He also attended the TCC hosted legislative breakfast on December 15.
- Chair **Ryan** attended the Holiday Luncheon on December 10 and met with former state legislator Larry Seaquist.

III. PRESENTATION

Student Voice: Jason Prenovost, Director of Athletics, introduced Harrison Bragg, Baseball student athlete, Adrian Correa, Men's Soccer student athlete, Lenaya Grabowski, Women's Soccer student athlete and Arlicia Ortiz, Volleyball student athlete.

- ✓ Harrison Bragg will be transferring to Mississippi State to continue his baseball career.
- ✓ Adrian Correa has interests in physical therapy and Business.
- ✓ Arlicia Ortiz hopes to transfer to a 4-year school if she can obtain financial assistance.
- ✓ Lenaya Grabowski is in the engineering program (civil engineering) and hopes to transfer to 4-year school.
- ✓ The students talked about time management challenges in order to balance school, studying and participating in sports. All have enjoyed their time at TCC and have formed strong relationships with their coaches and teammates.
- ✓ The students athletes provided the board with the TCC pocket basketball schedules.

PUBLIC HEARING

At 4:15 p.m., Board Chair **Ryan** declared the Public Hearing open for public comments on the proposed repeal of Washington Administrative Code revision Chapter 132V-300-Grievance Procedure Sexual Harassment Sex Discrimination and Disability Discrimination and Adoption of Chapter 132V-305-Nondiscrimination and Harassment Policy and Grievance Procedure.

Approve Washington Administrative Code Revision Repeal: Chapter 132V-300-Grievance Procedure Sexual Harassment, Sex Discrimination and Disability Discrimination. Adopt: Chapter 132V-305-Nondiscrimination and Harassment Policy and Grievance Procedure

Mary Chikwinya, Vice President for Student Services provided a brief overview and rationale for the repeal of Chapter 132V-300 Grievance Procedure Sexual Harassment, Sex Discrimination and Disability Discrimination and the adoption of Chapter 132V-305- Nondiscrimination and Harassment Policy and Grievance Procedure. Chapter 132V-305-Nondiscrimination and Harassment Policy and Grievance Procedure updates definitions and brings the college into compliance with Title IX. Mary also indicated that the new policy has been vetted with the various campus councils and employee groups and reviewed by the Attorney General's office.

Chair **Ryan** asked if there were any public comments. Ms. Hospitality Ward, a former TCC student provided her statement on her perceived lack of disability accommodations provided her while she was a student at TCC. Chair Ryan thanked Ms. Ward for her comments. There being no further comments, the public hearing was declared closed at 4:25 p.m. and the regular meeting reopened for action on this item.

IV. ACTION ITEMS

- A. **Approve Washington Administrative Code Revision Repeal: Chapter 132V-300-Grievance Procedure Sexual Harassment Sex Discrimination and Disability Discrimination**

Adopt: Chapter 132V-305-Nondiscrimination and Harassment Policy and Grievance Procedure

MOTION: Upon motion from Board member **Adams**, the board unanimously approved the Repeal of Chapter 132V-300 – Grievance Procedure Sexual Harassment Sex Discrimination and Disability Discrimination and the adoption of Chapter 132V-305 –Nondiscrimination and Harassment Policy and Grievance Procedure.

B. APPROVE: City of Tacoma Covenant and Easement

Director of Facilities, Greg Randall reported that as part of the expansion of Building 20, the City of Tacoma permitting process requires TCC to construct a new private stormwater drainage collection system. These systems require routine maintenance and the City of Tacoma requires an easement to inspect the private storm drainage collection system. The State Board for Community and Technical Colleges is the legal owner of all of Tacoma Community College property and thus has the authority to grant the easement.

MOTION: Upon motion from Board member **Dennis**, the board unanimously approved the City of Tacoma Covenant and Easement and recommendation to the State Board for Community and Technical Colleges to grant the easement to the City of Tacoma.

C. 1st Read-Proposed Student Course Fees 2016-2017

Executive Vice President for Academic and Student Affairs, Dr. Tod Treat provided a list of proposed student course fees for the 2016-2017 academic year. The course fees remain consistent with similar course fees already approved by the Board. Dr. Treat provided additional information on specific courses, specifically self-support classes where the fee is the tuition.

