

**Tacoma Community College
Board of Trustees Regular Meeting
March 12, 2014, 2:30 p.m.
Building 12 ~ College Room**

MINUTES

Board Members

Chad Wright, Chair
Liz Dunbar, Vice Chair
Don Dennis
Bob Ryan
Gretchen Adams

Administration/Faculty/Staff/Guests

Pamela Transue	Tod Treat
Mary Chikwinya	Anne Shaw
Silvia Barajas	Jen Nagy
Pat Shuman	Angie Wheeler
Dave Howard	Krista Fox
Rachel Payne	Val Robertson
David Endicott	Jim Carroll
Charlie Crawford	Rob Larsen
Clint Steele	Susan Murray, guest
Mike Mixdorf	Kim Ward
Mecca Salahuddin	David Straayer
Christi Fierro	Dolores Haugen
Pattie Green	Heather Cushman
Mary DeWine	Jen Manley
Shea Bower	Victoria Ichungwa
Jane Mulliver Wiseman	Rosemary Sterling, WFSE
Debra Lemon	Elizabeth Turnbow, WFSE
Justin Lawrence	Edward Vlasenko
Shawn Jennison	Pape Mathioro Samba
Beth Brooks	Sean VanDommelen
Cathie Bitz	Judy Colarusso

I. CALL TO ORDER

Chair **Wright** called the meeting to order at 2:35 p.m.

II. Executive Session-Regarding Tenure

At 2:36 p.m. Chair **Wright** announced that the Board would adjourn into Executive Session for approximately 1½ hours to interview third year tenure candidates and to discuss tenure issues. Action will be taken as a result of the session.

III. Board Action as a Result of Executive Session

At 4:02 p.m., the Board reconvened for open public meeting.

As a result of Executive Session, the following action was taken:

A. First Year Faculty Advancing to Second Year

MOTION: Upon a motion by Board member **Dunbar**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committees that the contracts for first-year faculty members **Kendra Feinstein**, Math, **Heather Gillanders**, Librarian, **Anne Lyman**, Music/Choir Director, **James Reisdorf**, Accounting, **Jennifer Sorenson**, Paralegal, **Wendy Fordham**, Nursing, **Robin Conti**, Nursing, **Mary Anne Tagulinao**, Nursing, **Mary Jane Oberhofer**, Business & Logistics, **Melissa Adams**, Librarian, and **Mary Pederson**, Counselor, be renewed for Academic Year 2014-15.

B. Second Year Faculty Advancing to Third Year

MOTION: Upon a motion by Board member **Ryan**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committees that the contracts for second-year faculty members **Bridgette Agpaoa-Ryder**, Human Services, **Sherry Cmiel**, Library, **Mary DeWine**, Transitional Studies, **Kristen Harrison**, Biology, **Andrea Jarmon**, Paralegal, **Matthew Mburu**, Accounting, **Rachelle McGill**, Transitional Studies, Developmental English, **Allison Muir**, Transitional Studies, Adult Basic Education, **Danielle Ritter**, Transitional Studies, Developmental English, **Cathy Tatham**, Health Information Management, and **Jeff Calkins**, English, be renewed for Academic Year 2014-15.

C. Third Year Faculty Consideration

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committee that early tenure be granted to second-year faculty member **Pattie Green** (Biology).

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committee that tenure be granted to third-year faculty member **Heather Cushman** (Biology).

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committee that tenure be granted to third-year faculty member **Shea Bower** (Sonography).

MOTION: Upon a motion by Board member **Dunbar**, the Board unanimously approved the recommendation of **President Pamela Transue** and that of the faculty tenure review committee that tenure be granted to third-year faculty member **Robert Larson** (Business).

Chair Wright expressed the Trustees' pride in the faculty members and he thanked the tenure committees for the time and dedication they put into the tenure process. He felt that one of the most encouraging aspects of the interviews was the words of all the candidates in expressing their commitment to the students. That is what TCC stands for, and we are happy that they are here. He stated that it is also very meaningful to the Board that the faculty chose TCC when they could have selected to work at any other institution. The fact that we have the most exceptional faculty is what makes TCC what it is.

IV. General Matters

A. Changes/Approval of Agenda

Chair Wright announced that the Student Voice presentation would be moved to later in the meeting to accommodate the schedule of student Alexis Cole.