MOTION: Upon motion from Board member **Dunbar**, the board unanimously approved the 1st Read: Proposed Student Course Fees 2016-2017.

D. 1st Read-Request for Funding – Above Required Reserves - Civitas Learning

Executive Vice President for Academic and Student Affairs, Dr. Tod Treat provided information on the Civitas Learning analytics platform that will allow data collection that will be integrated with our PeopleSoft and Canvas environments to support our Pathway to Completion work in our effort to increase student success outcomes. Dr. Treat shared a brief video about the Illume Insight's Platform one of the three products the college is purchasing.

MOTION: Upon motion from Board member **Adams**, the board unanimously approved the 1st Read of the Request for Funding – Above Required Reserves –Civitas Learning.

V. NON-ACTION ITEMS

A. Pathway to Completion: LS101 Assessment: Creating Learning in the Library through the Study-Act-Plan-Do Approach

Dr. Tod Treat, Executive Vice President for Academic and Student Affairs, introduced **Library Director, Candice Watkins**. Candice then introduced **Faculty Librarian, Heather Marie Gillanders**. Heather reported on an assessment project for Library Science (LS) 101 – Introduction to Research that was conducted by the library in fall of 2014. A handout was provided detailing the project, goal, method, results, discussion and changes implemented. Highlights of report:

- ✓ The goal was to measure how well students are meeting the course learning outcomes (CLOs), identify areas for improvement, and determine if any CLOs needed to be refined/changed.
- ✓ Using Survey/Monkey at the beginning of the quarter and the end of the quarter questions were developed to address all 7 CLOs which were also mapped to the program learning outcomes (PLO's).
- ✓ They were able to identify two CLO's that were inappropriate for a 100-level introduction course. Another CLO that was problematic for the students proved to have more to do with approach to teaching then concept.
- ✓ Revisions were made to the CLO's which were approved by the Curriculum Committee in November 2015.
- ✓ This project help through the use of data to evaluate and make changes to courses to improve the CLO's and improve learning for our students.

B. Fall Enrollment - Preliminary

Mary Chikwinya, Vice President for Student Affairs provided the preliminary Fall Report. Highlights of her report:

- ✓ Report provides a three year fall-to-fall report on enrollment.

- ✓ While there has been an increase in headcount, there has been a decrease in full-time equivalent (FTE).
- ✓ TCC enrollment still remains 40% over the state allocation.
- ✓ There are more part-time students, than full-time students attending TCC.

C. City of Tacoma – Minimum Wage

Beth Brooks, Vice President for Human Resources and Legal Affairs reported on the City of Tacoma Minimum Wage Law effective February 1, 2016. Highlights of her report:

- ✓ All businesses within the City of Tacoma are required to follow the new law.
- ✓ TCC will include the Gig Harbor campus in following the City of Tacoma Minimum Wage Law.
- ✓ Mostly part-time hourly employees will be immediately affected.
- ✓ Beth provided financial impact for the college over the next three years as the minimum wage increases to \$12.00 by July 1, 2018.

D. Policy & Procedure Revision: Shared Governance

President Ruhland discussed the revised policy & procedure for Shared Governance. Highlights of her presentation:

- ✓ Policy was revised to include definitions of various entities on campus that provide stakeholders to have a voice in the decision-making processes on campus.
- ✓ The Shared Governance chart has been revised and includes Associated Students and the Board of Trustees.

VI. REPORTS

A. Associated Students Report – Jenna Jones, ASTCC President:

- Attended the Legislative Breakfast on December 15.
- Attended the Legislative sendoff at the Gig Harbor Campus.
- Announced that Aisha Fukushima will be on campus on January 28 as part of the Arts & Lecture Series.

B. TCC Foundation Report – Pat Shuman, Foundation Board President:

- TCC hosted a reception for the opening of the Barbara Lee Smith Exhibit in the Gallery on January 8.
- Another reception was held earlier in the day with Barbara Lee Smith talking about her works displayed in the Gallery.
- The Reach Higher Luncheon is February 4 in the Student Center.

C. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave attended the Legislative Breakfast and thanked Bill Ryberg and Don Dennis for their work.
- Dave acknowledged the “thank you” lunch provided by the college for all employees.

D. Classified Staff Report – Sean VanDommelen, Classified Staff Representative:
No Report.

E.

Legislative Report – Bill Ryberg, Vice President College Advancement:

- The Legislative Breakfast was a success with a good turnout of college representatives and state representatives.
- This is a short legislative session this year. 90 days instead of 120.

F. President’s Report - President Ruhland:

- The President provided the board with the following:
 - ✓ Student calendar for Winter Quarter.
- Other highlights from President’s Report:
 - ✓ The dates of the May ACT Conference are May 12 & 13. The Conference will be held in Bellevue this year.
 - ✓ To show that the 34 state community and technical colleges stands together against harassment and prejudice, the Board of Presidents of all the colleges signed a letter of commitment on December 11. A link to the letter was included in an all staff email sent by the president on January 4.
 - ✓ Dr. Ruhland provided highlights from her activity report for the month.

VII. PUBLIC COMMENT/REMARKS

None

VIII. EXECUTIVE SESSION

At 5:40 p.m., Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately twenty minutes for consultation with legal counsel on personnel matters.

At 6:08 p.m. the Board reconvened to open public meeting.

MOTION: Upon motion from Board member **Curtis** the board unanimously approved a Tenure Purchase and Resignation Agreement.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:11 p.m.

Robert Ryan, Chair

**Tacoma Community College
Board of Trustees Retreat
Tacoma Community College
Building #9, Room 101
Tacoma, WA**

**MINUTES
Friday, January 29, 2016**

Present:

Bob Ryan, Board Chair
Gretchen Adams, Board Vice Chair
Liz Dunbar, Trustee
Don Dennis, Trustee
James Curtis, Trustee
Sheila Ruhland, President
Judy Colarusso, Chief of Staff

Tod Treat, Executive Vice President Academic/Student Affairs
Tim Gould, Vice President for Administrative Services
Mary Chikwinya, Vice President for Student Services
Bill Ryberg, Vice President for College Advancement
Beth Brooks, Vice President for Human Resources & Legal Affairs

1. Call to Order

Board Chair **Ryan** called the meeting to order at 8:30 a.m.

2. Executive Session

At 8:35 Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 45 minutes for the purpose of performing a mid-year review of the President. No action was expected to be taken as a result of the session.

At 9:40 a.m. the Board reconvened to open public meeting. No board action was tasked as a result of the Executive Session.

3. Board Dialog

President **Ruhland** led the discussion on the following topics with the board:

- ACCT Governance Leadership Institute – Information was provided on a board development opportunity ACCT offers April 28-30, 2016. The draft agenda 3-day conference was distributed and discussed. Board members discussed the benefits and agreed it would be a beneficial development opportunity. Board members to provide their availability with Judy to follow up with information and scheduling.
- Board Meeting packets – Monthly board packets will be electronically sent to board members instead of being delivered beginning with the February board meeting. Binders with paper copies will be provided at the meeting. Judy will be working with IT to recommend an electronic board meeting platform, i.e., Board Books, College issued iPads, for demonstration and adoption at the June Board of Trustees Retreat.
- TCC Email accounts – TCC Email accounts will be provided to each of the board members.
- Board agenda items – President **Ruhland** reviewed the standing agenda items with the board and it was decided:
 - ✓ Continue with Student Voice and Pathways to Completion. Both items provide important information to the board.
 - ✓ Discontinue the President's Cabinet Reports. President **Ruhland** will provide information typically appearing in the reports as part of the President's Report. Items also normally found in the reports will be scheduled for presentations as non-action agenda items as is deemed appropriate.
- Seating at the Board Table – With the addition of two vice presidents to the President's Cabinet, the total number of individuals sitting at the board table has outgrown the board table. President **Ruhland** after consultation with President's Cabinet recommended to the board that the five vice presidents be relocated to the front row of the audience during the board meetings and move to the board table when making presentations. The board agreed to the recommendation.
- President **Ruhland** informed the board that the current Board Policy Manual is in need of review and revision. It is currently scheduled to be reviewed at the June Board of Trustees Retreat. President **Ruhland** will bring a recommendation to the board on next steps to accomplish this task.