MOTION: Upon a motion by Board member **Dennis**, the board unanimously approved the Agenda as amended.

B. Approval of Minutes for the January 31 Board Retreat and the February 19 Regular Meeting.

MOTION: Upon a motion by Board member **Dennis**, the board unanimously approved the minutes of the January 31 Board retreat and the February 19 Regular Meeting.

C. Introductions

Mary Chikwinya, Vice President of Student Services, introduced **Pape Samba and Edward Vlasenko**, TCC's students who were selected for the 2014 All Washington Academic Team. Both students thanked the Board for what they do and invited the Trustees to attend the All Washington event at South Puget Sound Community College on March 27. The Board extended their congratulations.

President Transue introduced Susan Murray, a 2014 member of the Washington Executive Leadership Academy (WELA). Susan is participating in the WELA which is a one-year leadership program designed to help current college exempt employees prepare for vice president and president positions in Washington State. Dr. Transue is serving as Susan's mentor this year.

President Transue introduced the Fall 2013 Tahoma Award recipients, **Christie Fierro and David Straayer** and explained the reasons they were both selected for this award.

C. Correspondence – None.

D. Board Report

- Trustee Dunbar attended the Multicultural Advisory Council (MAC) meeting. She particularly appreciated the report on mental health issues from Ken Gibson, Executive Director of TACID.
- Trustee Ryan attended the Pierce County Coordinating Council meeting.
- Trustee Dennis attended MAC and met with Stan Fleming, Gig Harbor Councilmember.

V. PRESENTATION

Student Voice

ASTCC Officers **Jen Nagy**, President, **Justin Lawrence**, Vice President of Legislation, and **Debra Lemmon**, Vice President of Finance, provided a report on their experiences at the ASTCC National

Collegiate Leadership Conference at the University of Arizona. This conference is a student-run annual conference that provides a national training experience for student leaders for both two- and four-year institutions. The TCC officers submitted an application to this conference last December, citing the achievements of TCC's student government (TCC currently has 49 student senators, the largest senate we've ever had). There were 67 institutions selected to attend (600 attendees) representing 27 states and provinces (including Canada and Mexico). Nineteen institutions were selected to present, and TCC was one of only two community colleges asked. Debra provided an overview of the presentation given and the results of a survey taken from the conference:

- TCC's volunteer Senate structure proved to be unique.
- Training model demonstrated versatility.
- Won approval as a best-practice.
- Interest in seeing TCC return to future conferences.

The Trustees and President Transue congratulated Jen, Debra and Justin for the work they have done, stating that it is critical to student success.

VI. ACTION ITEMS

A. Approve: Faculty Professional Leave Requests

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the Faculty Professional Leave Request of faculty member **Steve Brown** for Spring quarter 2015.

B. Board Confirmation: Honorary Degree Recipient

MOTION: Upon a motion by Board member **Dennis**, the Board confirmed former Trustee Fred Whang as our 2014 Honorary Degree recipient.

C. Approve for Study: 2015-16 Instructional Calendar

MOTION: Upon a motion by Board member **Ryan**, the board unanimously approved for study the 2015-16 Instructional Calendar.

Classified Staff President Angie Wheeler expressed her disappointment that a member of Classified Staff was not included on the Instructional Calendar Committee.

D. Approve: Staff Emeritus Appointment

MOTION: Upon a motion by Board member **Dennis**, the board unanimously approved the appointment of Gary Sigmen as Staff Emeritus.

VII. NON-ACTION ITEMS

A. Pathway to Completion: Update on Completion

Tod Treat, Executive Vice President of Academics and Student Affairs, and **Mary Chikwinya**, Vice President of Student Services, updated the Board on our progress with student completion. They brought forth progress and future objectives of the Student Achievement Initiative (SAI). The SAI is the performance funding system for community and technical colleges. Its purposes are to both improve public accountability by more accurately describing what students achieve from enrolling in our colleges each year, and to provide incentives through financial rewards to colleges for increasing the levels of achievement attained by their students. It represents a shift from funding entirely for enrollment inputs to also funding meaningful outcomes.

Early in the year we focused on the success TCC is having relative to other Washington institutions in helping students succeed and transition from basic skills and/or developmental education to college level composition and math. As a consequence, TCC is earning exceptionally high SAI points per student.