Board of Trustees Retreat

January 29, 2016

Page 2

4. Trustee Recognition

President **Ruhland** provided background on the recognition Trustees who have served two terms, (10 years or more), have received since 2001. As there is no formal policy on trustee recognition, the president and trustees discussed the process going forward. It was determined the college would continue special recognition of Trustees who have served two terms, (10 years or more), in a manner reflective of their contributions and work at Tacoma Community College.

5. President's Medal

President **Ruhland** shared information about the President's Medal awarded at Commencement along with the current criteria used to determine eligible students. After discussion with the Trustees, it was decided the process and criteria for awarding the President's Medal needs review and revision. The revised President's Medal criteria and process will be in place for the 2017 Commencement. The President also informed the board that there were no nominations for the TCC 2016 Honorary Degree. President **Ruhland** will be reviewing and revising criteria and process for awarding a TCC Honorary Degree.

6. New State Allocation Model 2015-2017

Executive Vice President for Academics & Student Affairs, **Tod Treat** provided an overview of the New State Allocation Model adopted by the SBCTC with full implementation beginning with fiscal year 2017.

- The Allocation of state appropriations will be based on:
 - ✓ Base allocation –Minimum Operating Allocation (MOA) - \$2.85M annually.
 - ✓ District's Enrollment Target – District Enrollment Allocation Base (DEAB) – 3 year rolling average.
 - ✓ Student Achievement Initiative (SAI) points
- Under the new allocation model not all FTE's are going to be counted equally. Incentive allocations for:
 - ✓ Basic Education for Adults (BEA)
 - ✓ Applied baccalaureate degrees designed to fill skill gaps
 - ✓ STEM courses
 - ✓ Programs that lead to certificates in high demand professions.TCC is low in BEA and STEM FTE's and needs to look at programs to increase in these areas.
- Dedicated 5% of the annual state appropriation will go to performance funding via the SAI. Currently, TCC does well on professional/technical completions, not as well on transfer completions.
- DEAB – **Tod** indicated he believes TCC will see an initial rise in enrollment targets and then a decrease.

7. International Student Tuition and Fees

Executive Vice President for Academics & Student Affairs, **Tod Treat** reviewed with the board the information in the board packet on International Student Tuition and Fees.

- ✓ International students have been coded as either state-funded or self -supported by the community and technical colleges in the state system. If stated funded, they counted toward district target attainment and some of the revenues from these students went towards fees and S&A accounts.
- ✓ In April 2015, WACTC presidents voted to limit the number of international students counted as state-funded to the lesser of 2% of the district enrollment target or the number of FTE needed to make 100% of the enrollment target. All other international students count as self-supported.
- ✓ Net impact on TCC will be negligible at outset. Could change as enrollment decreases.
- ✓ Plan to provide update on allocations to the board in the fall or early winter.

8. Electronic Tenure Dossier

Executive Vice President for Academics & Student Affairs, **Tod Treat** provided a brief demonstration of the Electronic Tenure Dossier that TCC is in the process of implementing and will be in place for the 2016-17 school year.

9. Federal Student Loan Cohort Default Rates (CDR)

Vice President for Student Services, **Mary Chikwinya** presented information on the Federal Student Loan Cohort Default Rate (CDR).

- ✓ CDR measures the percentage of an institution's borrowers who enter repayment and default on loans in a given year. It is based on a rolling 3-year average.
- ✓ Institutions that have a high default rate may experience sanctions. They can lose eligibility to participate in the Federal Direct Loan and PELL Grant Programs. Sanctions may occur if the rolling CDR is 30% or greater or 40% in a given year.

Board of Trustees Retreat

January 29, 2016

Page 3

- ✓ TCC's Official 3-year CDR: 2012-16.6, 2011-13.3, 2010-16.4.
- ✓ TCC is addressing financial literacy awareness to students through new student information sessions, workshops on financial literacy, providing a unit on financial literacy in the HD 101 class, counseling through the Financial Aid office.
- ✓ CDR rates are released every September. A late fall or early winter report will be provided to the board.

10. Employment Letters

Vice President for Human Resources & Legal Affairs, **Beth Brooks**, presented information on appointment letters that are currently issued to exempt employees. Beth discussed the need to revise the appointment letters in order to correctly reflect the "at will" employment status of exempt employees. Beth provided a PowerPoint presentation outlining the changes and benefits of the revisions.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:40 pm.

Robert Ryan, Board Chair

TACOMA COMMUNITY COLLEGE

PROPOSED STUDENT COURSE FEES 2016-17

February 17, 2016

BACKGROUND

The Board of Trustees regularly approves changes in the fee schedule.

STATUS

Since the last fee review (June 2015), the college has developed new courses and made curricular changes; other courses have changed and now require equipment and/or supplies. A list of these additions and changes is attached. These courses and fees remain consistent with similar courses already approved by the Board and were developed using the appropriate cost recovery model for establishing course fees. All other course fees will remain at 2014-15 levels.

RECOMMENDATION

The President recommends that the Board of Trustees approve the Proposed Student Course Fees for 2016-17

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
SCI 294	supplies/equipment/printing	0.00	5.40/credit HR	new course
BIOL 243	supplies/equipment/printing	0.00	30.00	new course
ART&100	Copying / Printing	5.00	10.00	Increase to cover copying/printing costs for Art Appreciation class.
ART 101	supplies/equipment/printing	8.40	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 102	supplies/equipment/printing	14.05	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 103	supplies/equipment/printing	14.05	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 105	supplies/equipment/printing	8.40	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 106	supplies/equipment/printing	8.40	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 131	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 132	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 133	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 146	supplies/equipment/printing	17.30	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 150	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
ART 151	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 156	supplies/equipment/printing	14.05	15.00	Increase to cover basic supplies used by students in these classes. These fees have not <u>been increased in several years.</u>
ART 157	supplies/equipment/printing	14.05	15.00	Increase to cover basic supplies used by students in these classes. These fees have not <u>been increased in several years.</u>
ART 158	supplies/equipment/printing	14.05	15.00	Increase to cover basic supplies used by students in these classes. These fees have not <u>been increased in several years.</u>
ART 161	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 172	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 173	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 174	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 180	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 210	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>
ART 217	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been <u>increased in several years.</u>

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
ART 218	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 231	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 232	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 233	supplies/equipment/printing	14.01	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 246	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 258	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 259	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 272	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 273	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 274	supplies/equipment/printing	8.40	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.
ART 275	supplies/equipment/printing	14.05	20.00	Increase to cover both basic and additional supplies (inks, glazes, gas, saw blades and sandpaper, etc.). These fees have not been increased in several years.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
ART 297	supplies/equipment/printing	8.40	15.00	Increase to cover basic supplies used by students in these classes. These fees have not been increased in several years.
ART 299	supplies/equipment/printing	14.05	30.00	Increase to cover costs associated with heavier use of supplies and equipment.
ENGL 201	Deleted Course	5.00	0.00	Deleted Course
ENGL 260	Deleted Course	5.00	0.00	Deleted Course
ENGL 261	Materials / Copying / Printing	0.00	5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
ENGL 262	Materials / Copying / Printing	0.00	5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
ENGL 277	Deleted Course	7.95	0.00	Deleted Course
ENGL 279	Deleted Course	7.95	0.00	Deleted Course
MUSC 110 (was 150)	Equipment / Copying / Printing	0.00	15.00	Music lab software support and updates
MUSC 120	Materials / Copying / Printing	0.00	5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
MUSC 124	Equipment / Copying / Printing	8.00	10.00	Music lab software support and updates
MUSC 125	Equipment / Copying / Printing	8.00	10.00	Music lab software support and updates
MUSC 126	Equipment / Copying / Printing	8.00	10.00	Music lab software support and updates
MUSC 161	Materials / Copying / Printing	0.00	5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
MUSC 165	Materials / Copying / Printing	0.00	5.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 164	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 210	Materials / Copying / Printing	0.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
HIST 211	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST& 214	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST& 219	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST& 220	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 230	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 240	Materials / Copying / Printing	0.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 244	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 249	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIST 267	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
POLS& 101	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
POLS& 202	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
POLS& 203	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 205	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 220	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 221	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 222	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 231	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
POLS 290	Materials / Copy/printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>
PSYC& 100	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing <u>and learner support services.</u>
PSYC& 180	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing <u>and learner support services.</u>
PSYC& 200	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing <u>and learner support services.</u>
PSYC& 202	Materials / Copying / Printing	0.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support <u>services.</u>