In regard to degree completion, performance in completion is not where we would like it to be and TCC is lagging behind other institutions. However, we are seeing excellent results in professional-technical programs where curricula are organized into pathways and courses are scheduled according to those pathways. TCC has a strategic opportunity to identify mechanisms to help advance completions in transfer curricula. We are focused on the yield of certificates and degrees relative to students on campus.

Tod went through the hypotheses:

- Coding pre Allied Health students – if students are waiting to get into a Professional-Technical program, they are not attempting to complete a transfer degree and should not be coded as such.
- Course taking based on convenience (schedule), not focus on completion.
- Enrollment growth skewing our enrollment portfolio toward students whose intention is ill-defined due to unemployment bulge or youth (Running Start) or underprepared due to time away from education.

We do think we are seeing some enrollment skewing.

1. Degree Boost (find students who have completed their degrees but didn't apply to receive it).
2. Students who leave before 90 credits. We are trying to help those students with transferring their credits back so they can get their degree.
3. Running Start students - we are trying to develop effective strategies to get them through to completion before they transfer out. Clarify for them why it would be in their best interests to stay here to complete. Find out how they are doing once they leave.

Opportunities:

- Strategic Enrollment Management
 - Ensuring that we continue to attract the entire community through outreach, engagement, and targeted program development.
- Advising for Completion
 - Declared and Prepared is a foundation for completion (HD 101, college level math and English)
 - Degree Learning Outcomes Data informs advising: strong correlation to critical thinking competencies seen by completion English 101. Advise early completion.
 - Developing more focused advising training for faculty.
- Scheduling for Completion: transfer students coming to TCC part-time and college ready should be able to complete in two calendar years on a defined schedule (AM/PM/night) to support outside obligations (family, work).

Angie Wheeler, President of Classified Staff, asked if there is a way we can pull people back into the Health program because we are losing so many due to being placed on a waitlist for a few quarters. Trustee Dunbar asked about the unemployment bulge and wouldn't it have an impact on several schools, not just TCC. Tod stated that it would, but TCC is the most over-enrolled school in the state. Dave Howard, President of the Faculty Union, stated that we need to be mindful of program structure. Discussion was held on how we lose track of students and how important it is to keep track of them.

Presentation: Student Voice

Val Robertson, Dean of Student Development and Director for the Center for Academic Support & Achievement (CASA), introduced student **Alexis Cole**. Alexis is a First Generation scholarship student and will be graduating in June. She is pursuing a degree in Criminal Justice and just got accepted into UW-T. Alexis briefly shared information on her background and stated that she appreciates TCC and everything she has received here.

B. Preparation for Accreditation Site Visit

Tod Treat explained what the process will be when we have our NWCCU accreditation review on March 18-20. There will be seven reviewers who will be reviewing documents and meeting with many groups and individuals around campus, including Trustees. Tod highlighted specific areas that will be of interest to the accreditation team and provided the Trustees with information on what they might expect during the interview process.

Tod noted the efforts of Mecca Salahuddin and Marie Harris for working hard to put together the complex interview schedule. Trustee Dennis applauded the efforts of Tod and Mecca for putting together the self-evaluation, and Tod responded that there were over 50 people on campus who participated in that effort.

C. Legislative Report ask for notes

Shawn Jennison provided an update on legislative matters.

- The legislative session is scheduled to come to a close on March 13 and Legislators are pushing to develop an Operating and Capital budgets by then.
- Some major stumbling blocks that have to be worked out include: K-12 McCleary funding; changes to the medical marijuana law; transportation project funding – not much progress here; K-12 waiver struggles so the state can keep “No Child Left Behind funds,” and capital projects funding.
- SB 6523, the “Real Hope Act,” has been signed by the Governor. The bill allows undocumented students who have lived in Washington for three years and have a high school diploma or GED to

receive state financial aid. The measure also adds \$5 million to the State Need Grant program. In 2012-13 TCC had 43 students who met this criteria.