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
PSYC 205	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing and learner support services.
PSYC 209	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing and learner support services.
PSYC& 220	Materials / Copying / Printing	10.00	8.00	Decreasing fee for consistency across discipline courses needed for materials, copying, printing and learner support services.
PSYC 240	Materials / Copying / Printing	0.00	8.00	Increasing fee for consistency across discipline courses as needed for materials, copying and printing for classroom usage.
SOC 120	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline courses as needed for materials, copying and printing for classroom usage.
SOC& 201	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 205	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 222	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 247	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 262	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 265	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
SOC 271	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 287	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SOC 295	Materials / Copying / Printing	5.00	8.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
ARAB& 121	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
ARAB&122	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
ARAB& 123	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
CHIN& 121	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
CHIN& 122	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
CHIN& 123	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
FRCH& 121	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
FRCH& 122	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
FRCH& 123	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
GERM& 121	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
GERM& 122	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
GERM& 123	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
JAPN& 121	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
JAPN& 122	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
JAPN& 123	Materials / Copying / Printing	8.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SPAN& 121	Materials / Copying / Printing	5.00	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SPAN& 122	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
SPAN& 123	Materials / Copying / Printing	4.15	10.00	Increasing fee for consistency across discipline course as needed for materials, copying, printing and learner support services.
HIT 105	Materials / Copying / Printing	15.00	8.40	From \$15 back to the original 8.40 and we do not use the EHR software or the encoder in those courses so we do not need the course fees to support it

Proposed Student Course Fees for 2016-17

Course	Supply/Equipment /Printing	Current Fee 2015-16	Proposed Fee 2016-17	Explanation
HIT 110	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 125	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 130	Materials / Copying / Printing	15.00	8.40	From \$15 back to the original 8.40 and we do not use the EHR software or the encoder in those courses so we do not need the <u>course fees to support it</u>
HIT 131	Materials / Copying / Printing	15.00	8.40	From \$15 back to the original 8.40 and we do not use the EHR software or the encoder in those courses so we do not need the <u>course fees to support it</u>
HIT 141	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
MO 151	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 176	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 175	Materials / Copying / Printing	0.00	15.00	EHR (Electronic Health Record) increases
MO 185	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 186	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 195	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 210	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 126	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 170	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 221	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 222	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 225	Materials / Copying / Printing	0.00	15.00	We use our EHR software in that course. The fee will support this function. New Course
HIT 175	Materials / Copying / Printing	0.00	15.00	new course/EHR Software
HIT 173	Materials / Copying / Printing	0.00	15.00	new course/EHR Software
HIT 279	Materials/ Copying/Printing	0.00	15.00	new course/EHR Software
HIT 242	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 245	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 250	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 254	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 255	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
HIT 145	Materials / Copying / Printing	15.00	15.00	Reaffirming fee
EDP ECE	Materials / Copying / Printing	5.00	8.00	Increase will provide funding for initial electronic portfolio (\$35), a requirement of the program
EDP ECE	Materials / Copying / Printing	8.00	8.00	Reaffirming fee
EDP ECE	Materials / Copying / Printing	5.00	8.00	Increase will provide funding for initial electronic portfolio (\$35), a requirement of the program
EDP ECE	Materials / Copying / Printing	5.00	8.00	Increase will provide funding for initial electronic portfolio (\$35), a requirement of the program
EDP ECE	Materials / Copying / Printing	5.00	8.00	"
EDP ECE	Materials / Copying / Printing	5.00	8.00	"
EDP ECE	Materials / Copying / Printing	5.00	8.00	"
EDP ECE	Materials / Copying / Printing	5.00	8.00	"
EDUC&	Materials / Copying / Printing	7.95	10.00	Increase for field experience packets

Tacoma Community College

Request for Funding – Above Required Reserves

Civitas Analytics Platform February 17, 2016

BACKGROUND

Civitas Learning is a predictive analytics platform that will allow for the synthesis of TCC’s diverse data sources integrated with data science approaches. It provides TCC with the opportunity to leverage both our PeopleSoft and Canvas environments to impact the increase in student success outcomes, specifically student persistence and completion. The implementation of a predictive analytics platform at TCC is in support of our Pathway to Completion work. As we continue to focus on and improve student success efforts, Civitas Learning platform will allow faculty and staff to access meaningful, real-time data to enhance student completion and continued bridging of the achievement gap.

Civitas Learning has been evaluated across the state of Washington by a number of commissions and councils and has been adopted by several colleges to date (Spokane, Seattle, South Puget, Clark, and Pierce).

Based on assumptions of enhanced persistence and completion, Civitas Learning projects a significant return on investment for TCC through enhanced retention, persistence, and completion

Funding for Year 1 will be due in FY 2015-16. We are requesting to using Above Required Reserves in the amount of \$271,779. Funding for Year 2 and Year 3 will be taken out of Operational Plan dollars initially as the College evaluates the system’s efficacy.

Implementation	Canvas and PeopleSoft	\$40,000 one time fee	Annual Costs	
	Degree Map	\$30,000 one time fee		
Software	Illume Insights Platform	\$70,065/annually	Year 1	\$271,779
	Inspire Advisors	\$63,059/annually	Year 2	\$201,779
	Degree Map + Careers	\$68,655/annually	Year 3	\$201,779

Status of Reserve Fund: The 2015-2016 budget is built on an expected State allocation for TCC of \$20,720,400 and Local Revenue of \$22,459,600 for a total operating budget of \$43,180,000. As per Board Policy, TCC is required to maintain a 15 percent reserve. For the 2015-16 budget, the reserve requirement is \$6,477,000.

The following table illustrates TCC's projected reserve balance at 11/18/15:

Reserve Balance at 6/30/15	\$15,717,299
Required Reserve for 2015-16	\$6,477,000
Prior Years' Strategic Plan Commitments	\$4,101,517
2015-16 Strategic Plan Commitments (approved 11/18/15)	\$2,783,492
Available Balance in Excess of Required Reserve	\$2,355,290

Per the Tacoma Community College policy, Operating Reserves, expenditures in excess of \$50,000 will be submitted by the President to the Board of Trustees for approval prior to the use of such funds.

Board commitment by February 17, 2016 (2015 Partnership Options) will result in savings of \$145,416 as compared to 2016 Partnership Options.

RECOMMENDATION

The President recommends that the Board of Trustees approve the Request for Funding – Above Required Reserves to fund Year 1 of the Civitas Learning contract for 2016-2019.

Sociology 101/English Learning Community

FOCUS: Issues related to Social Justice and Diverse Populations

This contextualized and integrated learning community is taught by two dynamic instructors and integrates concepts like social structure and culture, as well as racial and ethnic inequality with college reading and writing skills. Students will be able to apply learned content to real-life situations and to current events in their lives and communities.

Daily, 8:30-11:20a

SOC 101 and ENGL 101/ENGL 094

INSTRUCTIONAL TEAM:

SOCIOLOGY Dr. Andrew Cho ENGLISH Blaine Hunt

NEW Fall Quarter!

See Rebecca Jayasundara in Bldg. 7 (Room 114) for more info/registration. **253.566.5229**



New Hire Report – January 2016

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classification	Employee Name	Position Title	Department	Start Date
Academic				
	Shabazz, Sultana	Corrections Professor - ABE/GED	WCCW/MCCCW	01/12/16
	Snyder, Staci	Professor - Transitional Studies Precollege Math Professor	Transitional Studies	01/04/16
Classified				
	Bedonie, Kirby	General Ledger Accountant - Fiscal Analyst 3	Financial Services	01/11/16
	Davis, April	Administrative Assistant 3	Health, Business, Professional Services	01/13/16
	Flood, Caitlin	Program Coordinator	Invista	01/04/16
Exempt				
	Gould, Timothy	Vice President - Administrative Services	Administrative Services	01/13/16
	Telling, Christy	Human Resources Manager - Payroll & Benefits	Human Resources	01/11/16