- **Veteran's Bills:**
 - SHB 1858 did not survive cutoff – This bill requires colleges to develop a policy to award academic credit for successfully completed military training programs.
 - SB 5318 did not survive cutoff – This bill expands definition of “resident student” for purposes of eligibility for resident tuition, and removes the one-year waiting period (currently) for veterans and active duty military.
 - SSB 5969 provides academic credit for military training. It passed the Senate and the House.
- **Corrections Bill:** Unfortunately, HB 2486, allowing community and technical colleges to offer associate degree courses in correctional institutions, failed to make it out of Senate Human Services and Corrections Committee. Late last month, Dr. Transue testified in favor of the bill.
- **HB 2621**, expanding College in the High School to 10th graders, did not survive the cutoff.

This is an election year and the entire House and half of the Senate are up for re-election.

VIII. REPORTS

1. **Associated Students Report – Jen Nagy**, Student Body President, reported:

- The Ellen Pinto request for nominations went out today and are due April 11.
- She provided flyers for the Pow Wow that will be held on April 19.
- The Community Service team (made up of 12 clubs) have developed a Campus Awareness Cleanup Committee and will be measuring campus litter.
- Jen thanked Dr. Transue for inviting 15 students to go see the Mayor's State of the City address.
- There are now 24 sanctioned clubs.

2. **TCC Foundation Report – Pat Shuman**, President of the Foundation:

- The Foundation has five new board members: Dianna Kielian, Carlyn Roy, Rosemarie Burke, Tony Lindgren, and Tina Hagedorn. The new directors were given their first orientation and will have a follow up orientation in a few months. Pat acknowledged Jen Manley and EG Iglesias for providing the directors with a tour of the campus.
- Preparations are being made for the Tacoma Wine Classic which will be held on May 17.

3. **Administrative Report**

President Transue mentioned the following:

- The MAC meeting included a report by Anne Sprute from Rally Point 6. The organization is a one-stop center for Veterans to get connected with the various community resources that may be of value to them, including higher education. Ken Gibson, Executive Director of TACID, provided a report on stress and mental health that included some fascinating statistics.
- The PCCC meeting included a resolution acknowledging the many attributes and strengths the late Chancellor Debra Friedman brought to UW-T and the community.
- President Transue attended the ACE annual meeting in San Diego where she participated in a number of interesting sessions.
- There was an article in *The Peninsula Gateway* about multicultural communications students from TCC Gig Harbor who, with the support of Spiro's Pizza, took over the restaurant on March 10. They raised money by collecting a percentage of Spiro's sales and tips and 100 percent of the donations to give to the Bill Harrington Fund which supports student veterans who are in need of relief or assistance with paying for rent, utilities, groceries or gas. The students bussed tables, brought in a local band, and had been marketing this event for some time. President Transue thanked Christie Fierro for her efforts in making this important project happen. Christie remarked that it was the biggest night the restaurant has ever had.
- There was also an article in *The Seattle Times* about the cost of textbooks and how students are opting for online resources in lieu of traditional textbooks. A large part of the article is about TCC students and how they voted to use student funds for a pilot project that helps instructors find online resources to substitute for textbooks. It explains that we are in our second year of this program and it has saved students an estimated \$643,000. This is a real testimony to the success of our Open Education Resources program.
- Two of TCC's Running Start students were speakers at the Fund for Women & Girls luncheon.

- We received a \$20,000 contract with the US Golf Association to provide a week of parking for the US Open Golf Championship.

4. Faculty Report—Dave Howard, Faculty Union Representative:

- The March meeting is a particularly important one because of the tenure process. Dave is grateful to be part of a group in which the governing body confirms that they want faculty members to be a permanent part of our organization. It inspires more dedication from the faculty, not just from a personal standpoint, but to their field of study and the endeavor of teaching.
- Dave thanked the Board for keeping this institution going. He acknowledged that their time is very valuable and it is amazing how much time, effort and heart they put into what they do. He thanked them on behalf of TCC, faculty and students.
- He is happy that former Trustee Fred Whang will be receiving the 2014 Honorary Degree.

5. Classified Staff Report— Angie Wheeler, Chair of the Classified Staff Council:

- No report.

IX. PUBLIC COMMENT/REMARKS

Rosemary Sterling from the WFSE provided to the Board a letter of appreciation on behalf of Exempt Staff for receiving extended days for contract negotiations and that asked for the Board's support for a contract that includes basic worker rights and other negotiable considerations.

X. EXECUTIVE SESSION

None.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:47 p.m.

Chad Wright, Chair