PRESIDENT'S MONTHLY MEETING/ACTIVITY REPORT

January 14, 2016 – February 17, 2016

COLLEGE / DISTRICT	COMMUNITY	STATE/REGIONAL	NATIONAL
Jan. 14 – Student Housing Meeting: Greg Randall, Mary Chikwinya, Tod Treat, Tim Gould, James Newman; Judy Colarusso	Jan. 14 – Celebrate a New Year in Tacoma: Reception at UPS President Ron Thomas' Residence	Jan. 15 – WACTC Legislative Update: conference call	Feb. 7-11 – ACCT National Legislative Summit in Washington, DC with James Curtis
Jan. 14 –Employee Appreciation Luncheon/Welcome Tim Gould, Building #9	Jan. 19 – Health Careers High School Planning Meeting: Tacoma Public Schools Superintendent Carla Santorno, and Lois Bernstein (Multicare Representative)	Jan. 22 – WACTC Legislative Update: conference call	Feb. 8 – New Trustee Orientation with James Curtis
Jan. 14 – “I Have a Dream” Reading with students in College Commons	Jan. 20 – Community Assessment Interview (conference call) conducted by a consultant to the City of Federal Way to assess higher education needs.	Jan. 24 – ACT New Trustee Orientation in Olympia with James Curtis	Feb. 9 – Capital Tour with Rep. Derek Kilmer and James Curtis
Jan. 14 – College Update: meeting available via streaming video to all employees	Jan. 21. – Multicare Community Leaders Luncheon: Dialogue on Behavioral Health in Pierce Co.: @ Multicare main campus – Jackson Hall with Shema Hanebutte, Dean for Counseling, Advising, Access and Career Services	Jan. 24 – ACT Transforming Lives Award Dinner in Olympia with James Curtis	Feb. 10 – Legislative Visits with Rep. Kilmer, Rep. Smith and Senator Murray
Jan. 19 – ctclink Assessment meeting: Dennis Colgan, SBCTC; Michael Scroggins, SBCTC; J.C. Chappell, Ciber (contractor); Janice Stroh, Kim Matison, Betsy Abst, Beth Brooks, Clay Krauss and other key staff from each “Pillar” of the ctclink system	Feb. 1 – Breakfast meeting with Pierce College Presidents/Chancellor and Bruce Kendall of the Pierce County Economic Development Board.	Jan. 25 – ACT Winter Conference in Olympia with Bob Ryan and Don Dennis	
Jan. 19 – Equity and Diversity Council meeting	Feb. 1 – Photo shoot for South Sound Together	Jan. 25-26 – WACTC presidents' meeting in Olympia	
Jan. 20 – Titan Tailgate Party followed by Women's Basketball and Men's Basketball games	Feb. 16 – Tacoma Rescue Mission Event at the home of Rev. Dean Curry	Jan. 26 – Individual Legislator meetings with Bill Ryberg, and Don Dennis including: Sen. Bruce Dammeier, Lt. Gov. Brad Owen, Rep. Dick Muri, and Rep. Pat Sullivan	
Jan. 21 – ctclink Assessment Wrap-up Meeting: Dick Hol (consultant to TCC), Tim Gould, Mary Chikwinya, Tod Treat, Beth Brooks, Judy Colarusso		Feb. 5 – Presentation by Dr. John Roueche at Clover Park Technical College	
Jan. 22 – Audit Interview: Bob Ryan, Don Dennis, Tim Gould, Janice Stroh and Auditors		Feb. 5 – WACTC Legislative Update: conference call	
Jan. 26 – Faculty Leadership meeting: Tod Treat, Charlene Gore, Dave Howard, Mary Fox		Feb. 12 – WACTC Legislative Update: conference call	
Jan. 26 – TCC Foundation Board Meeting			
Jan. 27 – Legislative Council Meeting			
Jan. 28 – Meeting with Dennis Dong of Peking University with James Newman			
Jan. 28 – Meeting with Center for Dialog and Resolution: Maralise Hood, Jeanie Simmons, Judy Colarusso			
Jan. 29 – Board of Trustees Retreat, Building #9			
Feb. 2 – College Council Meeting			
Feb. 4 – TCC Foundation Reach Higher Luncheon			
Feb. 5 – Joint Planning Meeting with Bates Technical College President, Dr. Ron Langrell			
Feb. 11 – Veterans' Recognition Event at TCC Student Center			

-26-

OVER

Feb. 12 – TCC Budget Committee Meeting			
Feb. 16 – Equity and Diversity Council Meeting			
Feb. 16 – Faculty Leadership Meeting: Tod Treat, Charlene Gore, Dave Howard, Mary Fox			